Judicial Branch staff will evaluate the prospective vendor’s submittals using the following criteria and weights listed in attachment 7. At the time proposals are opened, each proposal will be checked for the presence or absence of the required proposal contents The Judicial Council will evaluate the proposals on a 100 point scale using the criteria set forth in the table below. Award and Purchase Order, if made, will be to the highest-scored proposal/quote. Per TIMELINE FOR RFP section 3.0 by April 3, 2020.

 **Criteria for Evaluation of Proposals**

|  |  |  |
| --- | --- | --- |
|  | **Criterion** | **Potential Points** |
|  | **Total Cost of Goods/Services** | 70 |
|  | Accept our Payment Terms and Conditions | 22 |
|  | Small Business incentive to qualified proposers | 5 |
|  | (“DVBE”) Incentive Disabled Veterans Business Enterprise incentive is available to qualified proposers. |  3 |
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|  |  |  |
|  | **Total Score** | **100** |