

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.



Signature of Presiding Judge or Court Executive

02/06/2017

Date

San Benito Superior Court

Court

FY16/17 - Q2

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)

San Benito Superior Court

Court

FY16/17 - Q2

Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	26.7	24.7	25.7		

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Balance Sheet
 (Unaudited)

For the month ended December									
Fiscal Year 2016/17									
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)
	General	Special Revenue		Capital Project	Debt Service				
		Non-Grant	Grant						
ASSETS									
Operations	\$ 55,743	\$ 40,534	\$ (131,416)	\$ 39,110			\$ 12,141	\$ 16,112	\$ 11,275
Payroll	\$ 0							\$ 0	\$ 0
Jury									
Revolving									
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (369)	\$ (369)	\$ (1,020)
Credit Card									
Cash on Hand	\$ 1,848							\$ 1,848	\$ 1,873
Cash with County							\$ 0	\$ 0	\$ 0
Cash Outside of the JCC									
Cash Equivalents	\$ 657,921						\$ 315,027	\$ 972,948	\$ 910,792
Total Cash and Cash Equivalents	\$ 715,512	\$ 40,534	\$ (131,416)	\$ 39,110			\$ 326,799	\$ 990,539	\$ 922,920
Short-Term Investment									
Investments									
Total Investments									
Accrued Revenue	\$ 0	\$ 0					\$ 0	\$ 0	\$ 0
Accounts Receivable - General			\$ 0					\$ 0	\$ 0
Dishonored Checks									
Due From Employee									
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 0							\$ 0	\$ 0
Due From Other Governments	\$ 0	\$ 0						\$ 0	\$ 0
Due From Other Courts							\$ 0	\$ 0	\$ 0
Due From State	\$ 0	\$ 0	\$ 100,719	\$ 0				\$ 100,719	\$ 91,950
Trust Due To/From									
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 15							\$ 15	\$ 1
Total Receivables	\$ 15	\$ 0	\$ 100,719	\$ 0			\$ 0	\$ 100,734	\$ 91,951
Prepaid Expenses - General	\$ 0		\$ 0					\$ 0	\$ 0
Salary and Travel Advances									
Counties									
Total Prepaid Expenses	\$ 0		\$ 0					\$ 0	\$ 0
Other Assets									
Total Other Assets									
Total Assets	\$ 715,528	\$ 40,534	\$ (30,697)	\$ 39,110			\$ 326,799	\$ 1,091,274	\$ 1,014,871
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Accounts Payable - General	\$ 9,754	\$ 0	\$ 0				\$ 0	\$ 9,754	\$ 0
Due to Other Funds	\$ 0	\$ 0	\$ 0				\$ 15	\$ 15	\$ 1
Due to Other Courts									\$ 0
Due to State	\$ 9,672						\$ 0	\$ 9,672	\$ 0
TC145 Liability							\$ 92,041	\$ 92,041	\$ 73,971
Due to Other Governments	\$ 2,851			\$ 39,110			\$ 0	\$ 41,961	\$ 34,224
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 0							\$ 0	\$ 0
Interest							\$ 82	\$ 82	\$ 20
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 22,277	\$ 0	\$ 0	\$ 39,110			\$ 92,139	\$ 153,525	\$ 108,216
Civil							\$ 151,365	\$ 151,365	\$ 212,586
Criminal							\$ 37,100	\$ 37,100	\$ 1,000
Unreconciled - Civil and Criminal							\$ 37,085	\$ 37,085	\$ 37,085
Trust Held Outside of the JCC									
Trust Interest Payable							\$ 6,132	\$ 6,132	\$ 5,611
Miscellaneous Trust									
Total Trust Deposits							\$ 231,682	\$ 231,682	\$ 256,282
Accrued Payroll	\$ 0		\$ 0					\$ 0	\$ 0
Benefits Payable	\$ 3,417							\$ 3,417	\$ (2,873)
Deferred Compensation Payable	\$ 1,256							\$ 1,256	\$ 1,266
Deductions Payable	\$ 8,522							\$ 8,522	\$ 8,627
Payroll Clearing									\$ 0
Total Payroll Liabilities	\$ 13,195		\$ 0					\$ 13,195	\$ 7,020
Revenue Collected in Advance	\$ 0							\$ 0	\$ 0
Liabilities For Deposits	\$ 1,378						\$ 2,710	\$ 4,088	\$ 4,041
Jury Fees - Non-Interest							\$ 267	\$ 267	\$ 802
Fees - Partial Payment & Overpayment									
Uncleared Collections									
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 1,378						\$ 2,978	\$ 4,356	\$ 4,842
Total Liabilities	\$ 36,851	\$ 0	\$ 0	\$ 39,110			\$ 326,799	\$ 402,759	\$ 376,360
Total Fund Balance	\$ 678,677	\$ 40,534	\$ (30,697)					\$ 688,514	\$ 638,510
Total Liabilities and Fund Balance	\$ 715,528	\$ 40,534	\$ (30,697)	\$ 39,110			\$ 326,799	\$ 1,091,274	\$ 1,014,871

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

For the month ended December											
Fiscal Year 2016/17										2015/16	
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
	General	Special Revenue		Capital Projects	Debt Service						
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 1,661,645	\$ 5,675					\$ 1,667,320	\$ 2,451,646	\$ 1,634,433	\$ 2,499,739	
Improvement and Modernization Fund							\$ 7,500	\$ 7,751	\$ 0	\$ 7,751	
Judges' Compensation (45.25)	\$ 7,500						\$ 31,415	\$ 15,000	\$ 7,500	\$ 15,000	
Court Interpreter (45.45)	\$ 31,415							\$ 100,000	\$ 25,514	\$ 99,000	
Civil Coordination Reimbursement (45.55)	\$ 12,404						\$ 12,404	\$ 84,425	\$ 12,918	\$ 86,425	
MOU Reimbursements (45.10 and General)	\$ 34,642						\$ 34,642	\$ 34,642	\$ 34,642	\$ 34,642	
Other Miscellaneous											
	\$ 1,747,605	\$ 5,675					\$ 1,753,280	\$ 2,693,464	\$ 1,715,007	\$ 2,742,557	
Grants											
AB 1058 Commissioner/Facilitator			\$ 100,719				\$ 100,719	\$ 228,745	\$ 91,950	\$ 228,312	
Other Judicial Council Grants											
Non-Judicial Council Grants											
			\$ 100,719				\$ 100,719	\$ 228,745	\$ 91,950	\$ 228,312	
Other Financing Sources											
Interest Income	\$ 1,103						\$ 1,103	\$ 2,200	\$ 514	\$ 2,000	
Investment Income											
Donations											
Local Fees	\$ 19,183						\$ 19,183	\$ 65,000	\$ 23,184	\$ 62,000	
Non-Fee Revenues											
Enhanced Collections											
Escheatment											
Prior Year Revenue	\$ 21,971		\$ 1				\$ 21,972	\$ 20,000	\$ 26,972		
County Program - Restricted		\$ 168					\$ 168	\$ 600	\$ 219	\$ 700	
Reimbursement Other	\$ 48						\$ 48	\$ 1,000		\$ 1,000	
Sale of Fixed Assets											
Other Miscellaneous	\$ 4,061						\$ 4,061	\$ 8,050	\$ 1,256	\$ 4,419	
	\$ 46,366	\$ 168	\$ 1				\$ 46,535	\$ 96,850	\$ 52,145	\$ 70,119	
Total Revenues	\$ 1,793,971	\$ 5,843	\$ 100,720				\$ 1,900,534	\$ 3,019,059	\$ 1,859,103	\$ 3,040,988	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 664,200		\$ 79,309				\$ 743,509	\$ 1,559,136	\$ 776,263	\$ 1,573,677	
Temp Help								\$ 200		\$ 200	
Overtime											
Staff Benefits	\$ 265,427		\$ 35,322				\$ 300,749	\$ 750,855	\$ 361,978	\$ 742,606	
	\$ 929,628		\$ 114,630				\$ 1,044,258	\$ 2,310,191	\$ 1,138,240	\$ 2,316,483	
Operating Expenses and Equipment											
General Expense	\$ 30,793						\$ 30,793	\$ 88,280	\$ 30,401	\$ 94,370	
Printing	\$ 3,232						\$ 3,232	\$ 10,000	\$ 3,452	\$ 8,600	
Telecommunications	\$ 3,299						\$ 3,299	\$ 11,000	\$ 4,462	\$ 11,000	
Postage	\$ 1,802						\$ 1,802	\$ 10,000	\$ 3,672	\$ 10,500	
Insurance	\$ 1,804						\$ 1,804	\$ 2,000	\$ 1,807	\$ 2,500	
In-State Travel	\$ 1,741						\$ 1,741	\$ 3,000	\$ 1,243	\$ 2,950	
Out-of-State Travel											
Training								\$ 750	\$ 265	\$ 1,120	
Security Services	\$ 60						\$ 60	\$ 240	\$ 80	\$ 240	
Facility Operations	\$ 23,490						\$ 23,490	\$ 76,906	\$ 31,991	\$ 91,911	
Utilities											
Contracted Services	\$ 243,871	\$ 2,800					\$ 246,671	\$ 559,800	\$ 217,985	\$ 575,600	
Consulting and Professional Services	\$ 240						\$ 240	\$ 70	\$ 120	\$ 70	
Information Technology	\$ 62,827	\$ 24,545					\$ 87,372	\$ 98,951	\$ 43,569	\$ 58,309	
Major Equipment											
Other Items of Expense											
	\$ 373,159	\$ 27,345					\$ 400,504	\$ 860,997	\$ 339,047	\$ 857,170	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 804						\$ 804	\$ 6,000	\$ 1,134	\$ 6,000	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery	\$ (16,786)		\$ 16,786				\$ 0	\$ 1	\$ 0	\$ 0	
Prior Year Expense Adjustment	\$ (15,982)		\$ 16,786				\$ 804	\$ 6,001	\$ 990	\$ 6,000	
Total Expenditures	\$ 1,286,805	\$ 27,345	\$ 131,417				\$ 1,445,567	\$ 3,177,189	\$ 1,478,277	\$ 3,179,653	
Excess (Deficit) of Revenues Over Expenditures	\$ 507,167	\$ (21,502)	\$ (30,697)				\$ 454,968	\$ (158,130)	\$ 380,826	\$ (138,665)	
Operating Transfers In (Out)	\$ 2,435		\$ (2,435)				\$ 0	\$ 0	\$ 0	\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 169,075	\$ 62,036	\$ 2,436				\$ 233,547	\$ 233,547	\$ 257,685	\$ 257,685	
Ending Balance (Deficit)	\$ 678,677	\$ 40,534	\$ (30,697)				\$ 688,514	\$ 75,417	\$ 638,510	\$ 119,020	

Superior Court of California, County of San Benito
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

For the month ended December										
	Fiscal Year 2016/17						2015/16			
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 78,630	\$ 36,208					\$ 114,838	\$ 252,227	\$ 103,089	\$ 295,720
Traffic & Other Infractions	\$ 153,375	\$ 1,283					\$ 154,658	\$ 335,148	\$ 169,165	\$ 340,518
Other Criminal Cases	\$ 155,200	\$ 2,127					\$ 157,327	\$ 335,148	\$ 170,884	\$ 340,518
Civil	\$ 83,385	\$ 527					\$ 83,912	\$ 185,193	\$ 96,865	\$ 189,060
Family & Children Services	\$ 235,310	\$ 36,479			\$ 16,786		\$ 288,575	\$ 713,090	\$ 299,727	\$ 657,095
Probate, Guardianship & Mental Health Services		\$ 14,500					\$ 14,500	\$ 38,800	\$ 14,643	\$ 40,800
Juvenile Dependency Services		\$ 14,500					\$ 14,500	\$ 38,800	\$ 14,643	\$ 40,800
Juvenile Delinquency Services		\$ 14,500					\$ 14,500	\$ 38,800	\$ 14,643	\$ 40,800
Other Court Operations										
Court Interpreters		\$ 43,341					\$ 43,341	\$ 100,100	\$ 41,338	\$ 99,100
Jury Services		\$ 1,695	\$ 804				\$ 2,499	\$ 15,500	\$ 4,507	\$ 15,000
Security		\$ 60					\$ 60	\$ 240	\$ 80	\$ 240
Trial Court Operations Program	\$ 705,901	\$ 136,219	\$ 804		\$ 16,786		\$ 859,710	\$ 1,975,446	\$ 900,297	\$ 1,978,051
Enhanced Collections										
Other Non-Court Operations		\$ 2,800					\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
Non-Court Operations Program		\$ 2,800					\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
Executive Office	\$ 139,692	\$ 55,870			\$ (6,882)		\$ 188,679	\$ 456,543	\$ 210,100	\$ 494,494
Fiscal Services	\$ 102,715	\$ 117,494			\$ (5,204)		\$ 215,005	\$ 446,561	\$ 220,729	\$ 451,333
Human Resources	\$ 42,552	\$ 357			\$ (2,182)		\$ 40,727	\$ 90,310	\$ 45,989	\$ 89,330
Business & Facilities Services										
Information Technology	\$ 53,398	\$ 87,765			\$ (2,518)		\$ 138,645	\$ 205,529	\$ 98,361	\$ 163,645
Court Administration Program	\$ 338,358	\$ 261,486			\$ (16,786)		\$ 583,057	\$ 1,198,943	\$ 575,179	\$ 1,198,802
Expenditures Not Distributed or Posted to a Program										
Prior Year Adjustments Not Posted to a Program										
Total	\$ 1,044,258	\$ 400,504	\$ 804		\$ 0		\$ 1,445,567	\$ 3,177,189	\$ 1,478,277	\$ 3,179,653