

California Probation Services Survey

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Executive Summary

The Probation Services Task Force was formed in August 2000 and over a three-year period worked to conduct a comprehensive examination of probation services across California. The task force's final report indicated that no consistent, statewide information base exists that details the role of probation officers or the range of services provided by departments. The task force therefore proposed a series of research projects to gain a more thorough understanding of the range of services that are available to probationers and of how those services are staffed and funded.¹

The Probation Services Survey Results is the first of these projects. The goal of this study was to quantify the array of adult and juvenile probation services available across counties, tell how those services are funded, describe the functions provided by probation staff, and detail the amount of probation staff time. The study makes several findings that build on the work of the task force report and that will inform how the task force recommendations are implemented. These findings are outlined below and described in detail in the body of this report. Key findings of the survey include the very high proportion of probation officer time devoted to juvenile probation services, and in particular to juvenile custody services; the high proportion of officer time spent in writing reports and performing other court-related activities; the infrequent provision of balanced and restorative justice programs and other alternatives to traditional probation services; and the struggle of probation departments in small counties to provide a range of services and to fund services with general funds. There are two caveats about the survey findings that should be noted. The current study does not attempt to evaluate the level at which these services and programs are provided. The survey does not address how many examples of each type of program are available within each county (e.g., total number of mental health programs) or whether there are sufficient resources to provide programs to all those probationers who may be in need of them. In addition, the purpose of the current report is to present the frequency with which programs and services are provided and the resources used to support them, it does not attempt to address what services should be provided or what services probation departments or the courts would like to have available to juvenile and adult probationers.

Key Findings on Allocation of Probation Resources

- Probation services across California are heavily weighted toward juvenile probation, and juvenile custody in particular. Across all counties, an average of 77 percent of probation officer time is allocated to juvenile services. The 15 largest counties in the state reported that approximately one-half of all probation officer time was spent on juvenile custody services, one-quarter on juvenile noncustody services, and one-quarter on adult services.

¹ Administrative Office of the Courts, California State Association of Counties, *Probation Services Task Force Final Report* (2003). <http://www2.courtinfo.ca.gov/probation/documents/new/fullreport.pdf>. The research agenda is reproduced in Appendix 1 of this document.

Key Findings on Juvenile Probation

Juvenile Intake\Pre-Disposition and Supervision Services

- A common set of intake and pre-disposition services is provided by 90 percent or more of counties. These include: counsel and dismiss, six-month informal probation, placement services, social study/disposition reports, court officer, and victim restitution.
- More than 90 percent of counties also provide a common set of supervision services. These include: drug testing, drug searches, violation of probation, relative/foster/group home supervision, and court reviews.
- These intake and supervision services are most frequently provided directly by probation staff, rather than by providers from outside the probation department.
- Beyond this set of frequently provided services, considerable variation exists in services provided across counties. Generally, larger counties offer a wider array of services than do smaller and medium-sized counties.²

Juvenile Probation Programs

- The most frequently provided juvenile probation programs across all counties are independent living, anger management, prevention/early intervention, and substance abuse.
- Large counties are generally more likely to have a wider variety of additional juvenile probation programs available.
- Only half of small counties reported having diversion programs available to juvenile probationers, compared to 78 percent of medium-sized counties and 80 percent of large ones.
- Services identified in recent policy guidelines as key to the administration of probation and to the functioning of the juvenile court are often minimally provided across counties. These include balanced and restorative justice services, girls' programs, day treatment centers, and alternative confinement programs.³

² This report defines a large county as having a population greater than 500,000, a medium-sized county as having a population of 100,000 to 500,000, and a small county as having a population of under 100,000.

³ For policy guidelines see *Probation Services Task Force Final Report* (footnote 1) and National Council of Juvenile and Family Court Judges, *Juvenile Delinquency Guidelines: Improving Court Practice in Juvenile Delinquency Cases* (2005).

These services either were infrequently provided or were allocated only minimal staff resources.

- The majority of counties provide juvenile detention services and some form of juvenile post-disposition commitment services; 50 percent of counties conduct ranch/camp programs.

Juvenile Probation Officer Staffing and Activities

- A large proportion of juvenile probation staff resources are spent on juvenile detention/commitment services, regardless of county size.
- On average, two-thirds of all juvenile probation staff resources are spent on juvenile custody services.
- The service on which probation departments spend the greatest amount of staff time is report writing. On average, the staff time spent on reports is two to three times higher than for any other service provided.
- Probation staff also spent a substantial portion of time providing court officer services, home supervision, violation of probation, relative/foster/group home supervision, and court reviews.

Funding of Juvenile Probation Services

- A mix of general funds and grants was used to support most of the frequent intake and supervision services.
- Small counties are less likely to support services with general funds and more likely to support them with grants, including placement services, preplacement services, and home supervision.
- Most juvenile probation programs are supported by multiple-funding sources, including grants, general funds, and outside funding.
- While many programs are partially grant funded, few are supported wholly by grants.
- Programs most likely to be grant funded include wraparound, prevention/early intervention, and substance abuse.

Key Findings on Adult Probation

Adult Intake and Supervision Services

- A common set of intake services is provided by 80 percent or more of counties. These include general reports, victim restitution services, Proposition 36 reports, victim impact statements, and court officer services.
- A group of supervision services is common across counties. These services are available in 80 percent of counties. Such services include drug testing, drug searches, 1203.09 PC transfers, Prop. 36 reviews, violation of probation, and collections.
- The availability of additional services varies across counties. In general, large counties are more likely than smaller ones to provide these additional intake and supervision services, including drug court reports, domestic violence court reports, and mental health court reports.
- While most counties provide victim-related services such as victim restitution and victim impact statements, only 24 percent of respondents indicate that restorative justice programs are available to victims of adult offenders in their counties.

Adult Probation Programs

- The most frequently provided adult probation programs include those dealing with substance abuse, batterers, anger management, sex offenders, and mental health. These programs are provided by 80 percent or more of counties.
- The gap in frequency between the most frequently provided programs and other adult programs is considerable. The next most frequently available adult probation program is victim awareness, which is available in 58 percent of counties.
- Additional adult probation programs are more frequently available in large counties than in small or medium-sized ones.
- The least frequently available programs are culture-specific services and services provided by community-based organizations (CBOs). Very few small or medium-sized counties provide either of these two services.

Adult Probation Officer Staffing and Activities

- On average, 28 percent of all probation staff resources are allocated to adult probation services.
- The most frequently available intake and supervision services are most often provided by probation staff, or provided jointly by probation and outside agencies.
- The majority of adult probation programs are provided by outside agencies. Probation staff are most frequently involved in the direct provision of work furlough programs, victim awareness programs, and batterers programs.
- At time of intake, the most time-intensive service for probation staff is writing intake/investigation reports. These typically use four times the staff resources as the next most time-intensive intake services (court officer and victim-related services) and eight times the staff resources as the most time-intensive supervision services (court reviews, violation of probation, drug testing, drug searches, collections, and warrant services).

Funding of Adult Probation Services

- General funds are the most frequent source of funding for the majority of the common intake services. These services are also often supported by grant funding.
- Supervision services are most often supported by a combination of general funds and grant funds. Grant funding is most often used to support drug testing and drug searches.
- Outside funds are rarely used to support adult intake or supervision services.
- Most of the frequent adult probation programs are funded through either outside funds or a combination of funding types. Many programs are also funded through grants, although few programs are supported solely by grant funding.

I. Background and Methodology

The Probation Services Task Force was formed in August 2000 and over three years worked to conduct a comprehensive examination of probation services across California. The primary purpose of the task force was to assess programs, services, organizational structures, and funding related to probation services provided by the counties and to report the task force's findings and recommendations to both the Judicial Council and the Legislature. The task force's goals included an evaluation of the scope of probation services to determine the range and level of services delivered across the state and to identify and evaluate practices for funding such services.

The task force's final report (June 2003) indicated that no consistent, statewide information base existed that detailed the role of probation officers or the range of services provided by departments. Data obtained by the task force through a statewide survey and six county snapshot study, as well as anecdotal information from stakeholders and probationer interviews, indicated that substantial variation occurred from county to county in the types of services offered. Reasons for this variation included funding constraints, differences in local needs, and the absence of state level standards in many program areas. The task force recommended action toward developing a more thorough understanding of the range of services available to probationers across California's counties.

A second recommendation by the task force relates to funding stability. Probation departments are funded through a mix of federal and state grants, local funds, and offender fees. Task force findings indicated that a number of probation services are supported by one-time grants and other unstable funding sources. Recommendations from the task force stated a definite need to move away from this type of patchwork funding model and toward the establishment of a more stable funding base for probation in California. The task force developed a research agenda to address a number of these issues (see Appendix 1).

The first phase of the proposed research agenda recommended the collection of baseline information on the roles of probation officers and the services provided by probation departments across the state. Also included in this first phase is the assessment of how probation staff and funding resources are being used. The California Probation Services Survey is the first in a series of research projects designed to address the research agenda created by the Probation Services Task Force.

Methodology

The goal of this study was to quantify the range of adult and juvenile probation services available across counties, tell how they are funded, and describe the functions provided by probation staff. The survey was developed by a working group of probation staff, attorneys, and researchers and carried out by the Administrative Office of the Courts' Center for Families, Children & the Courts.

The survey inquired about three basic service categories: intake/investigation services (including pre-disposition services), supervision services, and special programs. For juvenile probation, general information on the availability of detention services was also collected. The survey included a checklist of adult and juvenile probation services and of programs that are available in at least some county probation departments. Respondents were first asked whether the program was available to probationers in their county. For services that were available, respondents were requested to supply information regarding staffing and funding of the services.

The survey was administered to the chief probation officers from all counties in July 2005. Surveys were received through September 2005, from 51 of the 58 counties. Follow-up of survey results continued through October 2005. Probation departments were also invited to review tabular data from their responses, and many provided corrections and additional data in February 2006.

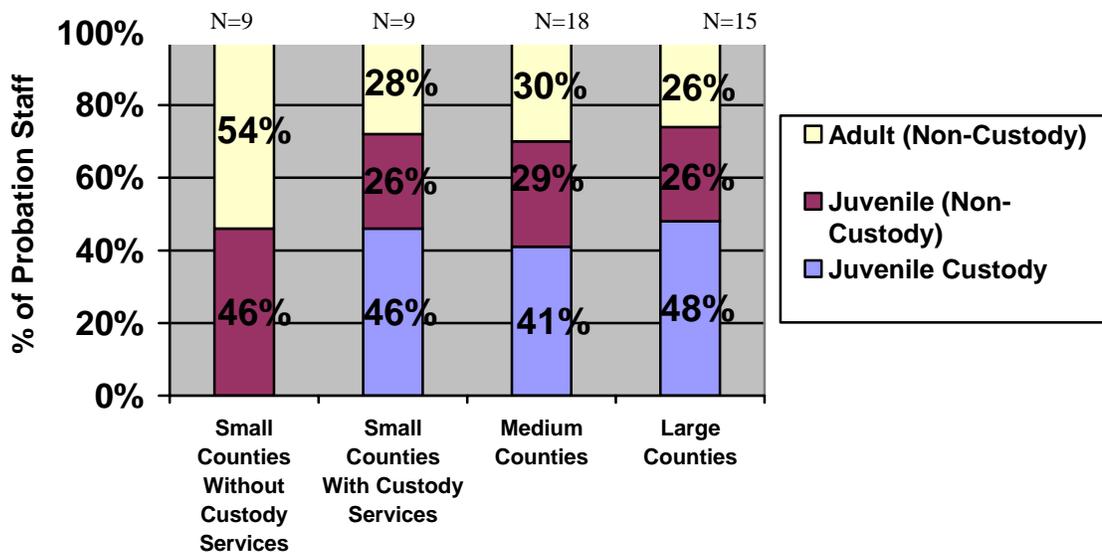
Given the large variation in county population size across California, data in this report is frequently presented by county size. Counties with populations under 100,000 are considered “small,” those with populations between 100,000 and 500,000 are classified as “medium,” and those over 500,000 are classified as “large.”

It should also be noted that this study does not attempt to evaluate the level at which probation services and programs are provided. The survey does not address how many examples of each type of program are available within each county (e.g., total number of mental health programs) or whether there are sufficient resources to provide the program to all those probationers who may be in need of it. In addition, the purpose of the current report is to present the frequency with which programs and services are provided and the resources used to support them, it does not attempt to address what services should be provided or what services probation departments or the courts would like to have available to probationers.

II. Probation Officer Staff Allocation

Survey respondents were asked to provide information regarding how probation staff is allocated across adult services, juvenile noncustody services, and juvenile custody services. Although the number of adult probationers is much higher than that of juvenile probationers (an average of 5 times higher, according to California Department of Justice, 2002, probation officer caseload data), a substantial proportion of staff time is allocated to juvenile probation, particularly juvenile custody services. Across all counties, an average of 77 percent of probation officer staff time is allocated to juvenile services. It appears that regardless of county size, a large proportion of staff resources is dedicated to juvenile custody services.

Figure 1. Allocation of Probation Staff to Adult and Juvenile Services



* Small = pop, <100,000 Medium = pop, 100,001–500,000 Large = pop, >500,000; based on 2000 census

III. Juvenile Probation Survey Results

Probation Officer Staff Allocation

Survey respondents were asked to provide information regarding how probation staff is allocated across adult services, juvenile noncustody services, and juvenile custody services.

While the average proportion of staff resources spent providing juvenile custody services is high, it is also important to note that these proportions vary within all county size groupings (Figures 2–4). Regardless of county size, at least 42 percent of juvenile probation officer staff time is dedicated specifically to custody services, with the majority of counties allocating over half of probation officer staff time to juvenile custody. Half of small counties indicated they have minimal to no staff specifically dedicated to custody services; several of these smaller counties contract custody services out to within-county or out-of-county providers. However, the small counties who do have probation officers assigned to custody services are just as likely to allocate a high proportion of staff to those services as are larger counties.

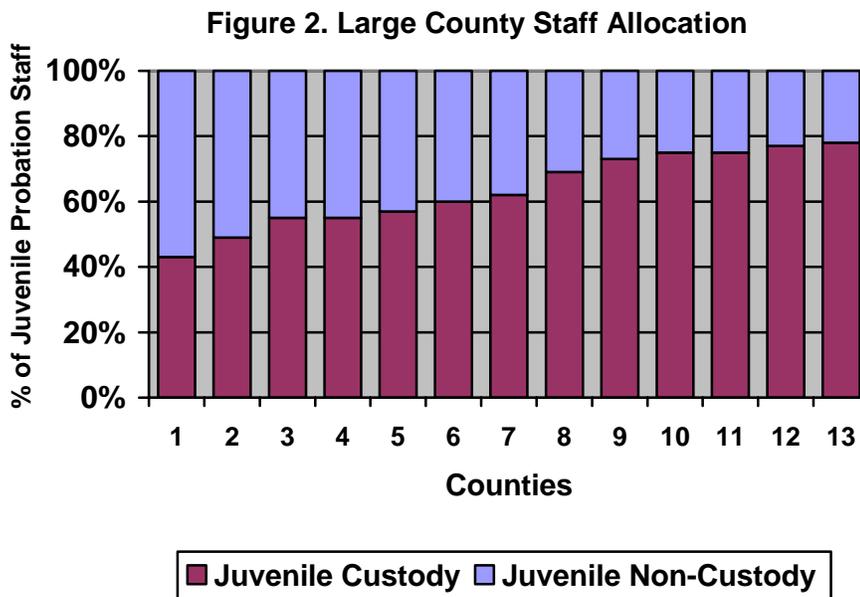


Figure 3. Medium County Staff Allocation

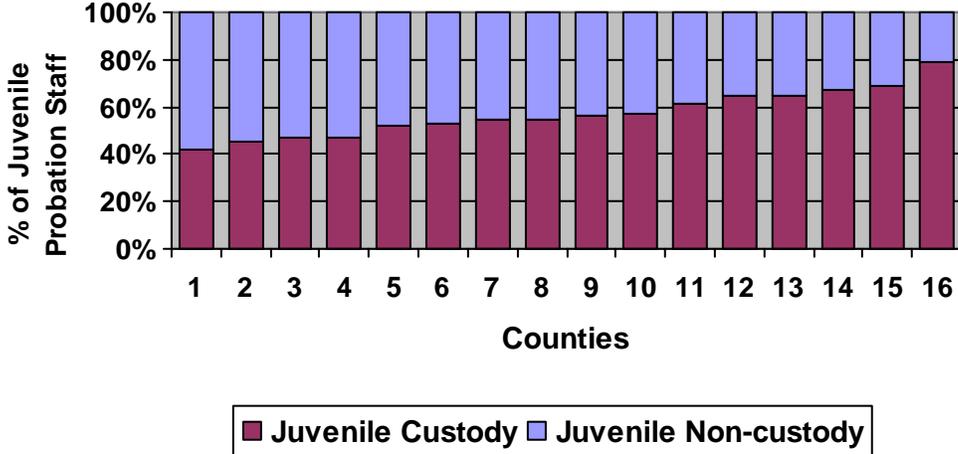
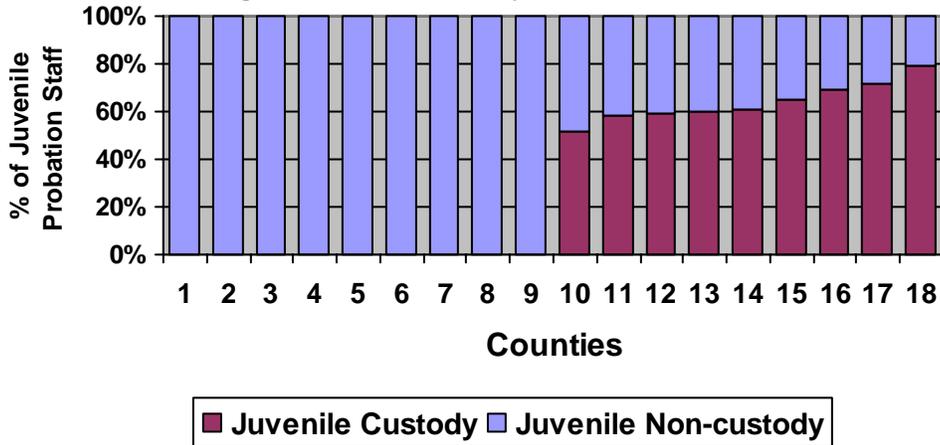


Figure 4. Small County Staff Allocation



Juvenile Custody Services

Custody programs are used to detain delinquent youths while they are awaiting their juvenile court hearings or are serving post disposition commitments. Detention services are available in the majority of counties; a few of the smallest counties contract these services out to within-county or out-of-county providers. Some 84 percent of counties indicated they also have some type of post disposition commitment program available for juvenile probationers. Ranch/camps (a specific type of juvenile commitment program) are available in 57 percent of all counties and are more likely to be provided by large counties.

Table 1. Juvenile Custody Services

	All Counties (N=51)	Small (N=18)	Medium (N=18)	Large (N=15)
Detention Services Pending Hearing	92%	83%	100%	100%
Ranch/Camp Program	57%	39%	44%	93%

* Small = pop, <100,000 Medium = pop, 100,001–500,000 Large = pop, >500,000; based on 2000 census

Juvenile Probation Noncustody Services

The survey inquired about three general categories of noncustody services: intake/investigation (preadjudication services), supervision (post adjudication services), and juvenile probation programs. Certain categories of services generally assumed to be available in all counties (e.g., mandatory services such as social study reports) may not total 100 percent in the tables below. Reasons for these discrepancies include skipped items, services being folded into larger categories, or the varying terminology for services used across the state.

The survey did not attempt to measure how many examples of each type of service or program are available within each county or whether there are sufficient resources to provide the services to all those probationers who may be in need of them. In addition, the purpose of this report is to present the frequency with which programs and services are provided and the resources used to support them; it is not intended to be a recommendation as to what services should be provided or what services probation departments or the courts would like to have available to juvenile probationers.

Intake/Investigation Services

Based on survey response frequencies, a set of intake and investigation services is common across probation departments. All these services are available in 90 percent or more of counties (see Table 2).

Table 2. Frequent Juvenile Intake Services

	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Counsel & Dismiss	98%	N(50)	100%	N(18)	100%	N(18)	93%	N(14)
Six-month Informal Probation	96%	N(49)	100%	N(18)	89%	N(16)	100%	N(15)
Placement Services	94%	N(48)	94%	N(17)	94%	N(17)	93%	N(14)
Social Study/ Disposition Reports*	94%	N(48)	89%	N(16)	100%	N(18)	93%	N(14)
Court Officer	92%	N(47)	89%	N(16)	100%	N(18)	87%	N(13)
Victim Restitution	92%	N(47)	100%	N(18)	83%	N(15)	93%	N(14)

* Includes reports for six-month court probation, deferred entry of judgment, wardship drug court, mental health court, domestic violence court, and all other wardship court reports.

The survey also asked respondents to indicate whether services are provided directly by probation staff or by an outside provider (other county departments, community-based organizations, and the like). These intake services are generally provided by probation staff only. Few of these services are provided jointly by probation staff with outside providers or solely by outside providers. Providers of social study/disposition reports vary somewhat by report type, but all report types are usually provided by probation staff only.

Table 3. Juvenile Intake Services Provider*

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Counsel & Dismiss	89%	N(39)	0%	N(0)	11%	N(5)
Six-month Informal Probation	86%	N(38)	0%	N(0)	14%	N(6)
Placement Services	77%	N(34)	2%	N(1)	21%	N(9)
Social Study/ Disposition Reports**	Varies across report types					
Court Officer	98%	N(44)	2%	N(1)	0%	N(0)
Victim Restitution	81%	N(34)	7%	N(3)	12%	N(5)

* N's do not total 51 due to services not being available in all counties.

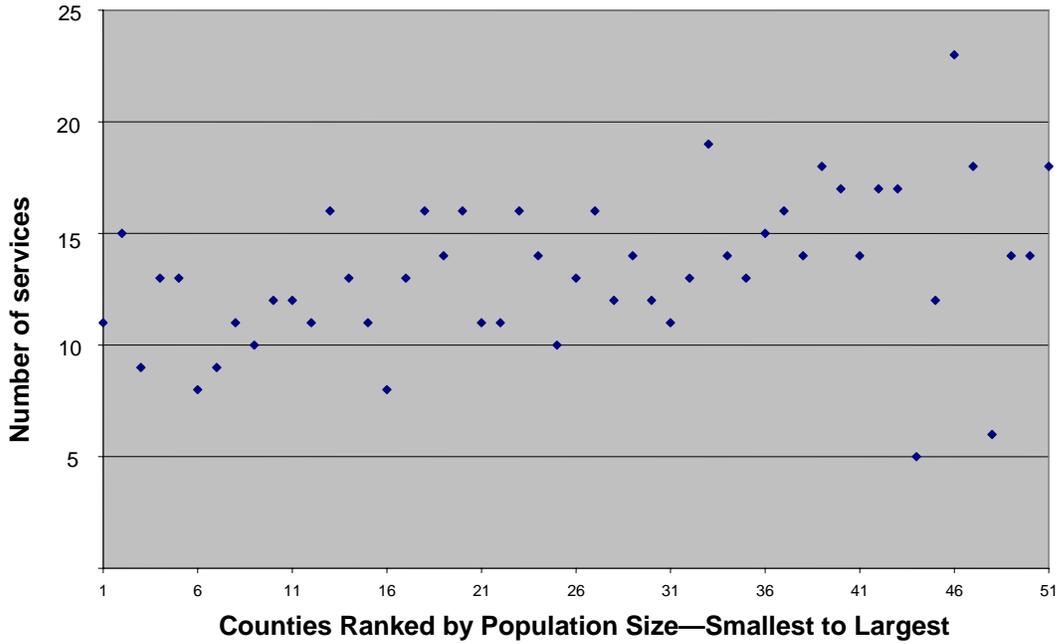
** Includes reports for six-month court probation, deferred entry of judgment, drug court, domestic violence court, mental health court, and all other court reports

Additional Intake Services. The availability of additional intake services varies across counties (see Appendix 2 for service definitions). Generally, larger counties are more likely to have these additional services, with the exception of juvenile traffic court, which is more frequently provided by medium-sized counties (Table 4). Overall, large counties provide a greater number of services at intake (Figure 5).

Table 4. Additional Juvenile Intake Services

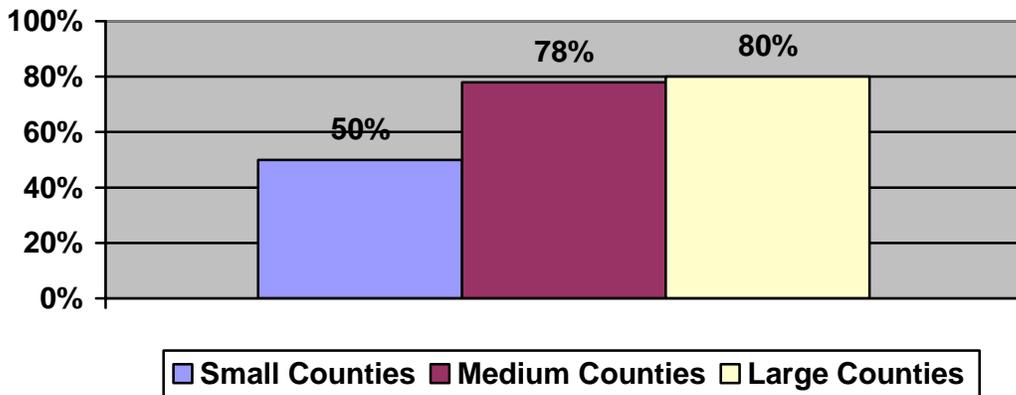
	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Home Supervision	84%	N(43)	72%	N(13)	89%	N(16)	93%	N(14)
Preplacement services	80%	N(41)	83%	N(15)	72%	N(13)	87%	N(13)
Victim Impact Statement	77%	N(39)	61%	N(11)	83%	N(15)	87%	N(13)
Juvenile Traffic Court	67%	N(34)	61%	N(11)	78%	N(14)	60%	N(9)
Conditional Dismissal	63%	N(32)	61%	N(11)	61%	N(11)	67%	N(10)
Peer Courts	49%	N(25)	39%	N(7)	50%	N(9)	60%	N(9)
Marriage Counseling	41%	N(21)	39%	N(7)	33%	N(6)	53%	N(8)
Stepparent Adoption Report	37%	N(19)	44%	N(22)	28%	N(5)	40%	N(6)
Youth Boards	20%	N(10)	11%	N(2)	28%	N(5)	20%	N(3)

Figure 5. Number of Intake Services



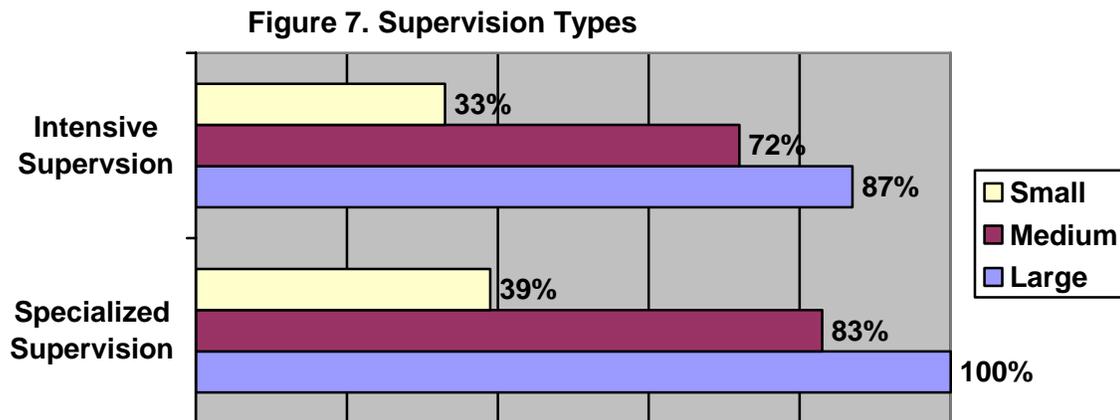
One notable difference between small counties and all other counties is the availability of diversion services at intake. Diversion programs, usually for first-time, nonviolent offenders, may be provided through probation departments or by community-based organizations. The types and availability of diversion programs vary across counties (these include peer courts, youth accountability boards, and so forth). Although small counties are as likely as large and medium-sized ones to provide informal probation services to juvenile probationers, they are less likely than larger counties to have specific diversion programs for youth (Figure 6).

Figure 6. Counties with Diversion Programs



Supervision Services and Programs

Juvenile supervision is provided to ensure compliance with juvenile court orders or probation sanctions. All counties provide some level of supervision to juvenile probationers. A total of 73 percent of counties provide intensive supervision (frequent contact, closely monitored supervision for high-risk juvenile probationers); 63 percent provide specialized supervision (supervision focused on offender types—e.g., sex offenders, gang-related). Both specialized and intensive supervision are provided more frequently in large and medium-sized counties. Approximately one-third of small counties provide at least one of these types of supervision.



Frequent Supervision Services. A group of supervision services is common across counties. These juvenile supervision services are available in 90 percent or more counties; minimal variation in these services’ frequency occurs across counties of different size (see Table 5).

Table 5. Juvenile Supervision Services

	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Drug Testing	98%	N(50)	100%	N(18)	94%	N(17)	100%	N(15)
Drug Searches	90%	N(46)	89%	N(16)	89%	N(16)	93%	N(14)
Violation of Probation	90%	N(46)	94%	N(17)	83%	N(15)	93%	N(14)
Relative/Foster/Group Home Supervision	90%	N(46)	89%	N(16)	94%	N(17)	87%	N(13)
Court Reviews*	90%	N(46)	89%	N(16)	94%	N(17)	87%	N(13)

* Includes reviews for drug court, placement, mental health court, domestic violence court, and all other court reviews.

The supervision services are generally provided by probation staff only or jointly by probation and outside agencies. Few of these supervision services are provided solely by outside providers (Table 6).

Table 6. Juvenile Supervision Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Drug Testing	76%	N(35)	9%	N(4)	15%	N(7)
Drug Searches	78%	N(32)	7%	N(3)	15%	N(6)
Violation of Probation	97%	N(37)	3%	N(1)	0%	N(0)
Relative/Foster/Group Home Supervision	68%	N(25)	5%	N(2)	27%	N(10)
Court Reviews	Varies across report types					

* N's do not total 51 due to services not being available in all counties.

Additional Supervision Services. Similar to the findings for intake services, variation is noted across counties in the availability of other juvenile supervision services, with these additional services being more frequently provided by large counties (Table 7; see Appendix 2 for service definitions.).

Table 7. Additional Juvenile Supervision Services

	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
School Attendance Review Boards	84%	N(43)	83%	N(15)	72%	N(13)	100%	N(15)
Collection Services	82%	N(42)	94%	N(17)	72%	N(13)	80%	N(12)
Electronic Monitoring	75%	N(38)	50%	N(9)	90%	N(16)	87%	N(13)
Community Services Coordination	69%	N(35)	78%	N(14)	56%	N(10)	73%	N(11)
Warrant Services	61%	N(31)	56%	N(10)	56%	N(10)	73%	N(11)

Supervision Programs

In addition to the intake and supervision services described in the previous sections, probation departments provide treatment programs and services directly to juvenile offenders or, more often, refer juveniles to community agencies or other outside providers.

Based on survey responses, the most frequent programs available to juvenile probationers include independent living, anger management, prevention/early intervention, substance abuse, mental health, and parent education. These programs are available in 70 percent or more of counties. Large counties are generally more likely to provide these programs, with the exception of parent education programs, which are available more often in small and medium-sized counties (Table 8). It is important to reiterate that these findings do not indicate the level at which these services are provided by the counties (e.g., the total number mental health programs available in each county or whether all youth who are in need of a particular service actually receive it).

Additional supervision programs are more frequently provided by large counties (Table 9). Overall, large counties tend to have a greater number of programs available for juvenile probationers (Figure 8).

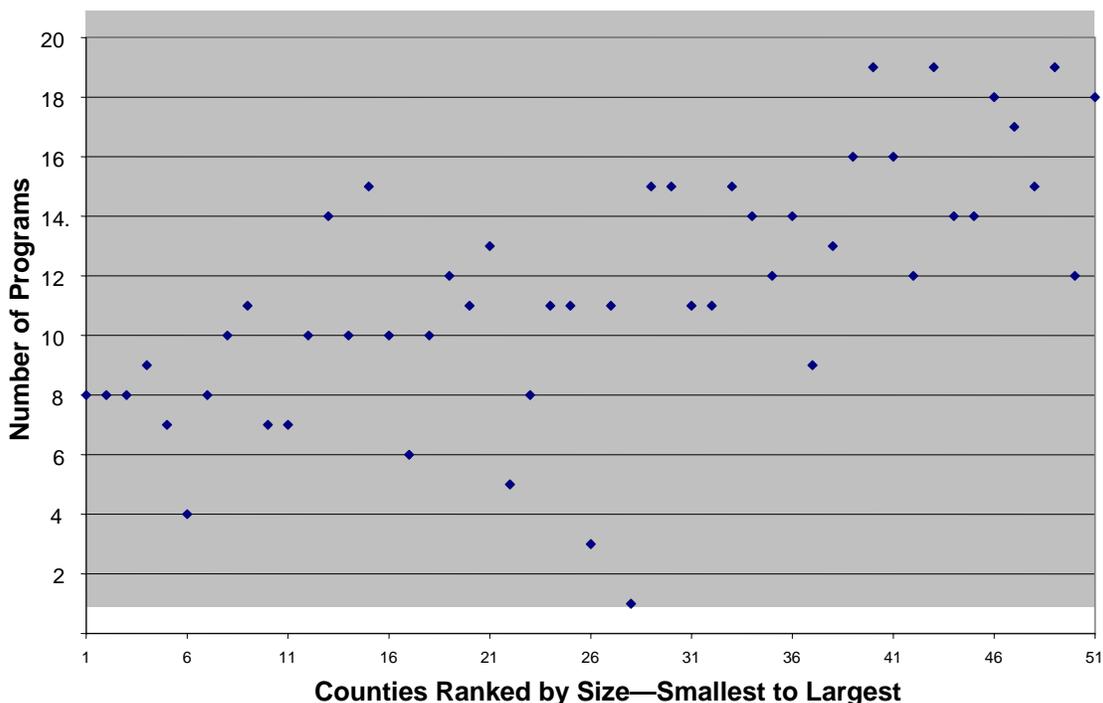
Table 8. Most Frequently Reported Juvenile Programs

	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Independent Living	82%	N(42)	72%	N(13)	83%	N(15)	93%	N(14)
Anger Management	82%	N(42)	83%	N(15)	67%	N(13)	93%	N(14)
Prevention/Early Intervention	80%	N(41)	83%	N(15)	72%	N(13)	87%	N(13)
Substance Abuse	80%	N(41)	67%	N(13)	83%	N(14)	93%	N(14)
Mental Health	73%	N(37)	72%	N(13)	61%	N(11)	87%	N(13)
Parent Education	71%	N(36)	78%	N(14)	72%	N(13)	60%	N(9)

Table 9. Additional Juvenile Programs

	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Wraparound	67%	N(34)	39%	N(7)	72%	N(13)	93%	N(14)
Aftercare Services	65%	N(33)	39%	N(7)	67%	N(12)	93%	N(14)
Sex Offender Program	61%	N(31)	33%	N(6)	61%	N(11)	93%	N(14)
Work Program	61%	N(31)	56%	N(10)	39%	N(7)	93%	N(14)
Volunteer Services	51%	N(26)	22%	N(4)	44%	N(8)	93%	N(14)
Mentor Services	49%	N(25)	44%	N(8)	39%	N(7)	67%	N(10)
Court Day Schools	49%	N(25)	28%	N(5)	56%	N(10)	73%	N(11)
Victim Awareness	47%	N(24)	6%	N(1)	28%	N(5)	60%	N(9)

Figure 8. Number of Juvenile Probation Programs



Interestingly, the most frequently available programs varied by county size (see Table 10). Small counties were most likely to provide anger management, prevention/early intervention, parent education, independent living, and mental health. The most frequently provided programs for medium-sized counties included independent living, substance abuse, prevention/early intervention, parent education, and wraparound.

Nearly all large counties (93 percent) provided the following programs: independent living, anger management, substance abuse, wraparound, aftercare, sex offender, work program, and volunteer services. Of the remaining programs, all were available in 50 percent or more of the large counties.

Table 10. Most Frequent Programs by County Size

	Small	%	Medium	%	Large	%
1	Anger Management	83%	Independent Living	83%	Independent Living	93%
2	Prevention/Early Intervention	83%	Substance Abuse	83%	Anger Management	93%
3	Parent Education	78%	Prevention/Early Intervention	72%	Substance Abuse	93%
4	Independent Living	72%	Parent Education	72%	Wraparound	93%
5	Mental Health	72%	Wraparound	72%	Aftercare	93%
6					Sex Offender	93%
7					Work Program	93%
8					Volunteer Services	93%

Programs that are least frequently available statewide include gender-specific programs for girls, alternative confinement programs, and day reporting centers. These services are more often available in larger counties. In its final report, the Probation Services Task Force identified gaps in program availability across California, including girls' programs.

The survey also allowed respondents to list any programs they had that were not listed on the survey. The most frequently added services were truancy programs (n=7) and school/campus probation officer (n=6).

Table 11. Least Frequent Juvenile Programs

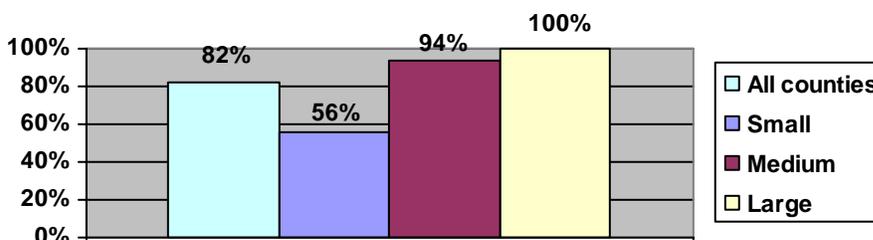
	All Counties	N(51)	Small	N(18)	Medium	N(18)	Large	N(15)
Girls' Programs	39%	N(20)	17%	N(3)	33%	N(6)	73%	N(11)
Alternative Confinement	35%	N(18)	11%	N(2)	22%	N(4)	80%	N(12)
Day Reporting Centers	27%	N(14)	6%	N(1)	28%	N(5)	53%	N(8)

Alternatives to Institutional Confinement

These services represent an alternative to detention for youth who would otherwise be held in juvenile hall both before and after court disposition. These alternatives include programs such as home detention, day reporting centers, and electronic monitoring. These services may be desirable for a number of reasons. They can help to reduce overcrowding in detention facilities, and may also trim needed staff time and costs. In addition, these institutional alternatives provide a way for some juvenile offenders to remain with their families in the community.

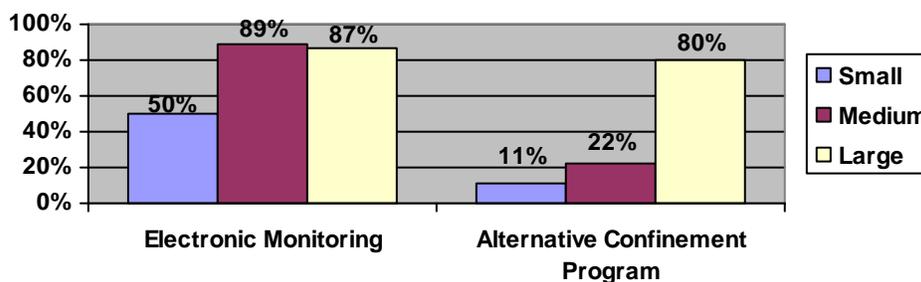
In some California counties, these programs are provided through noncustody supervision staff; other counties have these services available through their range of custody-related programs and services.

Figure 9. Counties with Institutional Confinement Alternatives



Nearly all medium-sized and large counties, as well as slightly over half of small counties, indicate that they offer juvenile probationers some alternative to being confined. For most counties, electronic monitoring was the primary method for providing alternatives to confinement. Additional alternative confinement programs for youth were more frequently available in large counties, although they were rarely provided by small or medium-size ones.

Figure 10. Alternative Confinement Programs



In addition, small counties that did have electronic monitoring available often used outside agencies to provide the service (43 percent of counties with electronic monitoring programs), while the service was almost always provided directly by probation staff in medium-sized and large counties (86 percent and 100 percent, respectively).

Day reporting centers are also often used as part of alternative confinement services for juvenile probationers. Yet only a few counties (27 percent) indicated that they had such centers available.

Supervision Program Provider

Although many juvenile programs are provided by outside staff, probation departments are also often involved in providing these services. Probation staff is most frequently involved in the direct provision of aftercare services, prevention/intervention programs, and independent living programs. (See Appendix 3.)

Probation Officer Staff Time

As noted in previous sections, probation staff generally provide most of the common set of intake and supervision services and also are involved in directly providing some juvenile probation programs.

In addition to the basic provider information, respondents were asked to indicate how much time that probation staff spent on each of the services/programs they provided. This information was gathered for sworn officers, supervisors, and support staff. The data was captured using the metric of “full-time equivalent” positions (FTEs). Respondents were asked to estimate the number of FTEs dedicated to each service or program. For example, if a probation department had one probation officer who spent 70 percent of his or her time doing court reviews and the other 30 percent doing drug searches, then 0.7 of the officer’s FTE was documented under court reviews and the remaining 0.3 under drug searches. For some counties, FTE data could not be calculated for various reasons, including the small size of some departments and the difficulty of calculating time for individual tasks in larger counties.

For purposes of analysis, median FTEs were calculated for each intake and supervision service. The services with the highest median sworn officer FTEs are presented in Tables 9 and 10. Due to the data collection problems mentioned previously, the number of responses included in analyses represent only a portion of the surveys completed. Therefore, these data should be interpreted with caution.

Intake Services Results

Data indicate that disposition and social study reports is consistently the top time category across most probation departments—the median number of staff positions spent on these reports is 3.2. Across counties, this is two to three times the amount of time spent providing any other service category. The next-highest service categories in terms of median staff time are court officer and home supervision (Table 12).

The relative amount of time spent on these services varies by county size (see Appendix 4). Small counties spend the same number of staff positions on their two most time-intensive services: disposition/social study reports (0.5 FTEs) and placement services (0.5 FTEs). Medium-sized and large counties spend a much higher proportion of time on disposition/social study reports, compared to all other services. Medium-sized counties devote two to three times as many staff positions to reports (3.4 FTEs) as they do on home supervision (1.3 FTEs), which was the next most time-intensive service. Large counties spend three to four times as many FTEs providing disposition/social study

reports (12.0 FTEs) as they spend providing their next most time intensive services—court officer (4.0 FTEs) and home supervision services (2.5 FTEs).

It should be noted that most of the services with the highest median FTEs were also the most frequently provided services. However, services such as victim restitution and victim impact had far less sworn officer time spent on them compared to other frequently provided intake services.

Table 12. FTEs— Juvenile Intake Services

	Median Total FTEs	Median DPO FTEs	# Counties With service	# of Valid Responses
Social Study/Disposition Reports	3.2	2.4	48	28
Home Supervision	1.8	0.9	43	20
Court Officer	1.5	1.0	47	29
Six-month Informal Probation	1.3	0.7	45	26
Placement Services	1.2	0.7	48	26
Diversion Services	1.0	0.5	35	19
Counsel and Dismiss	0.8	0.4	50	29
Conditional Dismissal	0.7	0.4	32	18
Preplacement Services	0.5	0.4	41	22
Victim Restitution	0.4	0.2	47	28
Victim Impact/Victim Offender Reconciliation	0.3	0.1	39	20

Supervision Services FTE Results

At the time of supervision, probation officer time is not as highly concentrated in one service area as it is during intake services. The supervision services that probation officers spent the most time providing were aftercare programs, court day schools, violation of probation, and relative/foster/group home supervision. Two of the services—aftercare and court day schools—are most often provided in medium-sized and large counties, which probably accounts for the high number of median staff time seen for these programs.

Sworn officers also spend a substantial portion of their time doing court reviews and providing prevention/early intervention programs for juvenile probationers.

Table 13. FTEs— Juvenile Supervision Services

	Median Total FTEs	Median DPO FTEs	# Counties With service	# of Valid Responses
Violation of Probation	1.6	1.0	46	30
Aftercare Programs	1.5	1.1	33	16
Court Day Schools	1.4	1.0	25	19
Court Reviews	1.3	0.9	46	30
Prevention Programs	1.2	0.7	41	24
Relative/Foster/Group Home Supervision	1.0	0.9	46	30
Community Services Coordination	0.7	0	35	15
Wraparound Programs	0.7	0.1	34	16
Warrant Services	0.6	0.3	31	16
Work Programs	0.6	0.1	31	15
Drug Testing	0.5	0.3	50	29
Collection	0.5	0.1	42	27
School Attendance Review Boards	0.4	0.2	43	26
Drug Searches	0.3	0.2	46	26
Electronic Monitoring	0.3	0.2	38	17
Independent Living Programs	0.1	0.04	42	18

Funding of Juvenile Probation Services

The need to move away from funding juvenile probation services through one-time grants and other unstable funding sources was identified as an important goal by the Probation Services Task Force. To begin to address this issue, survey respondents were asked to provide information regarding funding sources for their department’s juvenile probation services. Funding options included general funds, grant funds, and outside funding/free. It was possible to select more than one type of funding per service (e.g., a program could be funded by a combination of general funds and grants). Funding information was captured on a very general level only; no data was collected on the proportion of funding types per service.

Results of the survey indicate that services and programs were often supported by multiple types of funding. Although general funds are the most frequent funding source for the basic set of intake and supervision services, many of these services are at least partially funded with money from grants. As seen in figures 11-12, grant funding is used to support all the most frequent intake and supervision services. The intake services most frequently funded with grant money include preplacement services, placement services, and home supervision. The supervision services most frequently funded by grants include relative/foster/group home supervision, drug testing, and school attendance review boards.

Figure 11. Grant Funding of Intake Services

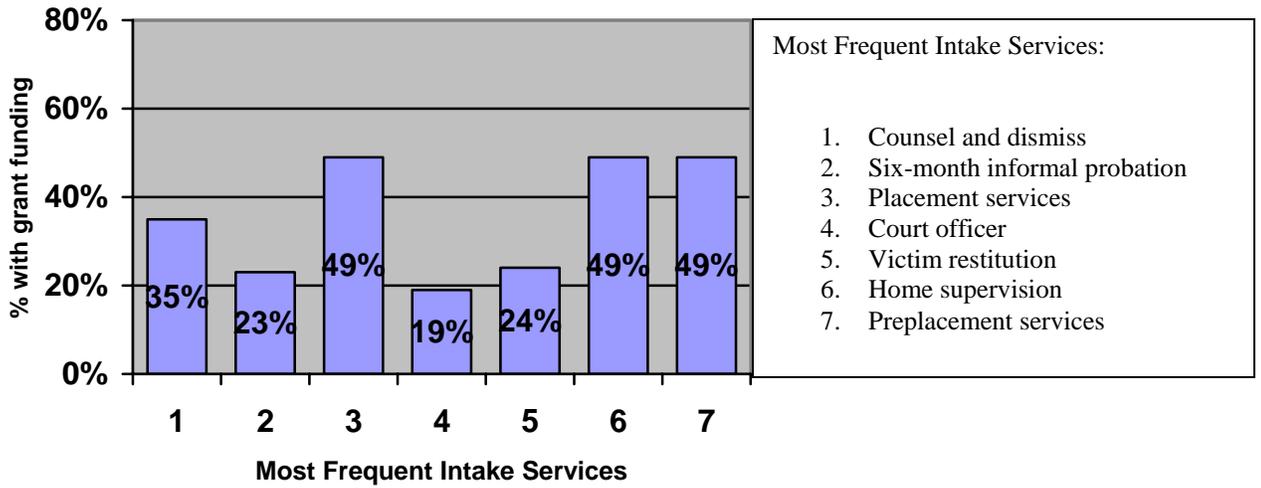
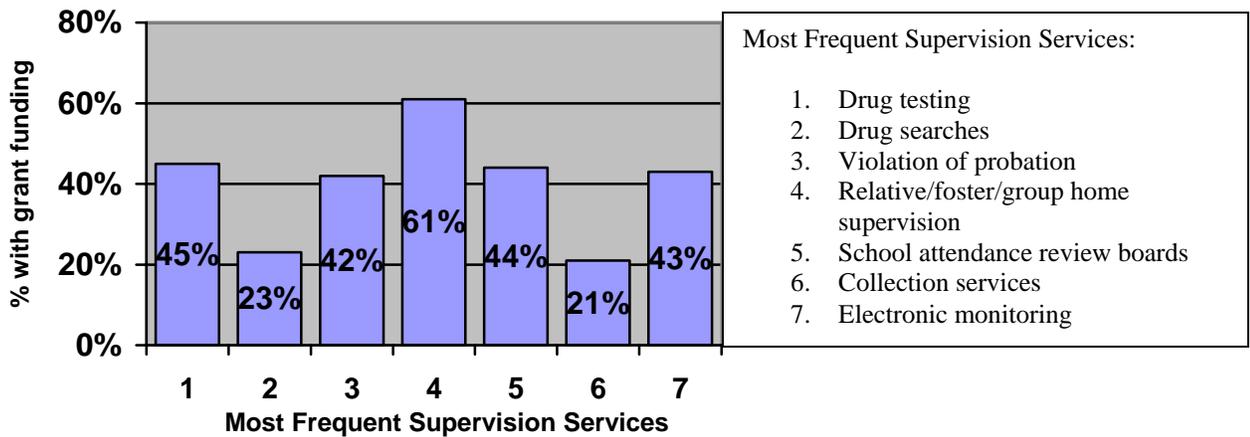


Figure 12. Grant Funding of Supervision Services



Funding Patterns by County Size

The pattern of service funding differs somewhat by county size. Large and medium-sized counties use general funds for nearly 100 percent of the frequently provided intake and supervision services. Small counties are less likely to have such services supported by general funds; they are more likely than medium-sized and large counties to use grant money to support these main juvenile probation services.

Juvenile Probation Program Funding

Results of the survey indicate that the majority of supervision programs are also supported by multiple types of funding. Most programs were funded by outside funding sources or by a combination of funding types (Table 26). While grant funds are used at

some level to support all the most frequently provided juvenile probation programs, few of these programs are funded solely by grants (Figures 13-14). Across all counties, the programs most likely to be grant supported are wraparound, prevention, substance abuse, parent education, and independent living.

Table 14. Juvenile Program Funding

	General Funds Only	Grant Funds Only	Outside Funds Only	Combination of Funding Types
Independent Living	23%	13%	30%	33%
Anger Management	17%	3%	41%	38%
Prevention	9%	28%	6%	56%
Substance Abuse	9%	16%	22%	53%
Mental Health	14%	11%	36%	39%
Parent Education	11%	26%	30%	33%
Wraparound	12%	20%	4%	64%

Figure 13. Program Funding

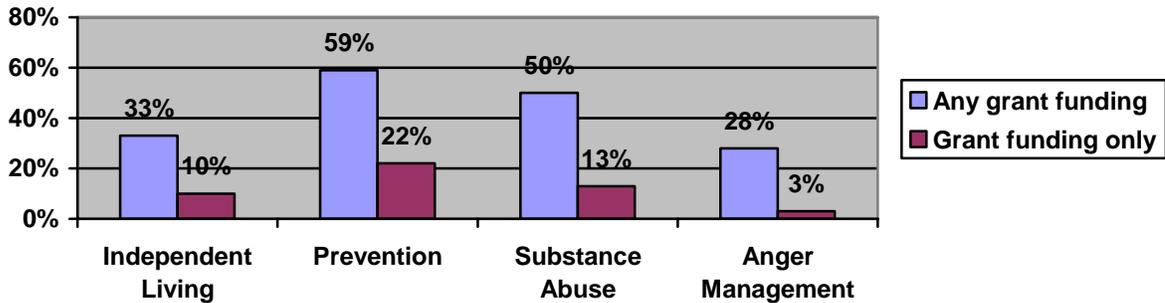
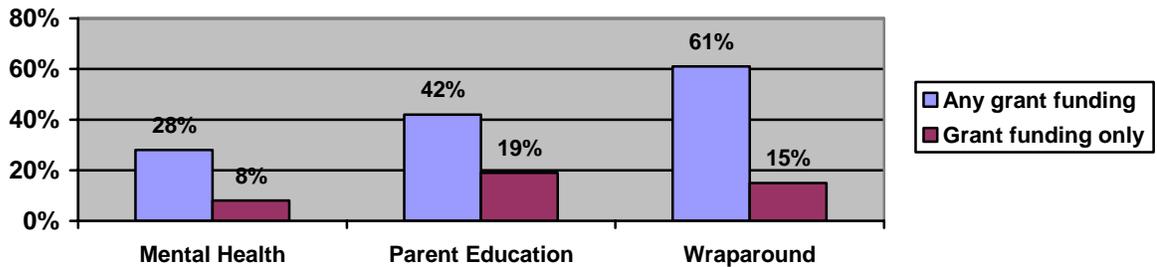


Figure 14. Program Funding



**Juvenile Probation: Balanced and Restorative Justice Programs/
Victim-Related Services**

Balanced and restorative justice (BARJ) is a philosophy that focuses on the needs of all the affected parties: victims, offenders, and communities alike. The restorative justice process involves holding offenders accountable, repairing harm to the victims, and promoting community safety.

Services and programs that help to promote this juvenile justice model include victim-related services such as victim impact statements, victim offender/reconciliation, and victim restitution; plus victim awareness programs for juvenile offenders (see Appendix 2 for service definitions).

Most counties, regardless of size, provide victim restitution services. The majority also provide victim offender reconciliation or victim impact statement services, although these services were less frequently available in small counties. Large counties were far more likely to also have victim awareness programs available for juvenile probationers.

Table 15. Victim-Related Services

	All Counties	N (51)	Small	N (18)	Medium	N (18)	Large	N (15)
Victim Restitution	92%	N(47)	100%	N(18)	83%	N(15)	93%	N(14)
Victim Offender Reconciliation /Victim Impact Statement	77%	N(39)	61%	N(11)	83%	N(15)	87%	N(13)
Victim Awareness Programs	45%	N(23)	28%	N(5)	39%	N(7)	73%	N(11)

Frequently, probation staff directly provides victim restitution and victim offender reconciliation/victim impact statement services. But only a very small proportion of deputy probation officer time was spent providing them. These services rarely rise to even 5 percent of available probation officer time spent on intake and supervision-related tasks.

IV. Adult Probation Survey Results

The survey inquired into three general categories of services: intake/investigation services, supervision services, and adult probation programs. Certain categories of services generally assumed to be available in all counties (e.g., mandatory services such as social study reports) may not total 100 percent. Reasons for these discrepancies include skipped items, services being folded into larger categories, or the varying terminology for services used across the state.

The survey did not attempt to measure how many examples of each type of service or program are available within each county or whether there are sufficient resources to provide the services to all those probationers who may be in need of them. In addition, the purpose of this report is to present the frequency with which programs and services are provided and the resources used to support them; it is not intended to be a recommendation as to what services should be provided or what services probation departments or the courts would like to have available to adult probationers.

Intake/Investigation Services

Based on survey response frequencies, a set of intake and investigation services is commonly offered across probation departments. These services include report writing, services to victims, and court officer tasks. All these services are available in 80 percent or more of counties (see Table 16).

Table 16. Adult Intake Services

	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N (14)
General Reports	98%	N(49)	100%	N(18)	94%	N(17)	100%	N(14)
Victim Restitution	96%	N(48)	89%	N(16)	100%	N(18)	100%	N(14)
Prop. 36 Reports	92%	N(46)	94%	N(17)	89%	N(16)	93%	N(13)
Victim Impact Statement	88%	N(44)	89%	N(16)	83%	N(15)	93%	N(13)
Court Officer	82%	N(41)	89%	N(16)	83%	N(15)	71%	N(10)

Respondents were also asked to indicate whether each of the services is provided directly by probation staff or by an outside provider (other county departments, community-based organizations, and so on). The intake services are generally provided solely by probation staff (Table 17). Few of these services are provided jointly by probation staff with outside providers or solely by outside providers. Intake/investigation services most likely to be provided by outside providers include Prop. 36 reports and victim impact statements.

Table 17. Adult Intake Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
General Reports	98%	N(45)	0%	N(0)	2%	N(1)
Victim Restitution	88%	N(36)	2%	N(1)	10%	N(4)
Prop. 36 Reports	78%	N(31)	0%	N(0)	22%	N(9)
Victim Impact Statement	77%	N(27)	9%	N(3)	14%	N(5)
Court Officer	97%	N(32)	0%	N(0)	3%	N(1)

Additional Intake Services. The availability of additional intake services varies across counties (see Appendix 2 for service definitions). These services include court reports, pretrial supervision, and restorative justice services. Generally, larger counties are more likely to have these additional services.

While most counties provide victim-related services such as victim restitution and victim impact statements, only 24 percent of respondents indicated that restorative justice services are provided to victims of adult offenders in their county. Availability of restorative justice services is similar across county size groups (21 to 28 percent). (See Table 18.)

Table 18. Additional Adult Intake Services

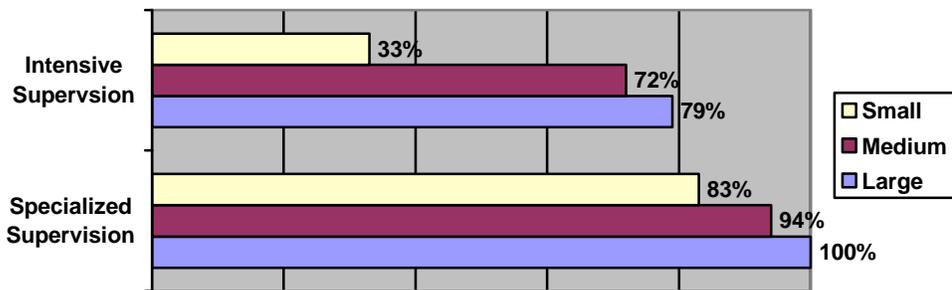
	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N(14)
Deferred Entry of Judgment	66%	N(33)	83%	N(15)	56%	N(10)	57%	N(8)
OR/Bail Reduction Reports	64%	N(32)	61%	N(11)	67%	N(12)	64%	N(9)
Preplea reports	64%	N(32)	61%	N(11)	56%	N(10)	79%	N(11)
Post sentence reports	64%	N(32)	56%	N(10)	67%	N(12)	71%	N(10)
Drug Court Reports	58%	N(29)	61%	N(11)	61%	N(11)	50%	N(7)
Domestic Violence Court Reports	44%	N(22)	28%	N(5)	44%	N(8)	64%	N(9)
Bail Reduction Reports	40%	N(20)	33%	N(6)	50%	N(9)	36%	N(5)
Mental Health Court Reports	26%	N(13)	6%	N(1)	22%	N(4)	57%	N(8)
Pretrial Supervision	24%	N(12)	28%	N(5)	17%	N(3)	29%	N(4)
Restorative Justice/Victim Impact	24%	N(12)	22%	N(4)	28%	N(5)	21%	N(3)

Supervision Services and Programs

All counties provide some level of supervision to adult probationers. Of the counties in the survey, 92 percent provide specialized supervision (highly monitored supervision focused on offender types—e.g., sex offenders); 60 percent of counties provide other types of intensive supervision (frequent contact, closely monitored supervision for high-risk probationers). Intensive supervision is available more frequently in large and medium-sized counties.

It should also be noted that although most counties offer certain rehabilitation programs/services to adult probationers, monitoring resources are extremely limited for adult probation. As a result of these limitations, many adult probationers (most misdemeanor offenders and some felony offenders) end up on “banked” caseloads. Probationers whose cases are banked are generally not required to check in or meet with a probation officer.

Figure 15.



Adult Supervision Services

A group of supervision services is common across counties. These supervision services are available in 80 percent or more of the counties surveyed; minimal variation occurs across county size in the frequency of these services (see Table 19).

Table 19. Adult Supervision Services

	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N(14)
Drug Testing	98%	N(49)	100%	N(18)	94%	N(17)	100%	N(14)
Drug Searches	96%	N(48)	100%	N(18)	94%	N(17)	93%	N(13)
P. C. § 1203.09 Transfers	94%	N(47)	100%	N(18)	89%	N(16)	93%	N(13)
Prop. 36 Reviews	90%	N(45)	78%	N(14)	94%	N(17)	100%	N(14)
Violation of Probation	88%	N(44)	89%	N(16)	89%	N(16)	86%	N(12)
Collections	88%	N(44)	83%	N(15)	89%	N(16)	93%	N(13)

These main supervision services are most frequently provided either by probation staff or jointly by probation and outside agencies. The latter are most likely to be involved in doing Prop. 36 reviews, drug searches, collections, and drug testing. Few of these supervision services are provided solely by outside providers (Table 20).

Table 20. Adult Supervision Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Drug Testing	83%	N(34)	2%	N(1)	15%	N(6)
Drug Searches	75%	N(30)	5%	N(2)	20%	N(8)
P. C. § 1203.09 Transfers	94%	N(34)	0%	N(0)	6%	N(2)
Prop. 36 Reviews	69%	N(27)	0%	N(0)	31%	N(12)
Violation of Probation	97%	N(30)	3%	N(1)	0%	N(0)
Collections	65%	N(24)	19%	N(7)	16%	N(6)

Additional Supervision Services. It is more likely that medium-sized and large counties provide additional supervision services. These include services such as serving warrants, electronic monitoring of adult probationers, and reviews for the court. Community service coordination is more frequently provided by probation officers in smaller counties, compared to medium-sized and large ones.

Table 21. Additional Adult Supervision Services

	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N(14)
Serving Warrants	68%	N(34)	50%	N(9)	72%	N(13)	86%	N(12)
Registration Requirement Services	64%	N(32)	56%	N(10)	61%	N(11)	79%	N(11)
Electronic Monitoring	62%	N(31)	44%	N(8)	72%	N(13)	71%	N(10)
Drug Court Reviews	62%	N(31)	61%	N(11)	56%	N(10)	71%	N(10)
Community Service Coordination	56%	N(28)	67%	N(12)	44%	N(8)	57%	N(8)
DV Court Reviews	52%	N(26)	28%	N(5)	61%	N(11)	71%	N(10)
Other Court Reviews	48%	N(24)	39%	N(7)	50%	N(9)	57%	N(8)
Own Recognizance	32%	N(16)	33%	N(6)	28%	N(5)	36%	N(5)
Mental Health Court Reviews	28%	N(14)	11%	N(2)	39%	N(7)	36%	N(5)

Supervision Programs

In addition to the intake and supervision services described in the previous sections, probation departments also provide treatment programs and services directly to adult offenders, or, more often, refer probationers to community agencies or other outside providers. Based on survey responses, the most frequent programs available to

probationers are those dealing with substance abuse, batterers, anger management, sex offenders, and mental health (Table 22).

Beyond this group of frequently provided programs, considerable variation is noted across counties in the availability of additional adult probation programs (Table 23). Large counties are more likely to provide all these additional adult supervision programs. The least frequently available programs across all counties are culture-specific services and CBO-based services. Very few small or medium-sized counties provide either of these two services.

Table 22. Most Frequently Reported Adult Programs

	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N(14)
Substance Abuse	88%	N(44)	78%	N(14)	89%	N(16)	100%	N(14)
Batterers Program	82%	N(41)	72%	N(13)	89%	N(16)	86%	N(12)
Anger Management	82%	N(41)	78%	N(14)	83%	N(15)	86%	N(12)
Sex Offender Program	80%	N(40)	67%	N(12)	78%	N(14)	100%	N(14)
Mental Health Program	80%	N(40)	72%	N(13)	78%	N(14)	93%	N(13)

Table 23. Additional Adult Programs

	All Counties	N(50)	Small	N(18)	Medium	N(18)	Large	N(14)
Victim Awareness	58%	N(29)	44%	N(8)	50%	N(9)	86%	N(12)
Work Furlough	52%	N(26)	33%	N(6)	56%	N(10)	71%	N(10)
Vocational/Educational Program	48%	N(24)	39%	N(7)	44%	N(8)	64%	N(9)
Cognitive Services	36%	N(18)	28%	N(5)	22%	N(4)	64%	N(9)
Women's Programs	36%	N(18)	17%	N(3)	39%	N(7)	57%	N(8)
Culture-Specific Services	28%	N(14)	22%	N(4)	22%	N(4)	43%	N(6)
CBO-Based Service	26%	N(13)	11%	N(2)	17%	N(3)	57%	N(8)

Supervision Program Provider

Although the majority of adult probation programs are provided by outside staff, probation staff are also often involved in providing these services. Probation departments were most frequently involved in directly providing work furlough programs, victim awareness programs, CBO-based services, and batterers programs.

Table 24. Adult Supervision Program Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Substance Abuse	14%	N(6)	68%	N(30)	18%	N(8)
Batterers Program	12%	N(5)	63%	N(25)	25%	N(10)
Anger Management	12%	N(5)	73%	N(29)	15%	N(6)
Sex Offender Program	16%	N(6)	71%	N(27)	13%	N(5)
Mental Health Program	20%	N(8)	73%	N(29)	7%	N(3)
Victim Awareness Program	23%	N(6)	69%	N(18)	8%	N(2)
Work Furlough	48%	N(11)	48%	N(11)	4%	N(1)
Vocational/Educational Program	13%	N(3)	79%	N(19)	8%	N(2)
Cognitive Services	11%	N(2)	83%	N(15)	6%	N(1)
Women's Program	6%	N(1)	83%	N(15)	11%	N(2)
Culture-Specific Service	17%	N(2)	75%	N(9)	8%	N(1)
CBO-Based Service	22%	N(2)	67%	N(6)	11%	N(1)

Probation Officer Staff Time

At time of intake, the most time-intensive service was intake/investigation reports. The median number of staff FTEs spent on these reports is 8.3. The median number of FTEs spent on the court officer services is 2.3, and a median of 2.0 FTEs are spent providing victim-related services such as restitution, victim impact statements, and restorative justice services.

The most time-intensive supervision service is court reviews; these are followed by violation of probation, drug testing, drug searches, collections, and warrant services. All these services have median total FTEs of 1.0 or higher.

Table 25. FTEs— Adult Intake Services

	Median Total FTEs	Median DPO FTEs	# Counties With service	# of Valid Responses
Intake/investigation reports*	8.3	4.9	49	31
Court officer	2.3	1.3	41	26
Victim services**	2.0	.56	48	30

* Includes bail reduction reports, preplea reports, presentence court reports, and post sentence reports.

** Includes victim restitution determinations, victim impact statements, and restorative justice services.

Table 26. FTEs— Adult Supervision Services

	Median Total FTEs	Median DPO FTEs	# Counties With service	# of Valid Responses
Court reviews	1.9	1.5	48	29
Violation of probation	1.3	1.0	44	22
Drug testing	1.1	0.7	49	28
Drug searches	1.0	1.0	48	29
Collection	1.0	0.2	44	27
Warrant services	0.6	0.5	34	18

Funding of Adult Probation Services

Funding options included: general funds, grant funds, and outside funding/free. It was possible to select more than one type of funding per service (e.g., a program could be funded by a combination of general funds and grants). Funding information was captured on a very general level only; no data was collected on proportion of funding types per service.

General funds were the most frequent source of funding for most of the commonly provided intake services. The services were also supported by grant funding (see Figure 16). Outside funds were rarely used to support these services. Supervision services were often supported by a combination of general funds and grants. Grant funding was most frequently used for Prop. 36 reviews, drug testing, and drug searches (Figure 17). Outside funds were seldom used to support this common set of supervision services.

Figure 16. Intake Services Funding

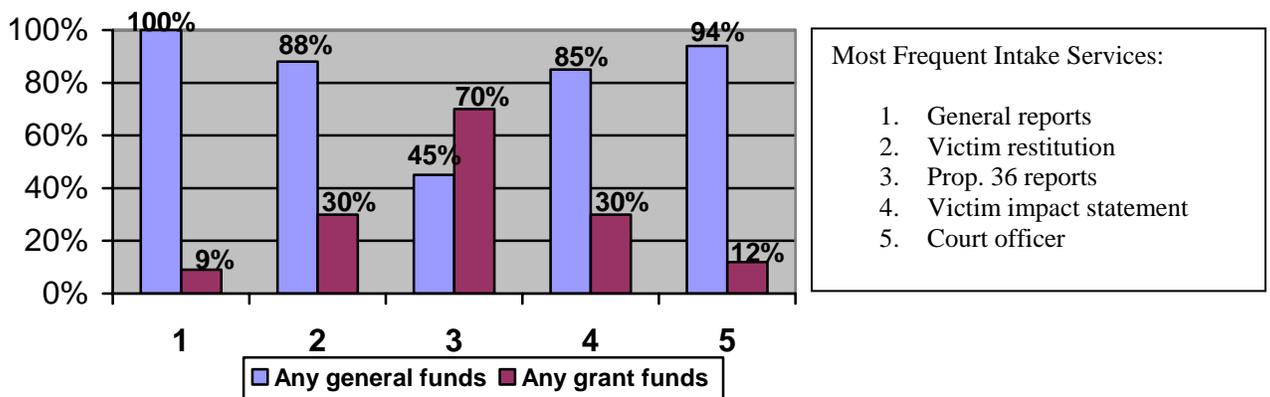
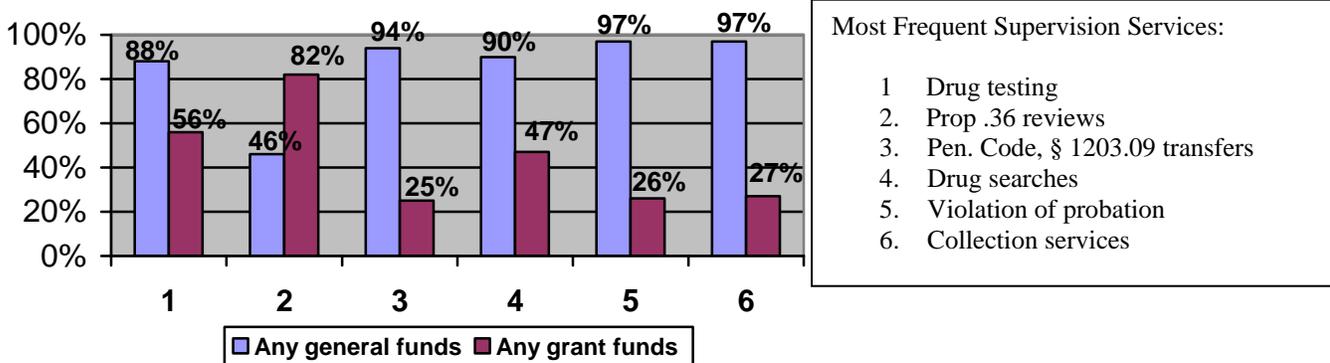


Figure 17. Supervision Services Funding



Adult Probation Program Funding

Most of the frequently provided adult probation programs were funded through either outside funds or a combination of funding types (Table 27; Figure 18). Many programs also were funded through grants, although few programs were supported solely by grant funding (Figure 19).

Table 27. Adult Program Funding

	Any General Funds	Any Grant Funds	Any Outside Funds	Combination of Funding Types
Substance Abuse	47%	50%	68%	47%
Batterers Program	34%	22%	66%	22%
Anger Management	23%	20%	80%	20%
Sex Offender Program	33%	10%	77%	17%
Mental Health	55%	34%	66%	34%

Figure 18. Core Programs - Outside Funds

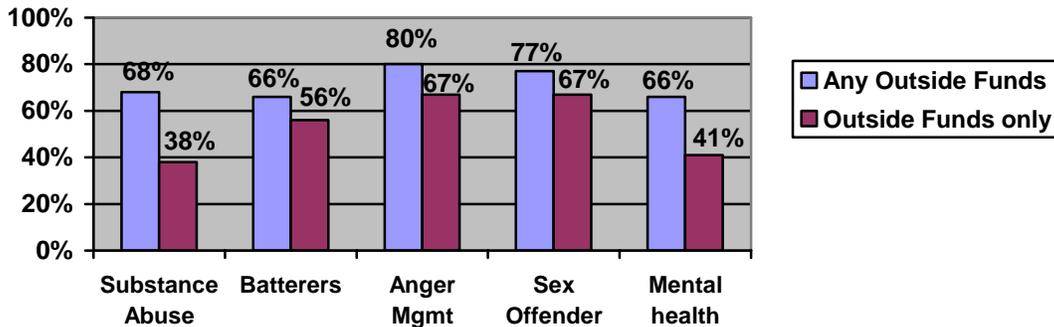
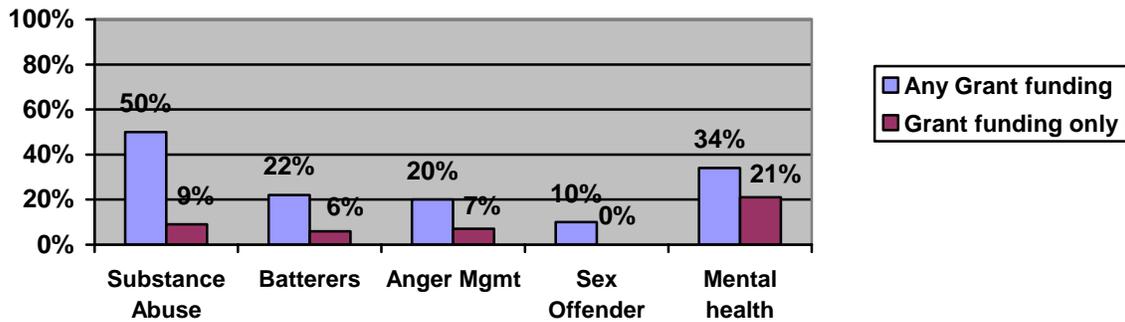


Figure 19. Core Programs - Grant funds



Appendix 1

PROPOSED RESEARCH PROJECTS

To assist future efforts and build on the extensive knowledge and information compiled these past three years, the task force has developed the following four-phase research agenda to more fully answer the question, “What is probation?”¹⁵³

Baseline Information on the Roles of Probation Officers and the Services Provided by Probation Departments

No consistent, statewide information base exists that details the role of probation officers or the range of services provided by probation departments, including services provided in correctional facilities. More complete information needs to be gathered and analyzed to assess the following:

- How resources are being used;
- Whether mandates are being met;
- Which services constitute core probation services; and
- The impact, on finances, staff, and programs, of any changes to the structure of probation services in California.

PHASE 1. Statewide Study: Function, Services, Mandates, and Funding

Phase 1 of the research project contemplates a statewide study of probation departments, including surveys, to quantify all of the following:

- The roles and functions provided by probation officers and other service providers;
- The number and proportion of probation officers in each functional category at the local level and statewide;
- The range of youth and adult services provided by probation departments;
- The population served in each category;
- The mandates met by programs and services;
- The resources, including staff, project costs, and facilities, required to operate programs and services; and
- The levels and sources of funding for programs and services.

This project would survey the CPO in each county. The survey instrument would be developed through working groups that would include the participation of courts, counties, probation, and other stakeholders. The results would be used to quantify the range of service models in the state; assess the administrative and fiscal impact of changes in probation services; and provide a research baseline for future studies of probation officer workload, probation service models, and caseflow.

In addition to the survey of CPOs, each probation department will be asked to provide financial information, including departmental budgets, expenditures from the prior fiscal year, and revenue information that would account for indirect or other costs not readily identifiable in the department’s budget.

Practices in Assessment and Classification

Assessment and classification of offenders should be consistent and in accordance with current research and best practices. Probation service providers need access to current research in assessment. They should also receive technical assistance in the development of assessment and classification tools and in validation of these tools for the target population.

PHASE 2. Examination of Research and Practice: Assessment and Classification of Offenders

The phase 2 research project would seek to synthesize current research and practice in the assessment and classification of offenders. The inventory of probation services described in the phase 1 project would help identify services or populations where assessment and classification tools are most needed. This project would entail the following:

- Literature review;
- Nationwide appraisal and collection of assessment and classification practices and instruments;
- Release of findings through research reports, conferences, and training; and
- A long-range effort to develop statewide standards in assessment and classification.

Practices in Evaluation

A range of evaluation practices exists in probation services. Grant-funded programs are often evaluated, some with a high level of consistency in methodology and dissemination of results. Programs not funded by grants are often not evaluated. When rigorous evaluations have been performed, the results are often not accessible to practitioners. Decisions to implement programs are often made without use of relevant information on the effectiveness of the program model.

PHASE 3A. Analysis and Classification of Program Evaluations

Phase 3A of the research project would synthesize existing evaluations of programs for use by CPOs, judicial officers, and policy makers and would include summaries of literature and assessment of the relevance of programs to California populations and conditions. The results of this process would be categorized by major service area and made available to probation departments.

PHASE 3B. Technical Assistance in Evaluation Design and Implementation

In phase 3B, probation departments would receive technical assistance in evaluation design and implementation, through training, consultation, and model evaluations of selected programs.

The Population of Juvenile and Adult Probation

Very little consistent, statewide information is available on the demographics, needs, or perspectives of youth and adults in probation in California. Without this information, it is impossible to assess whether probation has changed to meet changes in the population (such as growth in the numbers of female offenders, offenders with children, and non-English speaking offenders). It is also difficult to identify which populations, whether characterized by offense or by demographics, are receiving which services. Without

knowing the population served, it is difficult to assess whether services provided are properly targeted or whether some groups are disproportionately served. Having consistent information on probationers also enhances accountability to the community.
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PHASE 4. Probation Population Census

Phase 4 of the research project would build upon the survey of probation services and programs collected in phase 1. That information would be used to develop a census or snapshot of the probation population that would detail such factors as demographics, education, employment and income, prior experience in the juvenile justice or adult criminal justice system, services received, and perceptions of probation service. The gathered data would serve as a rich source of information for use in assessing the current status and future of probation. A statewide population survey would require considerably more resources and support from stakeholders than the administrative survey described in phase 1 and ought to be considered a long-range goal.

CONCLUSION

The task force believes that through further study and continued commitment of interested stakeholders, improved probation services and governance for the benefit of all Californians will be achieved. The task force encourages continued collaborative and individual efforts by the counties, courts, and probation to examine, craft, and implement an enhanced model for probation. During the almost three years of study examining the history and practices of probation in California, task force members, faced with a daunting charge, worked together with respect, dedication, and enthusiasm and with a commitment to improve and enhance the probation system for communities, courts, victims, and probationers. The task force recommends, when appropriate, that an advisory group be formed to continue this effort.

Appendix 2: Probation Service and Program Definitions

Juvenile Custody/Institutional Services

Detention services pending court hearings: juveniles may be detained while court proceedings are pending or while awaiting a court commitment to another facility.

Commitment programs: short term commitments can be ordered as a sanction for misconduct and as a condition of probation.

Ranch/camp programs: a disposition option for the juvenile court. Ranch camps are a specific type of juvenile commitment program.

Juvenile Intake Services

Civil court services: juvenile probation officers may complete reports for civil court including dissolution custody reports, step-parent adoption/investigation reports. Probation officers may also provide counseling to juveniles who are seeking permission from the court to marry.

Conditional dismissal: a sentence which allows the juvenile to remain unconfined, subject to the supervision of a juvenile probation officer. Violation of any of the terms of conditional release may subject the juvenile to any of the penalties that were available at the initial dispositional hearing.

Counsel and dismiss: at time of intake one of the probation officer's options is to counsel the youth and dismiss the charges.

Court officer: the court officer represents the probation department in juvenile court. The court officer is present at hearings to assist the court with information about a case as needed.

Home supervision: minors are placed on supervised home detention in lieu of incarceration in juvenile hall. May be used pre or post-disposition.

Juvenile traffic court: in some California counties, certain juvenile traffic offenses are handled by the juvenile court. The Court may order the juvenile probation department to undertake a program of supervision of the minor.

Peer court: courts where youth are trained to hear cases and to make decisions about the outcome. Peer courts are often used to divert juvenile offenders from the formal court system.

Placement services: most probation departments are responsible for coordinating and monitoring the placement of wards in group homes, residential treatment centers and/or with foster family agencies.

Pre-placement services: service provide by probation in an effort to prevent the juvenile from being removed from the home. May include family counseling, wraparound services, or any intervention needed by the family to maintain the juvenile in the home.

Six-month informal probation: with informal probation, the youth may be required to pay restitution, participate in treatment or educational programs, provide community service, etc.

Social study/disposition reports: social study reports for the Juvenile Court involve investigations of the offense and the background of the youth and family. Probation officers also prepare reports for disposition

and make recommendations for the court. Reports may include information regarding suitability for deferred entry of judgment, six-month court probation, and drug court.

Victim impact statement: *victims have the right to provide pertinent information about the impact of the juvenile's offense on the victim and the victim's family. This may be done through testimony or a written statement. Juvenile probation officers often collect victim impact information during the pre-disposition investigation.*

Victim restitution: *probation staff collects restitution payments from probationers to aid victims.*

Youth/Neighborhood Accountability board: *these boards consist of trained volunteers from the community who work to create a response to juvenile offenses in their community. To be eligible for the program, the juvenile must be a first time non-violent offender and must admit responsibility for the offense. A contract is developed with the youth, which may require that the youth complete community service, participate in counseling, provide financial restitution, and write apology letters to their victim(s). If the juvenile does not fulfill the terms of the agreement he or she may be referred to the juvenile justice system for formal handling.*

Juvenile Supervision Services

Collection of fees: *probation staff is often responsible for the collection of fees and restitution from juvenile probationers.*

Community services coordination: *juvenile offenders can be ordered to complete community service work by the courts and probation officers as a condition of probation or in lieu of payments of fines.*

Court day schools: *serves students who have been expelled from their regular school or have been referred by probation.*

Court reviews: *includes conducting reviews for drug court, placements, mental health court, domestic violence court and all other court related reviews.*

Drug searches: *drug searches of juvenile probationers.*

Drug testing: *drug testing of juvenile probationers.*

Electronic monitoring: *juvenile's movements are recorded and transmitted to monitoring stations. May be used as a step-down from or alternative to secure detention, or as a sanction for probation violations.*

Intensive supervision: *frequent contact, closely monitored supervision for high risk juvenile probationers.*

Relative/foster/group home supervision: *monitoring of minors in placement settings, determining that youth is in compliance with probation terms and that the youth's needs are being met in the placement.*

School attendance review boards: *composed of representatives of the school district, parents, representatives from law enforcement, probation, mental health, and other community members. The boards work with students and parents to solve youth behavior problems, truancy, etc.*

Specialized supervision: *supervision focused on offender types— e.g., sex offenders, gang-related.*

Supervision: *supervision of juvenile probationers.*

Violation of probation: probation officer services that are provided when a juvenile probationer has committed a probation violation.

Warrant services: probation staff are involved in the preparation and service of warrants.

Juvenile Supervision Programs

Aftercare: programs that provide support and supervise youth transitioning back into the community after successfully completing institutional programs.

Alternative confinement: these services represent an alternative to detention for youth that would be otherwise held in juvenile hall both before and after court disposition. These alternatives include programs such as home detention, day reporting centers, and electronic monitoring.

Anger management: program that offers youth specific help with managing anger.

Day reporting center: a facility operated by probation or a community based organization (CBO) where juveniles are able to check in with a probation officer or with CBO staff. In addition, services for the youth may be available; including tutoring, job training, counseling, and recreational activities.

Girls program: gender-specific programs for female juvenile offenders.

Independent living: program designed to provide basic life skills, career exploration, and job training and preparation for youth on probation.

Mental health: mental health services and programs for juvenile offenders.

Mentor service: program that matches youth to a volunteer adult who provides guidance. Mentoring is sometimes provided directly by probation staff.

Parent education: program designed to provide parents with skills/training so they can provide a more stable, secure environment for youth. Information on the juvenile justice system is also often provided in these programs.

Prevention/early intervention: programs with the goal of preventing delinquent behavior in at-risk youth or preventing future re-offending for youth who have committed offenses.

Sex offender: programs designed to treat juvenile sex offenders.

Substance abuse: programs designed to treat juvenile offenders who have substance abuse problems.

Victim awareness: a program that provides juvenile offenders an opportunity to hear from crime victims. Goals of these programs include increasing juvenile offenders' awareness of the impact of crime on victims, and to develop empathy in the youth for victims of crime.

Volunteer services: volunteers from the community work with probation youth. Volunteers help to support the work of probation officers and may also serve as mentors for probation youth.

Work program: provides juvenile offenders with a meaningful method of completing community service work hours. Work crews may work at various job sites throughout the community.

Wraparound: community based, strengths-focused service for families with youth at risk of out of home placement.

Adult Intake Services

Court officer: *the court officer represents the probation department in court. The court officer is present at hearings to assist the court with information about a case as needed.*

Deferred entry of judgment: *if an offender appears to be eligible for deferred entry of judgment proceedings, the probation officer conducts an investigation for the Court providing further detail regarding the offense, the background of the defendant and the willingness of the defendant to participate in the required treatment programs. Deferred entry of judgment is often used for certain types of drug offenses.*

OR/bail reduction reports: *probation officers conduct investigations/assessments and submits reports to the court with recommendations regarding own recognizance release/ and or reduction of bail, treatment eligibility and sentencing alternatives.*

Pre-sentence reports: *reports written by probation officers which include recommendations of whether an individual is suitable for probation or for prison. This report may include an assessment for suitability of probationer for domestic violence court, drug court, or mental health court. Pre-sentence reports include reports for drug court, mental health court, domestic violence court, proposition 36 reports, and all other court related reports.*

Pretrial supervision: *the goal of pretrial supervision is primarily to prevent re-offense or failure to appear in court.*

Restorative justice services: *the restorative justice process involves holding offenders accountable, repairing harm to the victims, and promoting community safety. Services and programs that help to promote this model include victim-related services such as victim impact statements, victim offender/reconciliation and victim restitution; and victim awareness programs.*

Victim impact statement: *victim's telling of the effect of offender's action upon him or her. May be part of the investigation process.*

Victim restitution: *probation staff collects restitution payments from probationers to aid victims.*

Adult Supervision Services

Collections: *collection of fees from probationers.*

Community service coordination: *offenders can be ordered to complete community service work by the courts and probation officers as a condition of probation or in lieu of payments of fines.*

Court reviews: *: includes conducting reviews for drug court, mental health court, domestic violence court proposition 36 reviews. and all other court related reviews.*

Drug searches: *drug searches of adult probationers.*

Drug testing: *drug testing of adult probationers.*

Electronic monitoring: *an alternative to incarceration in which probationer's movements are recorded and transmitted to monitoring stations.*

Intensive supervision: *frequent contact, closely monitored supervision for high risk probationers.*

Own recognizance: probation officers actively supervise probationers granted conditional/supervised O.R. release. Probationers are required to remain in regular contact with probation.

Registration requirement services: probation officer assists probationer in any mandatory registration requirements.

Serving warrants: probation staff are involved in the preparation and service of warrants.

Special supervision: highly monitored supervision focused on offender types– e.g., sex offenders.

Supervision: supervision of adult probationers.

Violation of probation: probation officer services that are provided when a probationer has committed a probation violation.

Adult Probation Programs:

Anger management program: program for adult probationers to develop skills in managing anger.

Batterers program: these programs are often mandatory following a conviction for a domestic violence offense. These programs usually include domestic violence counseling.

Cognitive services: cognitive behavioral therapy programs for adult probationers.

Culture specific services: services designed to address the needs of probationers from various cultural backgrounds.

Mental health program: mental health services for adult probationers.

Sex offender program: programs for probationers convicted of sex offenses.

Substance abuse program: substance abuse programs for adult probationers.

Victim awareness program: a program that provides offenders an opportunity to hear from crime victims. Goals of these programs include increasing offenders' awareness of the impact of crime on victims, and to develop empathy for victims of crime.

Vocational/educational program: job skill training and educational services for adult probationers.

Women's programs: gender specific programs for female probationers.

Work furlough: programs in which the probationer is currently incarcerated in the county jail. These programs permit incarcerated probationers to leave the jail during the day in order to work.

Appendix 3: Probation Service Provider

Juvenile Intake Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Counsel & Dismiss	89%	N(39)	0%	N(0)	11%	N(5)
6-month Informal Probation	86%	N(38)	0%	N(0)	14%	N(6)
Placement Services	77%	N(34)	2%	N(1)	21%	N(9)
Social Study/ Disposition Reports	Varies across report types					
Court Officer	98%	N(44)	2%	N(1)	0%	N(0)
Victim Restitution	81%	N(34)	7%	N(3)	12%	N(5)
Home Supervision	92%	N(33)	0%	N(0)	8%	N(3)
Pre-placement services	88%	N(29)	0%	N(0)	12%	N(4)
Victim Impact Statement	58%	N(19)	15%	N(5)	27%	N(9)
Juvenile Traffic Court	81%	N(21)	11%	N(3)	8%	N(2)
Conditional Dismissal	85%	N(23)	0%	N(0)	15%	N(4)
Peer Courts	47%	N(9)	16%	N(3)	37%	N(7)
Marriage Counseling	73%	N(11)	20%	N(3)	7%	N(1)
Step-parent Adoption Report	87%	N(13)	13%	N(2)	0%	N(0)
Youth Boards	50%	N(5)	30%	N(3)	20%	N(2)

Juvenile Supervision Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Drug Testing	76%	N(35)	9%	N(4)	15%	N(7)
Drug Searches	78%	N(32)	7%	N(3)	15%	N(6)
Violation of Probation	97%	N(37)	3%	N(1)	0%	N(0)
Relative/Foster/Group Home Supervision	68%	N(25)	5%	N(2)	27%	N(10)
Court Reviews	Varies across report types					
Drug Testing	76%	N(35)	9%	N(4)	15%	N(7)
Drug Searches	78%	N(32)	7%	N(3)	15%	N(6)
School Attendance Review Boards	76%	N(24)	5%	N(2)	28%	N(10)
Collection Services	67%	N(22)	6%	N(2)	27%	N(9)
Electronic Monitoring	83%	N(25)	7%	N(2)	10%	N(3)
Community Services Coordination	56%	N(14)	16%	N(4)	28%	N(7)
Warrant Services	74%	N(20)	11%	N(3)	15%	N(4)

Juvenile Supervision Program Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Independent Living	31%	N(10)	34%	N(11)	34%	N(11)
Anger Management	20%	N(7)	68%	N(23)	12%	N(4)
Prevention/Early Intervention	46%	N(17)	19%	N(7)	35%	N(13)
Substance Abuse	15%	N(5)	44%	N(15)	41%	N(14)
Mental Health	19%	N(6)	58%	N(18)	23%	N(7)
Parent Education	22%	N(7)	52%	N(16)	26%	N(8)
Wraparound	19%	N(5)	27%	N(7)	54%	N(14)
Aftercare Services	56%	N(15)	11%	N(3)	33%	N(9)
Sex Offender Program	26%	N(6)	61%	N(14)	13%	N(3)
Work Program	74%	N(17)	9%	N(2)	17%	N(4)
Volunteer Services	37%	N(7)	47%	N(9)	16%	N(3)
Mentor Services	16%	N(3)	68%	N(13)	16%	N(3)
Court Day Schools	52%	N(12)	0%	N(0)	48%	N(11)
Victim Awareness	47%	N(8)	35%	N(6)	18%	N(3)
Girls' Programs	43%	N(6)	29%	N(4)	29%	N(4)
Alternative Confinement	90%	N(9)	0%	N(0)	10%	N(1)
Day Reporting Centers	20%	N(2)	20%	N(2)	60%	N(6)

Adult Intake Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
General Reports	98%	N(45)	0%	N(0)	2%	N(1)
Victim Restitution	88%	N(36)	2%	N(1)	10%	N(4)
Prop 36 Reports	78%	N(31)	0%	N(0)	22%	N(9)
Victim Impact Statement	77%	N(27)	9%	N(3)	14%	N(5)
Court Officer	97%	N(32)	0%	N(0)	3%	N(1)
Deferred Entry of Judgment	83%	N(24)	0%	N(0)	17%	N(5)
Pre-plea Reports	92%	N(23)	8%	N(2)	0%	N(0)
OR/Bail Reduction Reports	81%	N(26)	16%	N(5)	3%	N(1)
Drug Court Reports	64%	N(18)	4%	N(2)	32%	N(9)
Post Sentence Reports	96%	N(23)	4%	N(1)	0%	N(0)
Domestic Violence Reports	88%	N(14)	0%	N(0)	12%	N(2)
Bail Reduction Reports	71%	N(12)	29%	N(5)	0%	N(0)
Pre-Trial Supervision	67%	N(6)	33%	N(3)	0%	N(0)
Mental Health Court Reports	30%	N(3)	20%	N(2)	50%	N(5)
Restorative Justice/Victim Impact	44%	N(4)	56%	N(5)	0%	N(0)

Adult Supervision Services Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Drug Testing	83%	N(34)	2%	N(1)	15%	N(6)
Drug Searches	75%	N(30)	5%	N(2)	20%	N(8)
1203.09 PC Transfers	94%	N(34)	0%	N(0)	6%	N(2)
Prop 36 Reviews	69%	N(27)	0%	N(0)	31%	N(12)
Violation of Probation	97%	N(30)	3%	N(1)	0%	N(0)
Collections	65%	N(24)	19%	N(7)	16%	N(6)
Drug Court Reviews	67%	N(18)	4%	N(2)	30%	N(8)
Registration Requirement Services	75%	N(18)	12%	N(3)	12%	N(3)
Serving Warrants	58%	N(15)	15%	N(4)	27%	N(7)
Electronic Monitoring	43%	N(12)	29%	N(8)	29%	N(8)
Domestic Violence Court Reviews	80%	N(16)	0%	N(0)	20%	N(4)
Other Court Reviews	94%	N(16)	0%	N(0)	6%	N(1)
Supervised Own Recognizance	64%	N(7)	36%	N(4)	0%	N(0)
Mental Health Court Reviews	30%	N(3)	20%	N(2)	50%	N(5)

Adult Supervision Program Provider

	Probation Only		Outside Provider Only		Probation and Outside Provider	
Substance Abuse	14%	N(6)	68%	N(30)	18%	N(8)
Batterers Program	12%	N(5)	63%	N(25)	25%	N(10)
Anger Management	12%	N(5)	73%	N(29)	15%	N(6)
Sex Offender Program	16%	N(6)	71%	N(27)	13%	N(5)
Mental Health Program	20%	N(8)	73%	N(29)	7%	N(3)
Victim Awareness Program	23%	N(6)	69%	N(18)	8%	N(2)
Work Furlough	48%	N(11)	48%	N(11)	4%	N(1)
Vocational/Educational Program	13%	N(3)	79%	N(19)	8%	N(2)
Cognitive Services	11%	N(2)	83%	N(15)	6%	N(1)
Women's Program	6%	N(1)	83%	N(15)	11%	N(2)
Culture specific service	17%	N(2)	75%	N(9)	8%	N(1)
CBO based service	22%	N(2)	67%	N(6)	11%	N(1)

Appendix 4: Probation Staff FTEs

Juvenile Probation Services

Intake Services – Median Probation Staff FTEs

	All Counties		Small Counties		Medium Counties		Large Counties	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Disposition/Social Service Reports	0.1 – 17.87 (3.2)	28	0.1 – 3.00 (1.3)	11	0.53 – 17.87 (4.6)	11	9.0 – 31.1 (17.3)	6
Court Officer	0.25 – 10.0 (1.5)	29	0.25 – 4.2 (0.7)	11	0.5 – 3.5 (1.5)	11	1.5 – 10.0 (6.0)	7
Home Supervision	0.25 – 12.0 (1.8)	20	0.25 – 2.2 (0.6)	7	0.25 – 7.6 (2.0)	8	2.6 – 12.0 (3.2)	5
6-mo informal probation	0.1 – 9.1 (1.3)	26	0.1 – 1.9 (0.7)	10	0.1 – 3.4 (1.5)	9	0.5 – 9.1 (2.0)	7
Placement Services	0.1 – 15.4 (1.2)	26	0.1 – 2.2 (0.7)	11	0.3 – 4.0 (1.5)	9	0.7 – 15.4 (1.5)	6
Diversion Services	0.1 – 4.8 (1.0)	19	0.1 – 1.1 (0.8)	6	0.1 – 3.7 (1.3)	9	0.8 – 4.8 (3.9)	4
Counsel/Dismiss	0.1 – 4.0 (0.8)	29	0.1 – 1.6 (0.5)	13	0.2 – 4.0 (1.6)	10	0.2 – 2.7 (1.5)	6
Conditional Dismissal	0.03 – 4.0 (0.7)	18	0.03 – 1.4 (0.2)	6	0.1 – 4.0 (1.2)	7	0.7 – 2.7 (1.5)	5
Pre-placement Services	0.1 – 8.2 (0.5)	22	0.1 – 8.2 (0.5)	9	0.1 – 7.0 (0.5)	7	0.1 – 3.3 (1.2)	6
Victim Restitution	0 – 5.2 (0.3)	28	0.1 – 0.7 (0.3)	12	0.1 – 4.0 (0.6)	9	0 – 5.2 (1.6)	7
Victim Impact	0 – 1.5 (0.3)	20	0 – 0.3 (0.2)	6	0.1 – 1.5 (0.8)	7	0 – 1.1 (0.8)	7
Juvenile Traffic Court	0 – 1.5 (0.2)	17	0.03 – 0.8 (0.2)	7	0 – 1.5 (0.5)	8	0 – 7.0 (0.4)	2

Supervision Services – Median Probation Staff FTEs

	All		Small		Medium		Large	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Violation of Probation	0.12 – 16.8 (2.0)	25	0.1 – 2.0 (0.4)	10	0.7 – 6.5 (3.0)	9	1.5 – 16.8 (5.7)	6
Court Reviews	0.1 – 14.2 (1.3)	30	0.1 – 3.0 (0.7)	13	0.5 – 17.9 (2.2)	10	9.0 – 31.1 (3.6)	7
Relative/Foster/Group Home Supervision	0 – 13.2 (1.0)	26	0 – 2.0 (0.3)	12	0.3 – 4.5 (1.5)	9	4.4 – 13.2 (8.2)	5
Community Services Coordination	0 – 3.5 (0.7)	15	0 – 1.1 (0.3)	12	0.2 – 3.0 (2.4)	4	0.1 – 3.5 (1.8)	2
Warrant Services	0 – 4.2 (0.6)	16	0 – 0.6 (0.1)	5	0.1 – 1.4 (0.6)	6	0.6 – 4.2 (1.5)	5
Drug Testing	0 – 17.7 (0.5)	29	0 – 1.2 (0.2)	14	0.5 – 2.9 (0.8)	10	0.5 – 17.7 (4.9)	5
Collection	0.1 – 38.0 (0.5)	24	0.1 – 1.0 (0.3)	11	0.1 – 4.6 (1.0)	9	1.0 – 38.0 (1.6)	4
School Attendance Review Boards	0.03 – 3.6 (0.4)	24	0.03 – 1.0 (0.3)	12	0.03 – 1.0 (0.4)	7	0.2 – 3.6 (1.1)	5
Drug Searches	0 – 17.7 (0.3)	26	0 – 0.5 (0.2)	12	0.1 – 2.0 (1.0)	9	0.5 – 17.7 (3.1)	5
Electronic Monitoring	0 – 6.1 (0.3)	17	0 – 0.6 (0.1)	6	0.1 – 4.0 (0.9)	9	4.5 – 6.1 (5.3)	2

Supervision Programs – Median Probation Staff FTEs

	All		Small		Medium		Large	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Day Reporting Center	0 – 9.5 (1.6)	6	0.5 – 0.5 (0.5)	1	0 – 2.2 (1.0)	3	4.1 – 9.5 (6.8)	2
Aftercare	0 – 12.0 (1.5)	16	0 – 1.2 (0.2)	4	0 – 6.1 (1.7)	8	1.8 – 12.0 (3.3)	4
Court Day Schools	0.2 – 11.0 (1.4)	16	0.2 – 1.5 (0.8)	9	0.8 – 9.3 (2.1)	7	1.0 – 11.0 (4.1)	4
Prevention/Early intervention Programs	0 – 18.0 (1.2)	24	0 – 8.3 (1.0)	11	0 – 9.7 (1.8)	6	0 – 18.0 (3.0)	7
Girls Programs	0 – 4.0 (1.0)	7	0.1 – 0.4 (0.3)	2	1.0 – 4.0 (2.1)	4	0 – 0 (0)	1
Wraparound Programs	0 – 8.6 (0.7)	16	0 – 1.2 (0.3)	4	0 – 8.6 (1.3)	7	0 – 1.2 (0.6)	5
Work Programs	0 – 11.5 (0.6)	15	0 – 1.0 (0.5)	7	0 – 3.0 (0.4)	4	0.7 – 11.5 (5.3)	4
Alternative Confinement Programs	0.1 – 4.0 (0.3)	5	0.25 – 0.25 (0.25)	1	0.2 – 4.0 (0.3)	3	0.1 – 0.1 (0.1)	1
Independent Living Programs	0 – 2.2 (0.1)	18	0 – 0.4 (0.1)	8	0 – 1.4 (.02)	6	0 – 2.2 (1.2)	4
Volunteer Services	0 – 2.0 (0.1)	12	0 – 0.6 (0.3)	2	0 – 1.0 (0.1)	6	0 – 2.0 (0.3)	4
Victim Awareness Program	0 – 2.0 (0.1)	11	0 – 0.3 (0.1)	4	1.0 – 4.0 (2.1)	5	0 – 2.0 (1.0)	2
Parent Education Program	0 – 2.0 (0.1)	18	0 – 0.2 (0)	9	0 – 2.0 (0.6)	8	0 – 0 (0)	1
Substance Abuse Program	0 – 2.0 (0.04)	19	0 – 1.2 (0)	7	0 – 1.7 (0.5)	8	0 – 2.0 (0.3)	4
Anger Management Program	0 – 8.5 (0)	23	0 – 0.2 (0)	11	0 – 0 (0)	6	0 – 8.5 (0)	6
Sex Offender Program	0 – 8.5 (0)	15	0 – 0.2 (0)	5	0 – 1.0 (0.1)	6	0 – 8.5 (3.8)	4
Mental Health Program	0 – 8.5 (0)	18	0 – 2.9 (0)	9	0 – 2.3 (0)	5	0 – 8.5 (0.4)	4
Mentor Services	0 – 1.0 (0)	11	0 – 0.4 (0)	5	0 – 1.0 (0)	4	0 – 0.1 (0.02)	2

Adult Probation Services

Intake Services – Median Probation Staff FTEs

	All Counties		Small Counties		Medium Counties		Large Counties	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Intake/Investigation Reports	1.0 – 52.5 (8.3)	32	1.0 – 7.9 (4.4)	14	3.4 – 16.5 (10.1)	11	11.4 – 52.5 (28.7)	7
Court Officer	0.2 – 24.0 (2.3)	26	0.2 – 3.5 (0.3)	9	0.6 – 7.1 (2.0)	9	3.2 – 24 (7.8)	7
Victim Services	0.1 – 12.5 (2.0)	30	0.1 – 3.6 (0.5)	12	0.1 – 7.5 (1.8)	11	3.9 – 12.5 (5.9)	7
OR/Bail Reduction	0 – 8.4 (0.4)	21	0.1 – 1.6 (0.3)	9	0 – 3.0 (0.8)	8	0 – 8.4 (1.2)	4
Pre-Trial Supervision	0 – 0.5 (0.4)	3	0.4 – 0.4 (0.4)	1	0.5 – 0.5 (0.5)	1	0 – 0 (0)	1

Supervision Services – Median Probation Staff FTEs

	All		Small		Medium		Large	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Adult Court Reviews	0.1 – 28.1 (1.9)	29	0.1 – 2.0 (0.6)	13	0.9 – 8.6 (3.1)	9	5.0 – 28.1 (7.5)	7
Violation of Probation	0 – 19.0 (1.3)	22	0.1 – 1.5 (0.9)	9	0 – 19 (3.0)	9	0.5 – 9.4 (4.0)	4
Drug Testing	0.1 – 19.0 (1.1)	28	0.1 – 1.3 (0.5)	12	0.4 – 19.0 (1.8)	9	1.0 – 13.5 (3.0)	7
Drug Searches	0 – 19.0 (1.0)	29	0 – 1.0 (0.2)	12	0.3 – 19.0 (1.5)	10	0.2 – 12.6 (2.0)	7
Collections	0 – 44.7 (1.0)	27	0 – 2.5 (0.4)	10	0 – 5.0 (2.1)	10	0 – 44.7 (3.0)	7
Warrants	0 – 3.1 (0.6)	17	0 – 0.5 (0.1)	5	0.1 – 2.0 (0.8)	6	0 – 3.1 (1.5)	6
1203.09 PC Transfers	0.04 – 19.0 (0.4)	27	0.04 – 0.5 (0.1)	12	0.1 – 19.0 (1.1)	9	1.0 – 11.7 3.2	6
Registration Requirement Services	0 – 4.4 (0.2)	18	0 – 0.2 (0.1)	7	0 – 1.7 (0.6)	5	0 – 4.4 (0.9)	6

Supervision Programs – Median Probation Staff FTEs

	All		Small		Medium		Large	
	FTE Range (Median)	N	FTE Range (Median)	N	FTEs Range (Median)	N	FTEs Range (Median)	N
Substance Abuse	0 – 16.9 (0)	28	0 – 1.5 (0)	11	0 – 1.2 (0)	10	0 – 16.9 (0)	7
Sex Offender Program	0 – 1.3 (0)	24	0 – 0.4 (0)	10	0 – 1.2 (0)	8	0 – 1.3 (0)	6
Batterers Program	0 – 8.0 (0)	26	0 – 1.1 (0)	11	0 – 8.0 (0)	10	0 – 5.0 (0)	5
Mental Health Program	0 – 4.1 (0)	24	0 – 4.1 (0)	10	0 – 0.6 (0)	8	0 – 1.3 (0)	6
Cognitive Services	0 – 3.0 (0)	11	0 – 0 (0)	4	0 – 0.3 (0)	3	0 – 0 (0)	4
Anger Management	0 – 7.0 (0)	26	0 – 0.4 (0)	11	0 – 0.3 (0)	10	0 – 7.0 (0)	5
Victim Awareness	0 – 3.0 (0)	14	0 – 0.4 (0.1)	6	0 – 1.3 (0)	3	0 – 3.0 (0)	5
CBO Based Service	0 – 4.0 (0)	6	0 – 0 (0)	2	0 – 0 (0)	1	0 – 4.0 (0)	3
Community Services Coordination	0 – 2.4 (0)	16	0 – 2.4 (0.2)	9	0 – 2.1 (0.1)	3	0 – 0 (0)	4
Work Furlough	0 – 1.0 (0)	15	0 – 1.0 (0.2)	5	0 – 1.0 (0)	7	0 – 0 (0)	3
Vocational/Educational Programs	0 – 0.6 (0)	13	0 – 0 (0)	4	0 – 0.1 (0)	5	0 – 0.6 (4)	4
Women's Programs	0 – 1.0 (0)	9	0 – 0 (0)	1	0 – 0 (0)	4	0 – 1.0 (0)	4
Culture Based Programs	0 – 1.2 (0)	8	0 – 0.6 (0)	3	0 – 1.2 (0.6)	2	0 – 0 (0)	3

Appendix 5: Probation Services Survey

Adult and Juvenile Probation Services Survey

FTE Totals (on March 1, 2005)

	Supervisor/ Manager FTEs	Sworn Officer FTEs	Other Professional and Support Staff FTEs
Adult Probation			
Juvenile Probation			
Juvenile Custody			
Other			
Total			

County: _____

Please provide your contact information

Name: _____

Tel. No: _____

Email: _____

Completed survey should be returned via fax or mail by August 1st. Please send the survey to:

Kimberly Tyda, Research Analyst
Administrative Office of the Courts, 455 Golden Gate Avenue, San Francisco, CA 94102
e-mail: kimberly.tyda@jud.ca.gov, fax: 415-865-7217

Probation Department Staff Tasks and Activities – Adult Services Part 1

1A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		1B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			1C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			1D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Adult Services: Intake/Investigations	Program available through Probation (check if yes)	Supervisor/Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Example Item: Drug Court Reviews	<input checked="" type="checkbox"/>	0.50	2.00	2.50	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pre-Trial Services										
O.R. and Bail Reduction Reports	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bail Reduction Reports	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervised Pre-Trial Supervision	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Court Officer	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Investigations/Reports										
Pre-Plea Reports	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pre-Sentence Reports										
<i>General Reports</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Domestic Violence Court</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Mental Health Court</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Drug Court</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>1210.1 P.C. (Proposition 36)</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Post-Sentence Reports	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deferred Entry of Judgment	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Adult Services Part 1

1A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		1B. Please indicate in Full Time Equivalent Positions (FTEs), the amount of time department staff spend supporting the services listed.			1C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			1D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
<u>Adult Services: Intake/Investigations (con’t)</u>	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Victims' Services										
	Victim Restitution Determinations/Reports	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Victim Impact Statement	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Restorative Justice Services/Victim Impact Statement	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service(specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service(specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service(specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service (specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Adult Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		2B. Please indicate in Full Time Equivalent Positions (FTEs), the amount of time department staff spend supporting the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			2D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Adult Services: Supervision and Special Programs	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Supervision/Monitoring Adult Probationers	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialized Supervision (defined by the type of offender, e.g., domestic violence, sex offenders)	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intensive Supervision – <i>excluding specialized supervision cases listed above</i>	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Supervised Own Recognizance (O.R.)	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electronic Monitoring	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Violation/Revocation of Probation	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Court Reviews										
Drug Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestic Violence Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1210.1 P.C. (Proposition 36) Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Court Reviews:	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1203.09 P.C. Transfers	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Registration Requirement Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collection -Fees/Fines/Forfeitures/Restitution	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Serving Warrants	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Testing	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Searches	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Adult Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		2B. Please indicate in Full Time Equivalent Positions (FTEs), the amount of time department staff spend supporting the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			2D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Adult Services: Supervision and Special Programs (con’t)	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Substance Abuse Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex Offender Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Batterers Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cognitive Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anger Management Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victim Awareness Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CBO Based Service (PO onsite at a CAC)	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Service Coordination	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Furlough Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocational/Educational Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender Specific Services for Women	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Culture Specific Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Adult Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies.		2B. Please indicate in Full Time Equivalent Positions (FTEs), the amount of time department staff spend supporting the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			1D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Adult Services: Other Supervision and Special Programs	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 1

1A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		1B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			1C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			1D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Juvenile Services Intake/Investigations	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
	Counsel and Dismiss	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Conditional Dismissal	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Diversion Services									
	Youth/Neighborhood Accountability Boards	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Peer Courts	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other:	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Six-Month Informal Probation	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Court Officer	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Social Study/Disposition Reports									
	Six-Month Court Probation	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Deferred Entry of Judgment	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Wardship									
	<i>Drug Court</i>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Domestic Violence Court</i>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Mental Health Court</i>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other:</i>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Home Supervision Services	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Pre-placement Services	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Placement-Relatives/Foster/Group Homes	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 1

1A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		1B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			1C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			1D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Juvenile Services Intake/Investigations (con't)	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Victims' Services										
	Victim Restitution	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Victim Offender Reconciliation/Victim Impact Statement	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Juvenile Traffic Court	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Civil Court										
	Dissolution Custody Report	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Step-Parent Adoption Investigation/Report	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Marriage Counseling, seeking permission to marry from court	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other:	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service(specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service(specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Investigation Service (specify):	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		2B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			2D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Juvenile Services: Supervision and Special Programs	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Supervision of Minors on Probation or Wards of the Court	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialized Supervision (defined by the type of offender, e.g. sex offenders, gang-related)	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intensive Supervision –excluding specialized supervision cases listed above	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Violation/Revocation of Probation	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Court Reviews										
Drug Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Domestic Violence Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Court Reviews	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Placement	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collection – Fees, Fines, Forfeitures, Restitution	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warrant Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Services Coordination	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Program	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Electronic Monitoring Program	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternative Confinement Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
School Attendance Review Boards	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Day Reporting Center	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		2B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			2D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
Juvenile Services: Supervision and Special Programs (con’t)	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Court Day Schools	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Substance Abuse Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Testing	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drug Searches	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anger Management Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sex Offender Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Victim Awareness Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gender Specific Programs for Girls	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prevention/Early Intervention Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parent Education Programs	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wraparound Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jurisdictional/Wardship Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relative/Foster/Group Home Visitation Supervision	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independent Living Skills	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mentor Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aftercare Services	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 2

2A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies.		2B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			2C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			2D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
<u>Juvenile Services:</u> Other Supervision and Special Programs	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Service/Program (specify):	<input type="checkbox"/>				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Probation Department Staff Tasks and Activities – Juvenile Services Part 3

3A. Please total the staff in all programs that fit into a single category. Also include services that are funded by the probation department but are fully contracted out to other agencies. If your department offers services that are not already listed below and do not fit into any of these categories, list the services under “other”.		3B. Please indicate in Full Time Equivalent positions (FTEs), the amount of time staff spend providing the services listed.			3C. Please check the boxes below to indicate if services are provided by parties outside of your department either fully or in combination with your department.			3D. Please indicate if services are funded by the county, special revenue/grants, an outside agency or a combination of these.		
<u>Juvenile Services Custody/Institutional Services</u>	Program available through Probation (check if yes)	Supervisor/ Manager FTE	Sworn Officer FTE	Other (Non-Sworn) Staff	Non Probation County Staff	Community-Based Organization/ Contractor	Other	County (General) Funds	Special Revenue /Grants	Outside Agency or Free
	Detention Services Pending Court Hearings				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Commitment Programs				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Ranch/Camp Programs				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Custody Service (specify):				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Custody Service (specify):				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Custody Service (specify):				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>