

ACTIVITY REPORTING AND PROPOSAL FORM

JUDICIAL COUNCIL DIRECTIVES AOC RESTRUCTURING

DATE	3/20/2013
PREPARED BY	Maureen Dumas for Jody Patel
OFFICE NAME	<u>Executive Office</u>
JUDICIAL COUNCIL DIRECTIVE NUMBER	54
JUDICIAL COUNCIL DIRECTIVE	E&P recommends that the Judicial Council direct the Administrative Director of the Courts to implement the necessary organizational and staffing changes, contingent upon the council's approval of an organizational structure for the AOC and taking into account the results of the classification and compensation studies to be completed.
SEC RECOMMENDATION	CFCC's current number of authorized positions should be reduced. To achieve the reduction, these areas should be reviewed and considered, and appropriate actions taken: CFCC staff members provide support to a number of Judicial Council committees and task forces. The recommended consolidation of this support function under the direction of the Chief of Staff will present opportunities for efficiencies and resource reduction.
RESPONSE (check applicable boxes)	
<input type="checkbox"/> This directive has been completed and implemented:	
<input type="text"/>	
<input type="button" value="File Attachment"/>	
<input type="checkbox"/> This directive is forwarded to the Judicial Council with options for consideration:	
<input type="text"/>	
<input type="button" value="File Attachment"/>	
<input checked="" type="checkbox"/> Other:	
During this reporting period, a combined meeting of Executive and Planning (E&P) and Rules and Projects (RUPRO) Committees was convened on March 11, 2013, to continue the review of initial recommendations developed by E&P and RUPRO on potential consolidation/restructuring of Judicial Council committees and establishment of new committee oversight. Several recommendations regarding these activities will be presented to council for consideration at the April 2013 council meeting with additional recommendations to be presented at the June 2013 council meeting.	
At E&P's request, the AOC will be developing a tracking tool for use by those AOC staff that support	

committees to track time spent in support of Judicial Council committees, task forces, and working groups. This resource information will: 1) enable E&P to determine the level of effort that is required to support the various committees, task forces and working groups; and 2) be folded into the AOC Classification and Compensation Study to be used by the organization to identify appropriate resources and staffing for committees, task forces, and working groups.







Given that the implementation of this directive is tied to the outcome of the AOC Classification and Compensation Study, the Administrative Directive is requesting a modification to the timeline originally provided by the Judicial Council. It is requested that the Judicial Council amend the timeline to read as follows: "ADOC to provide an interim report on the outcome of the Classification and Compensation Request for Proposal at the June 2013 council meeting. A final report timeline is unknown and is pending council decisions on the classification and compensation study."


 File Attachment

TIMELINE AND RESOURCES FOR IMPLEMENTATION

IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE	
RESOURCES REQUIRED FOR IMPLEMENTATION	

ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)

<input type="checkbox"/> PROCEDURES/ POLICIES UPDATED OR DEVELOPED	<input type="text"/>  File Attachment
<input type="checkbox"/> TRAINING UPDATED OR DEVELOPED	<input type="text"/>  File Attachment
<input type="checkbox"/> SAVINGS	<input type="text"/>  File Attachment
<input type="checkbox"/> COST	<input type="text"/>  File Attachment
<input type="checkbox"/> EFFICIENCIES	<input type="text"/>  File Attachment
<input type="checkbox"/> SERVICE LEVEL IMPACT	<input type="text"/>  File Attachment
	<input type="text"/>

<input type="checkbox"/> OTHER	<div style="border: 1px solid gray; padding: 5px; width: fit-content;">  File Attachment </div>
ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL	
ADOC REVIEW	Administrative Director of the Courts Review Date: <input type="text" value="4/10/2013"/>
EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW	
E&P REVIEW	Executive and Planning Review Date: <input type="text" value="4/17/2013"/>