



Judicial Council of California

Rules Committee

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RULES COMMITTEE

MINUTES OF ACTION BY EMAIL

Friday, October 13, 2023

**Rules Committee
Members Who
Participated:**

Hon. Carin T. Fujisaki, Hon. Michelle Williams Court, Ms. Kate Bieker, Hon. Alin D. Cintean, Hon. Charles S. Crompton, Hon. Maria D. Hernandez, Ms. Rachel W. Hill, Mr. Charles Johnson, and Hon. Erica R. Yew.

**Rules Committee
Members Who Did
Not Participate:**

Mr. Maxwell V. Pritt

**Rules Committee
Staff:**

Ms. Anne M. Ronan and Ms. Benita Downs

ACTION BY EMAIL

As provided in the California Rules of Court, rule 10.75 (o)(1)(B), the chair concluded that prompt action was needed. This action by e-mail concerned a matter that would otherwise be discussed in an open meeting; therefore, in accordance with rule 10.75(o)(2), public notice and the proposal were posted on Wednesday, October 11, 2023, to allow at least one complete business day for public comment before the committee took action. No public comments were received.

OPEN ACTION AND DISCUSSION ITEMS (01)

PROTECTIVE ORDER WORKING GROUP

Item 01 (deferred item 04 from the October 11 meeting)

Jointly with the Civil and Small Claims and Family and Juvenile Law Advisory Committees

Rules and Forms: Service Forms to Implement Assembly Bill 2791

The committee reviewed a joint recommendation from the Civil and Small Claims Advisory Committee and the Family and Juvenile Law Advisory Committee for the adoption of two new forms, Request for Sheriff to Serve Court Papers (form SER-001) and an attachment to that form, Special Instructions to Serve Court Papers (form SER-001A). The proposed forms comply with the statutory mandate in Assembly Bill 2791 that the Judicial Council adopt a form or forms for civil litigants to request that a sheriff's office serve their court papers.

Action: The committee unanimously approved the joint recommendation from the Civil and Small Claims and the Family and Juvenile Law Advisory Committees', which is to go to the Judicial Council for action at the November council meeting.

C L O S U R E O F A C T I O N

The action by e-mail concluded on Friday, October 13, 2023, at 5:00 p.m.

Approved by the committee on February 7, 2024.