



JUDICIAL COUNCIL OF CALIFORNIA

INFORMATION TECHNOLOGY
ADVISORY COMMITTEE

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INFORMATION TECHNOLOGY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

April 20, 2020

10:00 AM - 11:10 AM

Video Conference

Advisory Body Members Present:	Hon. Sheila F. Hanson, Chair; Hon. Louis R. Mauro, Vice Chair; Mr. Jake Chatters; Mr. Brian Cotta; Mr. Adam Creiglow; Mr. Alan Crouse; Hon. Tara Desautels; Ms. Alexandra Grimwade ; Hon. Michael S. Groch; Mr. Paras Gupta; Hon. Samantha P. Jessner; Hon. Kimberly Menninger; Mr. Snorri Ogata; Mr. Darrel Parker; Hon. Peter Siggins; Hon. Bruce Smith; Hon. Donald Segerstrom; Ms. Jeannette Vannoy; Mr. Don Willenburg; Mr. David H. Yamasaki; Hon. Theodore Zayner
Advisory Body Members Absent:	Assemblymember Marc Berman; Hon. Julie R. Culver; Senator Robert Hertzberg; Hon. James Mize; Hon. Donald Segerstrom; Hon. Joseph Wiseman
Others Present:	Hon. Kyle Brodie; Mr. Kevin Lane; Ms. Heather Pettit; Mr. Mark Dusman; Ms. Jamel Jones; Mr. Alex Barnett (Sen. Hertzberg office); Mr. Richard Blalock; Ms. Camilla Kieliger; Ms. Andrea Jaramillo; Ms. Nicole Rosa; Ms. Jackie Woods and other JCC staff present

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 10:00 AM and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of February 3, 2020 and March 6, 2020, Information Technology Advisory Committee meeting.

There were no public comments for this meeting.

DISCUSSION AND ACTION ITEMS (ITEMS 1-8)

Item 1

Chair's Report

Presenter: Hon. Sheila F. Hanson, Chair

Report: Judge Hanson welcomed members and staff to the first Information Technology Advisory Committee videoconference meeting, since the Information Technology Advisory Committee couldn't meet in-person as planned. Courts continue to adjust their operations

during this health crisis and both Judge Hanson and Justice Mauro believe that the Information Technology Advisory Committee should continue to meet. The emergency orders set out by Chief Justice Tani Cantil-Sakauye enable courts to conduct hearings remotely. During this time, courts are rapidly adopting new technology solutions to meet their needs; such as, videoconferencing.

Courts have shifted their focus to local needs, as expected during this health crisis. As a result, workstream efforts and their timelines may be impacted. However, any continued workstream efforts are appreciated and welcome. Staff continues to support the Information Technology Advisory Committee and workstreams during this time.

Justice Slough, Chair of the Judicial Council Executive Committee recently sent out a notification that the solicitation of nominations to fill vacancies within the Judicial Council's advisory bodies was extended to June 5. Judge Hanson encouraged anyone who is interested in applying to do so.

Item 2

Judicial Council Technology Committee Update (JCTC)

Update on activities and news coming from this internal oversight committee.

Presenter: Hon. Kyle S. Brodie, Chair, JCTC

Report: Judge Brodie provided an update of the Judicial Council Technology Committee since the last report at the Information Technology Advisory Committee February meeting.

There were 11 emergency actions taken by the Judicial Council, which met remotely twice. Emergency actions allowed courts to conduct activities remotely and even the Supreme Court is conducting oral arguments through remote video, a first.

There were two Information Technology Advisory Committee proposals reviewed and approved. They were proposed amendments to trial court rules regarding e-filing service providers and proposed legislation regarding remote video appearances. Also, reviewed and approved were Language Access Signage and Technology Grant program and Jury Management System Grant program. Input was provided on the technology MicroGrants sponsored by Judicial Council Information Technology, which support one-time purchases of technology goods and services that provide "quick wins" and support innovation. Seven grants were awarded.

In light of the current health crisis, budget change proposals priorities for FY 21-22 will need to be reconsidered at Judicial Council Technology Committee's next meeting on May 11, by videoconference.

Judge Brodie recently attended the remote Court Information Technology Managers Forum (CITMF), where CIOs discuss common interests and needs. It was extremely informative and provided an opportunity to hear firsthand about court IT projects, challenges, and their intersection with Branchwide IT efforts.

In closing, Judge Brodie thanked Judge Hanson and the entire committee for their continued service and collaboration.

Item 3

Receive an update on the branch budget and technology funding for both FY2020-2021 and FY2021-2022.

Presenter: Ms. Heather Pettit, Chief Information Officer

Report: Ms. Pettit asked members to think about the IT needs over the next 2 – 3 years, as the Information Technology Advisory Committee is on the front lines. She will share any thoughts or ideas when she meets with the Judicial Council Technology Committee to reprioritize the FY 21- 22 budget change proposals. All state budgets have been reset to baseline costs.

Item 4

IT Community Development Workstream – Status and Final Report

Final presentation, review and discussion of the findings from the IT Community Development Workstream’s efforts. Consider whether to recommend to the Judicial Council Technology Committee to accept the findings and recommendations, and formally sunset the workstream.

Presenter: Ms. Jeannette Vannoy, Workstream Executive Sponsor

Action: Ms. Vannoy presented this workstream’s final report. The workstream focused on the people side of technology advancement and adoption for the judicial branch. These included leveraging technical staff resources to implement and support technology; what staff and judges need to know in order to use new technology; and how collaboration tools can be used to share experiences and promote innovation.

There were nine recommendations spread over these four sections that focused on: overarching view, resource sharing, education, and collaboration tools. See slide in materials for the nine recommendations.

Next steps are to submit findings and recommendations to the Judicial Council Technology Committee for acceptance; formally sunset the workstream; and begin identifying resources, prioritizing, and enacting recommendations.

Motion to accept and recommend to the Judicial Council Technology Committee the findings and recommendations of the IT Community Development Workstream.

Approved.

Item 5

Judicial Branch Web Template Preview

Receive a preview of the new court website templates currently being developed by the Judicial Council.

Presenter: Mr. Mark Gelade, Supervisor, Information Technology

Report: Mr. Gelade gave members a preview of the new look of the court websites. The project goals were to modernize visual design of the original Judicial Council of California templates and deploy responsive framework. Benefits to the courts are more accessible and responsive websites, direct control of content updates, shared library of UI components, and secure managed website hosting. Some new and updated features include a home page that reads top to bottom and a home page without imagery; a mega menu dropdown; self-help landing page; and a mobile view option for mobile phones.

A D J O U R N M E N T

There being no further business, the meeting was adjourned at 11:10 AM.

Approved by the advisory body on May 21, 2020.