

COURT OF APPEAL, FIRST APPELLATE DISTRICT (1DCA)

QUESTIONS AND ANSWERS

COA1D-Offsite Records Storage-021717-ML

**Offsite Records Storage for First District Court of Appeal,
For New Cases Generated After May 1, 2017, San Francisco, CA**

March 13, 2017

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1. The requirements state that back-up power to the facility is required. Will the lack of back-up power prevent us from bidding?

ANSWER: The lack of a back-up power system will not preclude a vendor from bidding on this Request for Proposal (RFP).

2. Who is your current vendor and what is your cost?

ANSWER: The current vendor is Iron Mountain, under a five (5) year contract. The current vendor's costs are not relevant to this RFP solicitation.

3. Is this RFP for boxes and not Storage Array?

ANSWER: This RFP is for new boxes that are generated after May 1, 2017, only, not for Storage Array.

4. Is it possible if the State goes out for RFP on Big Data SAN is there a way to be notified via email?

ANSWER: This question is not relevant to this RFP solicitation.

5. On pages 8 and 9 in Section 8 of the main RFP document, for 8.2.1 and 8.2.2, may we use two separate boxes (a Technical Proposal box and a Cost Proposal box) for each of these submissions instead of envelopes?

ANSWER: Yes, two separate boxes (a Technical Proposal box and a Cost Proposal box) for each of these submissions may be used instead of envelopes.

6. On page 9 in Section 8 of the main RFP document, please clarify if the CD-ROM or USB flash drive will contain both the Technical and Cost Proposal files? We understand that the hard copies of the Technical and Cost Proposals must be submitted in separate envelopes from each other.

ANSWER: Yes, the CD-ROM or USB flash drive can contain both the Technical and Cost Proposal files.

7. On page 9 in Section 8 of the main RFP document, item 8.2.8 explains that you don't want vendors to be providing information not requested by the State in the RFP. Would you accept short documents (no more than 2 pages) such as a Company Overview and Corporate Responsibility information in an Appendix for the Technical Proposal?

ANSWER: Yes, we will accept a brief summary document (no more than 2 pages) as an Appendix to the Technical Proposal.

8. For Attachment 3, the terms and conditions are referenced as being in Attachment 3. This should be labelled as Attachment 2.

ANSWER: Attachment 2 references the Standard Terms and Conditions, which are contained in the Standard Agreement. The selected vendor must sign a Standard Agreement containing these terms and conditions (the "Terms and Conditions"). Attachment 3 is a form, which references the Proposer's Acceptance of the Terms and Conditions. On this form, the Proposer must indicate acceptance of the Terms and Conditions or identify exceptions to the Terms and Conditions.

9. For Attachment 4, please provide the contract code/rule details referenced in Conflict of Interest, and Suspension or Debarment so we can complete the form.

For Conflict Minerals, please provide Section 13 (p). Under the note below about PCC 10490 (b), by person do you mean one of our employees?

ANSWER: It is not appropriate nor the practice of the Court to provide legal research or advice regarding this RFP. Each vendor is responsible for consulting code provisions, which are available to the public.

10. For Attachment 5, please provide the contract code and rule details referenced so we can complete the form. By employees, do you mean First District Court of San Francisco employees and former employees?

ANSWER: It is not appropriate nor the practice of the Court to provide legal research or advice regarding this RFP. Each vendor is responsible for consulting code provisions, which are available to the public.

11. For Attachment 7, please define PCC 10476 and PCC 10477(b) so we can complete the form.

ANSWER: It is not appropriate nor the practice of the Court to provide legal research or advice regarding this RFP. Each vendor is responsible for consulting code provisions, which are available to the public.

12. In the Technical Proposal, for 9.3 Business Information, do you want this information in the Transmittal Letter or as its own section in the Technical Proposal?

ANSWER: The Proposer's Business Information should be included in the Transmittal Letter.

13. In the Technical Proposal Question 9.4.3, what do you mean by specific tasks that the First District will require Proposer's feedback on?

ANSWER: The specific tasks that the First District requires the Proposer's feedback on are described in the following sections of the RFP:
Section 9.4.4 - Implementation Time Line;
Section 9.4.5 – Court of Appeal Tasks & Resources;
Section 9.4.6 – Deployment of New Records; and
Section 9.4.7 – Final Acceptance.

14. In the Cost Proposal, item 9.5 e., please provide a web based link/and or description for the San Francisco Bay Area Consumer Price Index listed below. The standard industry practice is to use CPI-W.

ANSWER:

https://www.bls.gov/regions/west/data/consumerpriceindex_sanfrancisco_table.pdf

Please note that the new CPI-U San Francisco table for February 2017 will be published by BLS on March 15, 2017.

END OF QUESTIONS AND ANSWERS