

**ACTIVITY REPORTING AND PROPOSAL FORM**  
**JUDICIAL COUNCIL DIRECTIVES**  
**AOC RESTRUCTURING**

<b>DATE</b>	6/4/2013
<b>PREPARED BY</b>	Diane Nunn
<b>OFFICE NAME</b>	<u>Center for Families, Children &amp; the Courts</u>
<b>JUDICIAL COUNCIL DIRECTIVE NUMBER</b>	53
<b>JUDICIAL COUNCIL DIRECTIVE</b>	53. E&P recommends that the Judicial Council direct the Administrative Director of the Courts to consider SEC Recommendation 7-4(d) and implement the necessary organizational and staffing changes, contingent upon the council's approval of an organizational structure for the AOC. This directive is coordinated with:  JCD#53 is coordinated with JCR# 72.1
<b>SEC RECOMMENDATION</b>	7-4(d) CFCC's current number of authorized positions should be reduced. To achieve the reduction, these areas should be reviewed and considered, and appropriate actions taken: (d) The CFCC has a number of positions devoted to research programs, as do other offices to be placed within the Judicial and Court Operations Services Division, presenting opportunities for efficiencies by consolidating divisional research efforts.
<b>RESPONSE (check applicable boxes)</b>	
<input type="checkbox"/> This directive has been completed and implemented: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	
<input type="checkbox"/> File Attachment	
<input checked="" type="checkbox"/> This directive is forwarded to the Judicial Council with options for consideration: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>EXTENSION BEING REQUESTED TO JULY 2013</p> <p>Since the end of FY 10-11, the number of AOC employees in research classifications has declined by approximately 45%. To improve the efficiency and effectiveness of research in support of the Judicial Council and the courts, and consistent with Judicial Council Directives 53 and 72.1, all research analysts currently at the AOC have been consolidated into offices within the Judicial and Court Operations Division. Managers overseeing research in those offices began discussions in October 2012 and have implemented a protocol to manage workforce reduction and address staffing current and future projects.</p> <p>It is requested that the Judicial Council amend the timeline to read as follows:            ADOC to present a report of available options regarding the directive's implementation to the Judicial Council for their consideration at the July 2013 Judicial Council meeting.</p> </div>	
<input type="checkbox"/> File Attachment	

Other:

 File Attachment

**TIMELINE AND RESOURCES FOR IMPLEMENTATION**

**IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE**

**RESOURCES REQUIRED FOR IMPLEMENTATION**

**ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)**

**PROCEDURES/ POLICIES UPDATED OR DEVELOPED**

 File Attachment

**TRAINING UPDATED OR DEVELOPED**

 File Attachment

**SAVINGS**

Workforce reduction: Will need service

 File Attachment

**COST**

 File Attachment

**EFFICIENCIES**

 File Attachment

**SERVICE LEVEL IMPACT**

While changes in staffing and organization have led to improved coordination of research activities across the offices in the Judicial Court Operations Services Division, it must be noted that substantial reductions in the number of research analysts employed in the offices in that division over the last two years will limit the ability of the remaining analysts to meet the needs of courts, external branch stakeholders, and leaders.

 File Attachment

**OTHER**

 File Attachment

**ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL**

**ADOC REVIEW**

Administrative Director of the Courts Review Date: 6/13/2013

**EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW**

**E&P REVIEW**

Executive and Planning Review Date: 6/17/2013