



# REQUEST FOR PROPOSALS

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JUDICIAL COUNCIL OF CALIFORNIA

## ADDENDUM #1

**RFP TITLE:** BINDERY MAINTENANCE SERVICES

**RFP NUMBER:** ADMIN-2018-01-LB

**PROPOSALS DUE:**  
JANUARY 31, 2018 **FEBRUARY 5, 2018** NO LATER THAN 1 PM PACIFIC TIME

This Addendum #1 hereby modifies the RFP as follows:

1. Deletions in the RFP are shown in strikethrough font (~~strikethrough font~~); and insertions in the RFP are shown in bold underlined font (**bold underlined font**). Paragraph numbers refer to the numbers in the original RFP.
2. The following changes are made to the RFP:

**2.8 The Judicial Council will hold a pre-proposal on-site equipment inspection on Tuesday January 30, 2018, from 2:30-3:30 P.M., at the below location (1 hour):**

**Judicial Council of California  
Print Shop  
455 Golden Gate Avenue, 1<sup>st</sup> Floor  
San Francisco, CA 94102  
415.865.4212**

**Proposers are encouraged to attend the pre-proposal inspection. Proposer's who wish to attend the inspection must pre-register by submitting an email request, listing the Company name and all parties who are attending. The email request must be sent to [Michael.Jaffe@jud.ca.gov](mailto:Michael.Jaffe@jud.ca.gov) no later than 4:00 P.M., Monday January 29, 2018.**

**Attendees should allow a few minutes time to pass through Security screening. Once in the lobby, proposers should call the Print Shop at 415.865.4212 to gain entry into the location.**

**3.0 TIMELINE FOR THIS RFP**

The Judicial Council has developed the following list of key events related to this RFP. All dates are subject to change at the discretion of the Judicial Council.

EVENT	DATE
RFP issued	January 11, 2018
Deadline for questions due by 1PM to: Solicitations@jud.ca.gov	January 23, 2018
Questions and answers posted ( <i>estimate only</i> )	January 24, 2018

EVENT	DATE
<b><u>Register for On-Site Equipment Inspection due by 4PM to: <a href="mailto:Michael.Jaffe@jud.ca.gov">Michael.Jaffe@jud.ca.gov</a></u></b>	<b><u>January 29, 2018</u></b>
<b><u>On-Site Equipment Inspection from 2:30 - 3:30pm at location listed in 2.8 above</u></b>	<b><u>January 30, 2018</u></b>
Latest date and time proposal may be submitted: 1PM to Solicitations@jud.ca.gov	<del>January 31, 2018</del> <b><u>February 5, 2018</u></b>
Evaluation of proposals ( <i>estimate only</i> )	<del>February 1-7, 2018</del> <b><u>February 6-8, 2018</u></b>
Notice of Intent to Award ( <i>estimate only</i> )	<del>February 8, 2018</del> <b><u>February 13, 2018</u></b>
Negotiations and execution of contract ( <i>estimate only</i> )	<b>February 14-23, 2018</b>
Contract start date ( <i>estimate only</i> )	<b>March 1, 2018</b>
Contract end date ( <i>estimate only</i> )	<b>February 28, 2019</b>