

JUDICIAL COUNCIL OF CALIFORNIA

QUESTIONS AND ANSWERS

IFB# JCC-2019-04-DM
San Francisco Moving and Installation Services

May 24, 2019

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1. Who is responsible for the cost of the internal background investigation?

ANSWER: The contractor or each individual mover would be responsible paying the fingerprint processing fee to Live Scan operator which is approximately \$35.00 each.

2. On page 3 of 15 under #3 of Description of Services, it was mentioned of "storage components for systems furniture." Does JCC expect us to store in our facility or within the office premises of the JCC building? If stored in our facility, where do we put the cost in the cost sheet?

ANSWER: "Some removal and installation of . . . storage components of systems furniture" refers only to cabinets and other storage pieces of any furniture, not to storage of the furniture itself. In Section 2.1.6 (page 4 of 15), however, one of the services to be provided is the movement of items to state facilities or courts in Sacramento and Los Angeles. It is foreseeable that after spending a day loading such materials at a JBE, the contractor may choose to store those materials overnight or longer before then making the trip to Sacramento or Los Angeles. If the contractor intends to charge the relevant JBE for such storage, that should be listed as a travel cost of a move between San Francisco and Sacramento or Los Angeles under Other Expenses in the cost sheet.

3. We have a D34/C61 license that we use but it is under a different company name from our Legal Name. We own the license. Can we use that here or should we put it as a subcontractor? Our owner is part owner of the other company. Can we use the D34/C61 license?

ANSWER: You may use the D34/C61 license that you or your affiliated company own.

4. Motor Carrier permit is not required if a bidder has a permit to operate as a Household Goods carrier issued by the PUC. That permit makes a bidder exempt from needing one from the DMV. In lieu of the Motor Carrier Permit number, can a bidder write in "Cal T #?"

ANSWER: Section 2.3.1 should read "Bidder must provide proof of Motor Carrier Permit issued by the California Department of Motor Vehicles or Household Goods Carrier permit issued by the California Public Utilities Commission. This will be required at the time bids are submitted and annually thereafter."

5. In the solicitation, there is a request in section 2.3 "minimum requirements" which requires a "Household Goods Carrier Permit". Why is there a requirement for this permit in a commercial moving contract? Wouldn't this requirement exclude companies that only do commercial moving?

ANSWER: Section 2.3.1 should read “Bidder must provide proof of Motor Carrier Permit issued by the California Department of Motor Vehicles or Household Goods Carrier permit issued by the California Public Utilities Commission. This will be required at the time bids are submitted and annually thereafter.”

6. In the solicitation section 2.3 #3 "Bidder must provide documentation that any vehicles, storage facilities or equipment to be used in providing the services under Section 2.0 are owned by the bidder or entity under its direct control at the the time the bids are submitted." Please clarify as to what type of proof, what level of detail you are requesting such as lease agreements, etc, and down to what level of equipment. Does this include dollies, boxes etc? This is a vague minimum requirement and leaves a lot to interpretation.

ANSWER: The intent of this provision is to demonstrate that the bidder would have control of JBE materials when they are being transported or are otherwise away from the JBE site and not under the direct control of the JBE. The bidder should document that it has control of any storage facility or vehicles it plans to use when moving or storing JBE materials. Such documentation can include deeds, lease agreements, and DMV registration records. The bidder does not need to document ownership of light equipment, such as dollies, or of tools.