

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

11/15/12

Date

Marin

Court

FY 2012 - 2013 Q1

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

Marin

Court

FY 2012 - 2013 Q1

Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	134	130.50			

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Marin

Court

FY 2012 - 2013 Q1

Fiscal Year and Ending Quarter

FOOTNOTES

1	Filled positions totaling 130.5 include 6 limited term positions and 124.5 permanent positions.
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**Marin Superior Court
Trial Court Operations Fund
Balance Sheet
(Unaudited)**

For the month ended Sep									
Fiscal Year 2012/13									
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	2011/12 Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service				
		Non-Grant	Grant						
ASSETS									
Operations	\$ 89,444	\$ 18,627	\$ (114,644)				\$ 1,294,829	\$ 1,288,257	\$ (70,667)
Payroll	\$ 4,077							\$ 4,077	\$ 0
Jury	\$ 0							\$ 0	\$ 0
Revolving	\$ 15,000							\$ 15,000	\$ 15,000
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (25,352)	\$ (25,352)	\$ 1,472,953
Credit Card									
Cash on Hand	\$ 2,745							\$ 2,745	\$ 2,745
Cash with County									
Cash Outside of the AOC									
Total Cash	\$ 111,266	\$ 18,627	\$ (114,644)				\$ 1,269,476	\$ 1,284,726	\$ 1,420,031
Short Term Investment									
Investment in Financial Institution	\$ 4,513,837						\$ 557,648	\$ 5,071,485	\$ 6,291,248
Total Investments	\$ 4,513,837						\$ 557,648	\$ 5,071,485	\$ 6,291,248
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General									
Dishonored Checks									
Due From Employee	\$ 0							\$ 0	\$ 0
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 0						\$ 0	\$ 0	\$ 0
Due From Other Governments	\$ 0							\$ 0	\$ 34,370
Due From Other Courts	\$ 0						\$ 0	\$ 0	\$ 0
Due From State	\$ 0	\$ 0	\$ 114,644					\$ 114,644	\$ 98,853
Trust Due To/From									\$ 0
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 326							\$ 326	\$ 515
Total Receivables	\$ 326	\$ 0	\$ 114,644				\$ 0	\$ 114,970	\$ 133,739
Prepaid Expenses - General	\$ 10,000							\$ 10,000	
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 10,000							\$ 10,000	
Other Assets									
Total Other Assets									
Total Assets	\$ 4,635,429	\$ 18,627	\$ 0				\$ 1,827,125	\$ 6,481,181	\$ 7,845,018
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0							\$ 0	\$ 0
Accounts Payable - General	\$ 0		\$ 0				\$ 0	\$ 0	\$ 0
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 326	\$ 326	\$ 515
Due to Other Courts									
Due to State	\$ 0							\$ 0	
TC145 Liability							\$ 569,036	\$ 569,036	\$ 553,001
Due to Other Governments	\$ 59,415		\$ 0				\$ 0	\$ 59,415	\$ 453,705
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 1,279							\$ 1,279	\$ 888
Interest							\$ 195	\$ 195	\$ 202
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 60,694	\$ 0	\$ 0				\$ 569,556	\$ 630,252	\$ 1,008,311
Civil							\$ 821,798	\$ 821,798	\$ 1,108,335
Criminal							\$ 313,619	\$ 313,619	\$ 245,658
Unreconciled - Civil and Criminal							\$ 7,773	\$ 7,773	\$ 7,923
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 17,440	\$ 17,440	\$ 17,610
Miscellaneous Trust									
Total Trust Deposits							\$ 1,160,630	\$ 1,160,630	\$ 1,379,526
Accrued Payroll	\$ 0							\$ 0	\$ 0
Benefits Payable	\$ 0							\$ 0	\$ 0
Deferred Compensation Payable	\$ 0							\$ 0	\$ 0
Deductions Payable	\$ 0							\$ 0	\$ 1
Payroll Clearing	\$ 0							\$ 0	\$ 1
Total Payroll Liabilities	\$ 0							\$ 0	\$ 1
Revenue Collected in Advance									
Liabilities For Deposits	\$ 33,615						\$ 75,981	\$ 109,596	\$ 97,014
Jury Fees - Non-Interest							\$ 20,956	\$ 20,956	\$ 16,764
Fees - Partial Payment & Overpayment									
Uncleared Collections	\$ 0							\$ 0	\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 33,615						\$ 96,937	\$ 130,552	\$ 113,778
Total Liabilities	\$ 94,309	\$ 0	\$ 0				\$ 1,827,125	\$ 1,921,433	\$ 2,501,616
Total Fund Balance	\$ 4,541,120	\$ 18,627	\$ 0					\$ 4,559,748	\$ 5,343,402
Total Liabilities and Fund Balance	\$ 4,635,429	\$ 18,627	\$ 0				\$ 1,827,125	\$ 6,481,181	\$ 7,845,018

**Marin Superior Court
Trial Court Operations Fund
Statement of Program Expenditures
(Unaudited)**

For the month ended Sep										
Fiscal Year 2012/13										
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 1,001,952	\$ 56,177			\$ 0		\$ 1,058,128	\$ 4,868,006	\$ 1,023,260	\$ 4,705,415
Traffic & Other Infractions	\$ 215,728	\$ 7,870					\$ 223,598	\$ 1,024,056	\$ 259,117	\$ 1,203,710
Other Criminal Cases	\$ 146,088	\$ 1,969					\$ 148,057	\$ 810,119	\$ 136,295	\$ 766,490
Civil	\$ 378,485	\$ 2,738					\$ 381,224	\$ 1,898,555	\$ 406,657	\$ 1,901,883
Family & Children Services	\$ 156,081	\$ 4,714			\$ 0		\$ 160,795	\$ 824,268	\$ 180,190	\$ 857,764
Probate, Guardianship & Mental Health Services	\$ 68,107	\$ 983					\$ 69,090	\$ 332,753	\$ 68,655	\$ 312,619
Juvenile Dependency Services		\$ 340					\$ 340	\$ 7,000	\$ 1,180	\$ 7,500
Juvenile Delinquency Services		\$ 100					\$ 100	\$ 2,242	\$ 2,242	\$ 14,786
Other Court Operations	\$ 63,086	\$ 4,769					\$ 67,855	\$ 353,711	\$ 41,076	\$ 192,201
Court Interpreters	\$ 110,964	\$ 16,199					\$ 127,163	\$ 492,711	\$ 130,744	\$ 538,622
Jury Services	\$ 35,717	\$ 148	\$ 29,318				\$ 65,183	\$ 291,098	\$ 59,539	\$ 289,983
Security									\$ 33,359	\$ 33,000
	\$ 2,176,209	\$ 96,007	\$ 29,318		\$ 0		\$ 2,301,534	\$ 10,892,277	\$ 2,342,315	\$ 10,823,983
Trial Court Operations Program										
Enhanced Collections										
Other Non-Court Operations										
Non-Court Operations Program										
Executive Office	\$ 87,862	\$ 1,636					\$ 89,498	\$ 424,778	\$ 87,678	\$ 454,844
Fiscal Services	\$ 151,397	\$ 9,856					\$ 161,253	\$ 870,671	\$ 164,719	\$ 1,881,160
Human Resources	\$ 152,385	\$ 5,241					\$ 157,626	\$ 696,425	\$ 159,439	\$ 809,296
Business & Facilities Services		\$ 125,639					\$ 125,639	\$ 530,600	\$ 122,117	\$ 577,764
Information Technology	\$ 208,896	\$ 343,870					\$ 552,866	\$ 2,844,626	\$ 631,598	\$ 4,080,807
	\$ 600,640	\$ 486,242					\$ 1,086,882	\$ 5,387,100	\$ 1,185,580	\$ 7,803,871
Expenditures Not Distributed or Posted to a Program		\$ 0					\$ 0		\$ 0	
Prior Year Adjustments Not Posted to a Program										
Total	\$ 2,776,849	\$ 582,250	\$ 29,318		\$ 0		\$ 3,388,416	\$ 16,259,377	\$ 3,507,885	\$ 18,627,854

**Marin Superior Court
Trial Court Operations Fund
Statement of Revenues, Expenditures and Changes in Fund Balances
(Unaudited)**

For the month ended Sep										
Fiscal Year 2012/13										
	Governmental Funds						Total Funds (Info. Purpose Only)	Current Budget (Annual)	2011/12	
	General	Special Revenue		Capital Projects	Debt Service	Proprietary Funds			Fiduciary Funds	Total Funds (Info. Purpose Only)
		Non-Grant	Grant							
REVENUES										
State Financing Sources										
Trial Court Trust Fund	\$ 3,029,554	\$ 590					\$ 3,030,144	\$ 12,314,886	\$ 3,722,930	\$ 16,665,198
Trial Court Improvement Fund	\$ 0						\$ 0	\$ 36,441	\$ (1)	\$ 36,376
Judicial Administration Efficiency & Mod Fund										
Judges' Compensation (45.25)	\$ 114,518						\$ 114,518	\$ 490,346	\$ 129,437	\$ 557,000
Court Interpreter (45.45)										
Civil Coordination Reimbursement (45.55)	\$ 6,970						\$ 6,970	\$ 143,865	\$ 57,840	\$ 259,035
MOU Reimbursements (45.10 and General)								\$ 587,765		\$ 587,765
Other Miscellaneous										
Total Revenues	\$ 3,151,042	\$ 590					\$ 3,151,632	\$ 13,573,303	\$ 3,809,406	\$ 18,075,314
Grants										
AB 1058 Commissioner/Facilitator			\$ 47,499				\$ 47,499	\$ 291,269	\$ 43,238	\$ 321,782
Other AOC Grants			\$ (6,878)				\$ (6,878)	\$ 13,756		\$ 11,497
Non-AOC Grants										
			\$ 40,621				\$ 40,621	\$ 305,025	\$ 43,238	\$ 333,279
Other Financing Sources										
Interest Income	\$ 665	\$ 0					\$ 665		\$ 2,691	\$ 24,000
Investment Income										
Donations	\$ 0						\$ 0			
Local Fees	\$ 90,552	\$ 3,223					\$ 93,775	\$ 341,600	\$ 91,820	\$ 327,560
Non-Fee Revenues	\$ 10,160						\$ 10,160	\$ 54,000	\$ 23,376	\$ 57,000
Enhanced Collections										
Escheatment										
Prior Year Revenue										
County Program - Restricted		\$ 1,656					\$ 1,656	\$ 7,200	\$ 1,953	\$ 8,000
Reimbursement Other	\$ 1,650						\$ 1,650	\$ 24,200	\$ 5,190	\$ 108,323
Sale of Fixed Assets	\$ 7,366						\$ 7,366	\$ 9,300	\$ 519	\$ 2,600
Other Miscellaneous										
Total Revenues	\$ 3,261,634	\$ 5,470	\$ 40,621				\$ 3,307,725	\$ 14,314,628	\$ 4,076,992	\$ 19,936,096
EXPENDITURES										
Personal Services										
Salaries - Permanent	\$ 1,825,818	\$ 0	\$ 30,078				\$ 1,855,897	\$ 6,685,899	\$ 1,939,158	\$ 8,802,958
Temp Help	\$ 51,658						\$ 51,658	\$ 59,676	\$ 18,498	\$ 159,050
Overtime	\$ 2,393						\$ 2,393	\$ 10,000	\$ 3,965	\$ 16,990
Staff Benefits	\$ 858,243	\$ 0	\$ 8,691				\$ 866,934	\$ 4,282,557	\$ 848,379	\$ 4,107,154
	\$ 2,738,060	\$ 0	\$ 38,769				\$ 2,776,849	\$ 11,037,132	\$ 2,809,891	\$ 13,085,062
Operating Expenses and Equipment										
General Expense	\$ 82,990						\$ 82,990	\$ 376,700	\$ 35,383	\$ 281,122
Printing	\$ 8,426						\$ 8,426	\$ 69,500	\$ 10,097	\$ 69,000
Telecommunications	\$ 3,080						\$ 3,080	\$ 21,000	\$ 65	\$ 21,209
Postage	\$ 25,912						\$ 25,912	\$ 104,600	\$ 31,351	\$ 121,281
Insurance								\$ 3,500	\$ 3,328	\$ 3,328
In-State Travel	\$ 2,246		\$ 977				\$ 3,223	\$ 18,000	\$ 2,853	\$ 16,200
Out-of-State Travel										
Training	\$ 2,105						\$ 2,105	\$ 6,500	\$ 4,812	\$ 10,500
Security Services									\$ 0	\$ 33,000
Facility Operations	\$ 44,625						\$ 44,625	\$ 178,500	\$ 77,969	\$ 279,512
Utilities										
Contracted Services	\$ 88,788		\$ (6,876)				\$ 81,910	\$ 692,256	\$ 60,544	\$ 626,338
Consulting and Professional Services	\$ 210						\$ 210	\$ 1,050	\$ 175	\$ 1,010
Information Technology	\$ 320,169						\$ 320,169	\$ 1,697,439	\$ 394,096	\$ 2,861,460
Major Equipment	\$ 9,599						\$ 9,599	\$ 60,000		\$ 130,263
Other Items of Expense										
	\$ 588,151		\$ (5,901)				\$ 582,250	\$ 3,131,045	\$ 848,175	\$ 4,447,192
Special Items of Expense										
Grand Jury										
Jury Costs	\$ 29,318						\$ 29,318	\$ 91,200	\$ 16,641	\$ 95,600
Judgements, Settlements and Claims										
Debt Service										
Other										\$ 1,000,000
Capital Costs										
Internal Cost Recovery	\$ (7,754)		\$ 7,754				\$ 0	\$ 0	\$ 0	\$ 0
Prior Year Expense Adjustment									\$ 33,359	
	\$ 21,564		\$ 7,754				\$ 29,318	\$ 91,200	\$ 60,000	\$ 1,095,600
Total Expenditures	\$ 3,347,795	\$ 0	\$ 40,621				\$ 3,388,416	\$ 16,259,377	\$ 3,607,856	\$ 18,627,854
Excess (Deficit) of Revenues Over Expenditures	\$ (86,161)	\$ 5,470	\$ 0				\$ (80,691)	\$ (1,044,749)	\$ 570,227	\$ 308,242
Operating Transfers In (Out)										
								\$ 0		\$ 0
Fund Balance (Deficit)										
Beginning Balance (Deficit)	\$ 4,627,281	\$ 13,158	\$ 0				\$ 4,640,439	\$ 4,940,439	\$ 4,773,175	\$ 4,773,175
Ending Balance (Deficit)	\$ 4,541,120	\$ 18,627	\$ 0				\$ 4,559,748	\$ 2,895,690	\$ 5,343,402	\$ 5,081,417