




ACTIVITY REPORTING AND PROPOSAL FORM

JUDICIAL COUNCIL DIRECTIVES


AOC RESTRUCTURING

DATE	2/11/2013
PREPARED BY	Diane Nunn
OFFICE NAME	<u>Center for Families, Children & the Courts</u>
JUDICIAL COUNCIL DIRECTIVE NUMBER	59
JUDICIAL COUNCIL DIRECTIVE	E&P recommends that the Judicial Council direct the Administrative Director of the Courts to propose an organizational plan for the Center for Families, Children, & the Courts that allows for reasonable servicing of the diverse programs mandated by statute and assigned to this division.
SEC RECOMMENDATION	CFCC's current number of authorized positions should be reduced. To achieve the reduction, these areas should be reviewed and considered, and appropriate actions taken: (j) Although staffing reductions in this division are feasible, any reorganization or downsizing of this division must continue to allow for reasonable servicing of the diverse programs mandated by statute and assigned to this division, including such programs as the Tribal Project program.
RESPONSE (check applicable boxes)	
<input checked="" type="checkbox"/> This directive has been completed and implemented:	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">  <p>Rec 59 implementation Feb 11.docx Microsoft Office Word Document 16.9 KB</p> </div> <div style="border: 1px solid black; padding: 5px;">  <p>CFCC ORG PLAN 012913.doc Microsoft Office Word 97 - 2003 Document 102 KB</p> </div>	
<input type="checkbox"/> This directive is forwarded to the Judicial Council with options for consideration:	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	

 File Attachment

Other:





The Administrative Director of the Court is required to report to the Judicial Council at its February 2013 meeting.

 File Attachment

TIMELINE AND RESOURCES FOR IMPLEMENTATION

IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>
RESOURCES REQUIRED FOR IMPLEMENTATION	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)

<input type="checkbox"/> PROCEDURES/ POLICIES UPDATED OR DEVELOPED	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment </div>
<input type="checkbox"/> TRAINING UPDATED OR DEVELOPED	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment </div>
<input checked="" type="checkbox"/> SAVINGS	<p>Since the conclusion of fiscal year 2011-2012, the workforce of the Center for Families, Children, and the Courts has been reduced by 29 people, a reduction of nearly 30 per cent. (CFCC had been reduced by 32 positions but two critical positions were filled by internal recruitments and one critical position remains unfilled.) The overall savings in salaries and benefits is \$3,128,194 and rent is \$491,100. Per funding source, the savings in salaries and benefits is: Admin-General Fund - \$785,101; Comprehensive Drug Court Implementation Act (CDCIA) - \$80,311; Family Law Trust Fund - \$528,107; State Justice Institute (SJI) Grant - \$99,053; Federal Court Improvement Grant (Juvenile) - \$1,292,695; State Department of Social Services (JRTA program) - \$184,432; State Department of Child Support Services - \$109,458; and, Mental Health Fund - \$49,037.</p> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">  File Attachment </div>
<input type="checkbox"/> COST	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment </div>
<input type="checkbox"/> EFFICIENCIES	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

	<input type="text"/> <input type="text"/>
<input type="checkbox"/> SERVICE LEVEL IMPACT	<input type="text"/> <input type="text"/>
<input type="checkbox"/> OTHER	<input type="text"/> <input type="text"/>
ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL	
ADOC REVIEW	Administrative Director of the Courts Review Date: <input type="text" value="2/7/2013"/>
EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW	
E&P REVIEW	Executive and Planning Review Date: <input type="text" value="2/14/2013"/>

Implementation of Judicial Council Directive #59

Judicial Council Directive #59:

E&P recommends that the Judicial Council direct the Administrative Director of the Courts to propose an organizational plan for the Center for Families, Children, & the Courts that allows for reasonable servicing of the diverse programs mandated by statute and assigned to this division.

Corresponding SEC Recommendation:

CFCC's current number of authorized positions should be reduced. To achieve the reduction, these areas should be reviewed and considered, and appropriate actions taken:

(j) Although staffing reductions in this division are feasible, any reorganization or downsizing of this division must continue to allow for reasonable servicing of the diverse programs mandated by statute and assigned to this division, including such programs as the Tribal Project program.

Implementation of the Directive

1. Organizational restructuring

On August 31, 2012, the Judicial Council approved a new organizational structure for the Administrative Office of the Courts proposed by the interim Administrative Director of the Courts and incoming Administrative Director of the Courts. The new organizational structure reduced the AOC Executive Team to four positions (Administrative Director, Chief of Staff, Chief Operating Officer, and Chief Administrative Officer) and realigned and renamed existing divisions into offices housed under one of three newly created divisions (Judicial Council and Court Leadership Services Division, Judicial and Court Operations Services Division, and Judicial and Court Administrative Services Division). The Center Families, Children & the courts is now an office in the Judicial and Court Operations Division. The approved organizational structure became effective on October 1, 2012. As noted in the implementation report describing this restructuring, the new AOC structure realizes efficiencies through consistent oversight, improved communication, streamlined decision-making, and clear designation of authority, responsibility, and accountability.

2. Workforce reductions

Since the conclusion of fiscal year 2011-2012, the workforce of the Center for Families, Children, and the Courts has been reduced by 29 people, a reduction of nearly 30 per cent.¹ The overall savings in salaries and benefits is \$3,128,194 and rent in is \$491,100. Per funding source, the savings in salaries and benefits is: Admin-General Fund - \$785,101; Comprehensive Drug Court Implementation Act (CDCIA) - \$80,311; Family Law Trust Fund - \$528,107; State Justice Institute (SJI) Grant - \$99,053; Federal Court Improvement Grant (Juvenile) - \$1,292,695; State Department of Social Services (JRTA program) - \$184,432; State Department of Child Support Services - \$109,458; and, Mental Health Fund - \$49,037.

¹ CFCC had been reduced by 32 positions but two critical positions were filled by internal recruitments and one critical position remains unfilled.

3. Service supported by the new organizational plan for the Center for Families, Children & the Courts

The new organizational plan for the Center for Families, Children & the Courts refocuses on mandates and core services in 6 areas: Family, Juvenile, Collaborative Justice and Mental Health, Self-Help and Access to Justice, Family Violence, and Tribal/State Programs.

Each area provides centralized services available to all courts (such as the Judicial Branch Online Self-Help Center, the California Dependency Online Guide, and multidisciplinary educational resources for judicial officers and that meet mandatory training requirements for court staff) as well as direct services offered locally upon request of judicial officers and court administrators (such as legal services, resources to support compliance with rules and code as well as mutual recognition of orders issued by tribal and state courts, financial administration, technical assistance with court operations, cost-benefit analysis, and management reporting, and assistance responding to cases involving domestic violence).

The center continues to administer funding and assistance to statewide programs that support child support commissioners and facilitators, services for self represented litigants, collaborative justice courts, and court appointed special advocates and court appointed counsel in dependency cases.



ADMINISTRATIVE OFFICE OF THE COURTS

JUDICIAL AND COURT OPERATIONS
SERVICES DIVISION

CENTER FOR FAMILIES, CHILDREN & THE COURTS

