

LOCAL RULES OF THE COURT OF APPEAL

SIXTH APPELLATE DISTRICT

Published pursuant to California Rules of Court, rule 10.1030  
[Effective October 26, 2020]

**Local Rule 4 – Establishing Appellate Jurisdiction, Civil Case Information Statement, Required Attachments**

(a) An appellant filing a completed *Civil Case Information Statement* (Form APP-004) in this District pursuant to California Rules of Court, rule 8.100, subdivision (g), must attach the following documents:

(1) A copy of the judgment or order being appealed, including:

(A) A judgment of dismissal, if the appeal challenges a judgment entered after:

- i. an order granting summary judgment, or
- ii. an order sustaining a demurrer without leave to amend, or
- iii. an order granting judgment on the pleadings;

(B) If appealing an order made after judgment (Code of Civ. Proc. §904.1, subd.

(a)(2)), a copy of the final judgment or order of dismissal that predated the order being appealed (see Code Civ. Proc., §§ 577, 581d);

(2) A copy of the proof of service from the clerk of the superior court or any party's notice of entry of the order or judgment being appealed; or if neither the clerk of the superior court nor any party served a proof of service or notice of entry, a statement under penalty of perjury that no such document exists;

(3) If claiming an extension of time to file the appeal pursuant to California Rules of Court, rule 8.108, subdivision (b), (c), (d) or (e), a copy of the trial court's order granting or denying the applicable motion;

- (4) The proof of service or notice of entry of any order listed in (3); or, if neither the clerk of the superior court nor any party served a proof of service or notice of entry, a statement under penalty of perjury stating that no such document exists;
- (5) Any additional documents that may be necessary to establish appellate jurisdiction pursuant to Code of Civil Procedure section 904.1 and California Rules of Court, rules 8.104 and 8.108.

**(b)** If appellant fails to comply with this rule, or if the court requires additional documents to verify appellate jurisdiction, the court will notify the appellant in writing of any omission or additional request. If any requested document is unavailable or does not exist, appellant shall so notify the court in writing with a statement under penalty of perjury stating why the document(s) cannot be provided. If appellant fails to comply with the court's request within the specified time, the court may, on its own motion or upon motion of any party, dismiss the appeal.