



**Form for Submission of Questions**

**Request for Proposals Form for Submission of Questions**

**RFP Number: FS-2020-15-BD**

#	Solicitation Reference	Question	Response
1	8.0 Submission of Proposals, 8.3 electronic submissions, page 18	States all documentation must be submitted in Adobe PDF and editable formats where applicable.  For the Technical Proposal email submission, can you confirm if all the requested proposal elements/forms should be combined in one PDF file, or if each element/form should be attached in PDF and Word as separate documents?  Can you confirm that the Cost Proposal should be submitted in both Word and PDF?	For the Technical Proposal you may combine all of the documents in a single PDF file, except for the Payee Data Record, Attachment F which should be submit as a separate file.  Submission of your Cost Proposal shall be in an unsecured PDF format. You do not need to submit in both Word and PDF.
2	RFP 9.0 Proposal Contents e. details for same/similar services for public entities (5) f. references for similar services (3) page 20	In Section 9.0, e., we are required to submit a list of 5 most recent public entities where we provided the same/similar services, including contact person information. In Section 9.0, f., we are to provide 3 references for clients for whom we provided same/similar services.  Can we use the same contacts provided in e. list of public entities in f. references, or must they be different references from the entities/contacts provided in e. list of public entities?	You may include references from Clients in Section 9.0 f that were also noted in 9.0 e.
3	N/A	Is there is an incentive for being registered as a Social Enterprise Business with LA County?	No, we do not offer a Social Enterprise Business Incentive. There is a DVBE Incentive as noted in RFP Section 14.0.