








**ACTIVITY REPORTING AND PROPOSAL FORM**  
**JUDICIAL COUNCIL DIRECTIVES**  
**AOC RESTRUCTURING**

<b>DATE</b>	3/20/2013
<b>PREPARED BY</b>	Maureen Dumas for Jody Patel
<b>OFFICE NAME</b>	<u>Executive Office</u>
<b>JUDICIAL COUNCIL DIRECTIVE NUMBER</b>	106
<b>JUDICIAL COUNCIL DIRECTIVE</b>	E&P recommends that the Judicial Council direct the Administrative Director of the Courts to consider SEC Recommendation 7-71 and implement the necessary organizational and staffing changes, contingent upon the council's approval of an organizational structure for the AOC.
<b>SEC RECOMMENDATION</b>	The Office of General Counsel should be renamed Legal Services Office, consistent with its past designation, and should be a stand-alone office reporting to the Administrative Director of the Courts. The Legal Services Office manager position should be compensated at its current level. The Legal Services Office should not be at the same divisional level as the Judicial and Court Operations Services Division or the Judicial and Court Administrative Services Division. The Chief Counsel, manager of the Legal Services Office, should not be a member of the Executive Leadership Team.
<b>RESPONSE (check applicable boxes)</b>	
<input type="checkbox"/> This directive has been completed and implemented: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment         </div>	
<input type="checkbox"/> This directive is forwarded to the Judicial Council with options for consideration: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment         </div>	
<input checked="" type="checkbox"/> Other: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">           Given that the implementation of this directive is tied to the outcome of the AOC Classification and Compensation Study, the Administrative Directive is requesting a modification to the timeline originally provided by the Judicial Council. It is requested that the Judicial Council amend the timeline to read as follows: "ADOC to provide an interim report on the outcome of the Classification and Compensation Request for Proposal at the June 2013 council meeting. A final report timeline is unknown and is pending council decisions on the classification and compensation study."         </div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">  File Attachment         </div>	

**TIMELINE AND RESOURCES FOR IMPLEMENTATION**

<b>IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE</b>	
<b>RESOURCES REQUIRED FOR IMPLEMENTATION</b>	

**ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)**

<input type="checkbox"/> <b>PROCEDURES/ POLICIES UPDATED OR DEVELOPED</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>TRAINING UPDATED OR DEVELOPED</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>SAVINGS</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>COST</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>EFFICIENCIES</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>SERVICE LEVEL IMPACT</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>
<input type="checkbox"/> <b>OTHER</b>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; width: 100%;">  File Attachment         </div>

**ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL**

<b>ADOC REVIEW</b>	Administrative Director of the Courts Review Date: <input type="text" value="4/10/2013"/>
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**EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW**

<b>E&amp;P REVIEW</b>	Executive and Planning Review Date: <input type="text" value="4/17/2013"/>
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