



Request for Information

REGARDING: HVAC CONSULTING SERVICES

RFI NUMBER: REFM-2016-09-CP

RESPONSES DUE:
3:00 P.M. PACIFIC TIME, JUNE 30, 2016

THE OPPORTUNITY

You are invited to respond with information to assist the Judicial Council of California (“Judicial Council”) in identifying Heating, Ventilation, and Air Conditioning (HVAC) consulting services and solutions for new construction and existing HVAC systems, including equipment retrofits and replacements, preventive maintenance, energy audits, as well as building automation control and energy management systems among others.

The Judicial Council of California, chaired by the Chief Justice of California, is the chief policy making agency of the California judicial system. The office of Real Estate and Facilities Management (REFM) of the Judicial Council is responsible for managing the state judiciary's portfolio. REFM manages the ongoing needs of more than 500 court judicial branch facilities, representing a 20 million square foot portfolio of court properties housing the largest judiciary in the United States, including operation, maintenance, repair, modifications, and environmental regulatory compliance, as well as site selection and acquisition for new capital projects.

The primary objective of this Request for Information (“RFI”) is to gather information on qualified HVAC consulting services.

GENERAL REQUIREMENTS

The following are the primary considerations that should be addressed in this RFI:

FUNCTIONAL

1. Ability to provide comprehensive consulting, design, bidding, and project management support for new and existing HVAC systems at over 500 court judicial branch facilities, including, but not limited to
 - a. Assessment of existing HVAC systems, equipment, maintenance, and performance
 - b. Cost-effective and sustainable HVAC systems engineering & design
 - c. Construction and installation of new HVAC systems
 - d. Retrofit, modification, and replacement of existing systems
 - e. Corrective measures for performance deficiencies, as well as ventilation and mold issues
 - f. Energy Management Systems (EMS) and Building Automation Control Systems (BAS)
 - g. Direct Digital Controls (DDC) solutions and retrofits
 - h. Preventative maintenance plans
 - i. Project & supply chain management
 - j. Energy efficiency audits and upgrades
 - k. Life-cycle cost analysis
 - l. Green Building and Leadership in Energy and Environmental Design (LEED) certification
 - m. California Code of Regulations (CDR) Title 24 compliance/verification

PRICING

Pricing structure or pricing models for the following:

- Consulting costs for individual services listed above
- Customer Support
- Bidding
- Project Management
- Engineering & Design
- Other pricing information you deem relevant

SUBMISSION INFORMATION

Response Format:

1) Cover Sheet, including:

- Company Name
- Company Address
- Name and Contact Information for Company Representative, including:
 - o Telephone Number
 - o E-mail Address
 - o Signature of Representative
- RFI Number: REFM-2016-09-CP

2) Brief company description; size of company; years in business; type of entity.

INFORMATION EXCHANGE

After the Judicial Council has reviewed the submitted material, your firm may be contacted and asked to participate in an information exchange with Council staff. The objective of this is to gain further understanding of your proposed approach or solution.

Information exchange can take the form of additional phone conversations, in-person meetings, and/or application demonstrations (in-person or via the web).

It is important to note that the Judicial Council will not reimburse you for any expenses, travel and/or time etc. regarding information exchange activities.

DISCLAIMER

This RFI is issued for information and planning purposes only, and does not constitute a solicitation. Responses to the RFI will not be returned. A response to this notice is not an offer and cannot be accepted by the Judicial Council to form a binding contract. Responders are solely responsible for all expenses associated with responding to this RFI. All interested parties should submit a cover sheet, and company description with appropriate supporting information clearly marked "Response to RFI -- HVAC CONSULTING SERVICES by 3:00 PM, Pacific Time, on June 30, 2016, to the following point of contact:

Judicial Council of California
Attn: Christine Powlan
455 Golden Gate Avenue, 6th Floor
San Francisco, CA 94102
solicitations@jud.ca.gov

Note: Nothing in this section limits the Judicial Council's ability to use an RFI. An RFI is used to gather information about goods or services available in the marketplace, what goods or services generally cost, or similar topics. An RFI is not used to separate those Prospective Bidders that intend to participate in an upcoming solicitation from those that have no interest in participating.

END OF FORM