

**Attachment 6 Form for Submission of Questions**



ADMINISTRATIVE OFFICE  
 OF THE COURTS  
 OFFICE OF COURT CONSTRUCTION  
 AND MANAGEMENT

**Request for Proposals Form for Submission of Questions**

**RFP Number: OREFM 2013 JMG 04**

#	Solicitation Reference	Question	Response
1	RFP Section 3.0.D	We received information regarding upcoming bids for Job Order Contracting with OREFM. We noticed there are three zones for pre-bid meetings, 8,11,14. After reading the minimum qualifications, we meet all except one. Our physical office is in Los Angeles County. Not sure why a physical office must be within zone when several of these zones are much larger than LA county and geographic response would be negligible. What may be of greater value as a minimum qualification is if contractor has job order contracting experience. We have successfully performed work in both Bakersfield and San Diego counties. Can a company in Los Angeles County bid for Bakersfield or San Diego?	In accordance with RFP Section 3.0.D Contractor must have, and document in their Proposal to the satisfaction of the AOC, a presently existing physical office location within the Primary JOC Zone for which Contractor is providing a Proposal. The AOC does not require the presence of a physical office in the Alternate Zones as a requirement to make a Proposal.
2	N/A	Who is the General Contractor that has or held the last Zone 8 contract?	Staples Construction Co.

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3	RFP Section 4.0	What was the CAF(Combined Adjustment factor )? Can the bid sheet be supplied showing the other factors as well?	The CAF (Combined Adjustment Factor) is a weighted value calculated based on all adjustment factors for each primary and secondary zones. See specific direction in RFP section 4.0.3 & 4.0.4 for adjustment factors required as part of the bid proposal.  The bid sheet is included in the RFP and is labeled "OREFM-2013-JMG-04-Combined-Adjustment-Factor-worksheet-Revision-1"
4	N/A	What was the volume of work put in place during the last 12 and 24 months?	The Facility Modification Program value is total of \$100,000,000 for fiscal years 2012-2013 & 2013-2014. The JOC program is one component of that program.
5	N/A	Will there be a Gordian licensing fee? If so will the contractor be responsible for paying that fee?	There is no Contractor Gordian Group licensing fee in this contract.
6	N/A	Please confirm my understanding at the mandatory pre-bid conference that the typical project size is between \$100, 000 and \$700,000.	This is correct.
7	N/A	Please also confirm that there are only 1 or 2 projects statewide, per year, that are over \$1 million.	In fiscal year 2012-2013 there were a total of 5 projects approved for costs to exceed \$1,000,000.
8	Legal Agreement Section 1.2.26	Is there a maximum dollar amount per task Order that can be issued? If no, then can a maximum be set?	There is no maximum or minimum dollar amount per Service Work Order and the AOC does not intend to impose any such limit either contractually or via its practices.
9	N/A	Is there a limit to how many Task Orders that can be issued at one time?	No.
10	Legal Agreement Section 1.2.38	What is the minimum dollar amount of an individual Task Order?	There is no minimum Service Work Order value.

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11	Legal Agreement Section 1.2.26	What is the maximum dollar amount of an individual Task Order?	There is no maximum or minimum dollar amount per Service Work Order.
12	N/A	How much money is currently available and allotted to this Zone 8 work?	As discussed in the mandatory pre-bid meetings; projects are developed on an as needed basis, funded from a state wide budget. There is neither an allotted amount of work or budget to any JOC zone state wide
13	RFP Section 3.0.D	We have a question regarding the Minimum Requirements stated on 3.0, D. If the contractor has a physical office in San Francisco and would like to bid on Zone 8, does the contractor meet the minimum requirements?	In accordance with RFP Section 3.0.D Contractor must have, and document in their Proposal to the satisfaction of the AOC, a presently existing physical office location within the Primary JOC Zone for which Contractor is providing a Proposal. The AOC does not require the presence of a physical office in the Alternate Zones as a requirement to make a Proposal.
14	N/A	Are all the items in the Construction Task Catalogue furnished and installed inclusive of labor, materials and equipment 125 Feet from "storage area or truck"? If so how is 125 feet determined? Path of travel? or line of sight?	This is the Path of Travel The 125' is determined as from the off-loading from the truck to the final installation spot If the material needs to be moved and stored, the distance would include the measurement from the truck, to the storage/holding area, to the final installation spot.
15	N/A	Are there any line items or allowances made for daily security clearance?	No, you should account for all overhead costs in the Adjustment Factors you bid.

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16	RFP Section 1.	Will the contractor be charged any type of licensing or other fees for the use of the Gordian Group Construction Task Catalog (CTC)?	There is no Contractor Gordian Group licensing fee in this contract.
17	RFP Section 10.	We would like an attendance list and contact information for all companies that attended the mandatory pre-proposal meetings for Zones 8, 11 and 14. Is this information available?	An attendee list will be posted on the RFP website.
18	RFP Section 2.0	Please clarify what is meant by "incidental architectural and engineering services" and provide examples of same. Are the costs for these services to be included in the multipliers?	<p>Incidental architectural and engineering services consist of the production of any documents required to convey the scope of work that do not require stamped and signed architectural or engineering drawing .</p> <p>For Example</p> <ul style="list-style-type: none"> <li>- Office or conference lay out drawing, showing work stations etc.</li> <li>- Approved lay down areas and access and egress routes as discussed during the Joint Scope of Work.</li> <li>- Ductwork runs.</li> <li>- Shop drawings for the ceiling / lighting lay out</li> <li>- Piping Runs, etc</li> <li>- Layouts from the Landscaper</li> </ul> <p>Proposers should account for the provision of such services in the Adjustment Factors they bid.</p>

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19	RFP Section 7.0 (A)	The RFP refers to "Section 3l a." and "Section 3lb"- please clarify. We could not find these sections.	<p>"Section 3l a." refers to Section 3.0, part I ("certifications, Attachments, and Other Requirements", part a, which can be found on pages 5 and 6 of the RFP.</p> <p>"Section 3lb." refers to Section 3.0, part I ("certifications, Attachments, and Other Requirements", part b, which can be found on pages 5 and 6 of the RFP.</p> <p>We will update the RFP to clarify this reference.</p>