

TITLE: AUDIOVISUAL SERVICES

RFP # JBCP AND REFM-2016-12-JP

Form for Vendor Submission of Questions

Q #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
1	Consultant, Contractor and Programmer Qualifications all have detailed submittal contents listed, yet following those is a section entitled "Proposal Content", which also gives details on submittal contents. Which submittal contents should we use?	Page 4, Section 2.4 Consultant Qualifications Submittal, Page 5, Section 2.5 Contractor Qualifications Submittal, Page 7, Programmer Qualifications Submittal and Page 9, Section 6, Proposal Content	Submit both even if there is duplication of information.
2	Submission of Proposals state to submit 1 copy of the Cover Letter, References, Acceptance of Terms and Conditions and Attachments and 2 copies of Prior Projects, Regional Scope and Resume for each key staff member. Below that is indicated to submit 1 original, 2 copies and 1 electronic copy (DC or Memory Drive). Which instructions should we follow?	Page 11, Section 8 Submission of Proposals	Submit both we need the electronic copy.
3	Is this Prevailing Wage	Nothing listed in RFP regarding this	Yes
4	If this is Prevailing Wage, do we pick a sample County in California to submit our fully burdened prevailing wage rate?	Nothing listed in RFP regarding this	For initial proposal start with Sacramento prevailing wages. As individual projects come up pricing for prevailing wages will based the county for that specific project.
5	How many years of financial statements are requested?	RFP, Page 10/15, Section 6. iii. Financial Statements	The 2 most recent years.

TITLE: AUDIOVISUAL SERVICES

RFP # JBCP AND REFM-2016-12-JP

Form for Vendor Submission of Questions

Q #	Questions	RFQ Reference (Document & Page-Section-Item)	Answers
6	In reviewing the Master Agreement Terms and Conditions, it does not seem like the proper format for a consultant and is written strictly for a contractor. Is this the proper Master Agreement for the consultant category?	Attachment 1 - Master Agreement	The Master Agreement "is only" to be used as a guideline it will be refined prior to award.
7	Is it acceptable to propose on Consulting and Programming with the programming team being sub-contracted, managed, and coordinated fully by the Consultant?	RFP, Page 4/15, Sections 2.1 and 2.2	Yes
8	Can we have access to the latest CTCFS or Courthouse Design Standards / Guidelines?	N/A	Go to solicitation site to see "California-Trial-Court-Facilities-Standards-2011-R5" File.
9			
10			
11			
12			
13			
14			