

Instructions for Pre-Proposal Site Visit

On Wednesday, May 24th, a pre-proposal site visit will be held at the Edmund Edelman Children’s Court. Please meet Project Manager, Tim O’Connor, at the main entrance to the Courthouse at 10 am. If you need to contact him for any reason on the day of the site visit, he can be reached at 916-661-0001 (cell).

Attendance at the pre-proposal site visit is *mandatory*. The Judicial Council will reject a proposal from any Firm who did not attend the Pre-Proposal Site Visit.

Each Firm must be certain to check in at the Pre-Proposal Site Visit, as the attendance list will be used to ascertain compliance with this requirement.

Pre-Proposal Site Visit is scheduled at the site per the following:

Date:05/24/2017	Ed Edelman Children’s Court 201 Central Plaza Drive, Monterey Park, CA. 91745.	Time: 10:00 am
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***Anticipated time at site: 1 hour**

Thank you,

Solicitations Contracting Officer
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