**Information for Bids**

**COURT OF APPEAL**

**FOURTH APPELLATE DISTRICT, DIVISION TWO**

**Invitation for Bid No. 4/2 24/25-01 Landscaping Services**

**Answers to Questions**

**April 30, 2024**

1. **Question:** We have looked into all attachments, but we did not find a form where to insert our monthly cost for the services. It is not on the website as well. Can you help with this item? I know the questions were due the same day that the website became available, but we had to go through all of the info before we could tell that the price sheet was missing.

**Court of Appeal Response:** Instructions on how to submit and what to submit can be found on the 4/2 24/25-01-IFB-Landscaping Services on page 6, 9.0 Submissions of Bids. Bidders must submit its bid in two parts, the non-cost information and the cost information. The IFB and all attachments were posted to the website on 4/28/2024 and the deadline for questions is 4/26/2024.

1. **Question:** Who is the current contract:

**Court of Appeal Response:** Best Landscaping

1. What is the current monthly amount:

**Court of Appeal Response:** NA

1. **Question**: Has the scope of work changed from the last time this went out to bid:

**Court of Appeal Response:** Nothing has changed other than the artificial turf

1. **Question:** 2.0 TERMS OF THE AGREEMENT – Are we to assume that there will be no CPI for the option years?

**Court of Appeal Response:** CPI?

1. **Question:** 3.1 TURF MANAGEMENT – Can you clarify where on the premises is the artificial turf located?

**Court of Appeal Response:** The artificial turf is located on the north side of the court as well as around the decorative fountain located in the courtyard.

1. **Question:**  3.1 TURF MANAGEMENT – What are the expectations of synthetic field seam maintenance?

**Court of Appeal Response:** Expectation per manufacturer’s instructions.

(will be supplied to awarded bidder)

1. **Question:** 3.2 SHRUB BED MAINTENANCE – Is there a specific frequency for shrub bed maintenance?

**Court of Appeal Response:** Weekly and/or as needed.

1. **Question:** 3.2 SHRUB BED MAINTENANCE – Is the vine condition acceptable as it is?

**Court of Appeal Response:** Yes.

1. **Question:** 3.6 OTHER SERVICES – Are irrigation repairs, checking irrigation, treatments for pest, scalping and renovations considered “Extra Work” items?

**Court of Appeal Response:** They are considered as “Other Services.” Please see IFB page 3, section 3.6. A cost proposal may be submitted to the court for any extra work items found.

1. **Question:** 3.6 OTHER SERVICES – Can you specify what type of irrigation repairs are to be covered by the Contractor?

**Court of Appeal Response:** General irrigation repairs, such as a broken sprinkler head or pipe. Service provider must submit a cost proposal of any irrigation repairs found at the time of service for the court to cover.

1. **Question:** 3.6 OTHER SERVICES – What are the specifications for scalping and renovations? How many times per year are they required?

**Court of Appeal Response:** That is something that can be discussed with the service provider and the court. These services are not applied often.

1. **Question:** 10.4 COST INFORMATION – Will a cost sheet be provided?

**Court of Appeal Response:** No. The bidder is to submit a detailed line-item budget showing total cost of their proposed services. The budget must include the rate per hour and number of hours per service.

1. **Question:** 12.0 EVALUATION OF BIDS – Can you clarify what date the bids will be open?

**Court of Appeal Response:** The bidding process opened on April 18, 2024. Bids are due by 2:00 pm PST on June 5, 2024.