

## ACTIVITY REPORTING AND PROPOSAL FORM

### JUDICIAL COUNCIL DIRECTIVES AOC RESTRUCTURING

<b>DATE</b>	6/3/2013
<b>PREPARED BY</b>	Chad Finke
<b>OFFICE NAME</b>	<u>Court Operations Special Services Office</u>
<b>JUDICIAL COUNCIL DIRECTIVE NUMBER</b>	72.1
<b>JUDICIAL COUNCIL DIRECTIVE</b>	E&P recommends that the Judicial Council direct the Administrative Director of the Courts to consider SEC Recommendations 7-11(a) and (b) and 7-14 and implement the necessary organizational and staffing changes, contingent upon the council's approval of an organizational structure for the AOC and taking into account the results of the classification and compensation studies to be completed.
<b>SEC RECOMMENDATION</b>	7-11. COSSO's current level of approximately 74 positions (including those reassigned from the former regional offices as recommended in this report) should be reduced. To achieve the reduction the areas listed below should be reviewed and considered, and appropriate actions taken.  (b) The research functions and units of COSSO should be reviewed for possible consolidation with other research programs in the Judicial and Court Operations Services Division, presenting opportunities for efficiencies and position reductions.
<b>RESPONSE (check applicable boxes)</b>	
<input type="checkbox"/> This directive has been completed and implemented: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	
<input type="checkbox"/> File Attachment <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	
<input checked="" type="checkbox"/> This directive is forwarded to the Judicial Council with options for consideration: <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p><b>EXTENSION BEING REQUESTED TO JULY 2013</b></p> <p>Since the end of FY 10-11, the number of AOC employees in formal research classifications has declined by approximately 45%. To improve the efficiency and effectiveness of research in support of the Judicial Council and the courts, and consistent with Judicial Council Directives 53 and 72.1, all research analysts currently at the AOC have been consolidated into offices within the Judicial and Court Services Operations Division. Managers overseeing research in those offices began discussions in October 2012 have implemented a protocol to manage the workforce reduction and address staffing current and future research projects.</p> <p>It is requested that the Judicial Council amend the timeline to read as follows: ADOC to present a report of available options regarding the directive's implementation to the Judicial Council for their consideration at the July 2013 Judicial Council meeting.</p> </div>	

<input type="checkbox"/> File Attachment
<input type="checkbox"/> Other:
<input type="text"/>
<input type="checkbox"/> File Attachment

**TIMELINE AND RESOURCES FOR IMPLEMENTATION**

<b>IMPLEMENTATION DATE OR PROJECTED IMPLEMENTATION DATE</b>	<input type="text"/>
<b>RESOURCES REQUIRED FOR IMPLEMENTATION</b>	<input type="text"/>

**ADDITIONAL IMPLEMENTATION INFORMATION (complete only applicable sections)**

<input type="checkbox"/> <b>PROCEDURES/ POLICIES UPDATED OR DEVELOPED</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>TRAINING UPDATED OR DEVELOPED</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>SAVINGS</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>COST</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>EFFICIENCIES</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>SERVICE LEVEL IMPACT</b>	<input type="text"/> <input type="checkbox"/> File Attachment
<input type="checkbox"/> <b>OTHER</b>	<input type="text"/> <input type="checkbox"/> File Attachment

**ADMINISTRATIVE DIRECTOR OF THE COURTS (ADOC) REVIEW AND APPROVAL**

**ADOC REVIEW**

Administrative Director of the Courts Review Date:

**EXECUTIVE AND PLANNING (E&P) COMMITTEE REVIEW**

**E&P REVIEW**

Executive and Planning Review Date: