**ADDENDUM NO. 4 – POSTED March 25, 2020**

**REQUEST FOR PROPOSAL**

**RFP NUMBER – TCAS-2020-01-BH**

**TITLE – PRETRIAL RISK ASSESSMENT APPLICATION FOR THE SUPERIOR COURTS OF CALIFORNIA**

This Addendum No. 4 hereby modifies the above referenced RFP as indicated below:

***3.1 Proposed Procurement Schedule***

Section 13 is rewritten to say “Public cost opening may be viewed via WebEx using the link [https://calcourts.webex.com/calcourts/j.php?MTID=m730971c28a6a3c77201a3ac09d333633](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcalcourts.webex.com%2Fcalcourts%2Fj.php%3FMTID%3Dm730971c28a6a3c77201a3ac09d333633&data=02%7C01%7CBill.Hardin%40jud.ca.gov%7C1df029609ddf46782a6208d7d0f778ae%7C10cfa08a5b174e8fa245139062e839dc%7C0%7C0%7C637207633600344643&sdata=Jvqhp30D46PaSpCYWwFfozyRXNCgvfGRrNSLpEcmQoI%3D&reserved=0) with meeting number 929 687 691 at 2:00 p.m. (PDT), April 23, 2020.”

## 5.2 Proposal Copies

The Proposer **must** submit its proposal in two parts, the non-cost portion and the cost portion.

**Non-Cost Portion of the Proposal:** If by mail, or in person, the Proposer must submit one (1) original hard copy and an electronic version on a USB memory stick/flash drive of the non-cost portion of the proposal. The electronic files must be in PDF, Word, or Excel formats. The source Excel files used to prepare responses to Exhibits 1–3 must also be submitted. The original must be signed by an authorized representative of the Proposer. The non-cost portion of the proposal must be submitted to the JCC **in a single sealed envelope, separate from the cost portion**. The Proposer must write the RFP title and number on the outside of the sealed envelope.

Or,

If sending electronically, the non-cost portion electronic files must be in PDF, Word, or Excel formats. The source Excel files used to prepare responses to Exhibits 1–3 must also be submitted. The Proposer must submit to TCSolicitation@jud.ca.gov.

**Cost Portion of the Proposal:** The Proposer must submit one (1) original hard copy and an electronic version on a USB memory stick/flash drive of the cost portion (separate from the USB memory stick/flash drive for the non-cost portion) of the proposal. The electronic files must be in PDF, Word, or Excel formats. The original must be signed by an authorized representative of the Proposer. The cost portion of the proposal must be submitted to the JBE in a **single sealed envelope, separate from the non-cost portion**. The Proposer must write the RFP title and number on the outside of the sealed envelope.

Or,

If sending electronically, the cost portion electronic files must be in PDF, Word, or Excel formats. The source Excel files used to prepare responses to Exhibits 1–3 must also be submitted. The Proposer must submit to TCAS-2020-01-BH-Cost-Proposals@jud.ca.gov.

## 5.3 Proposal Delivery Address

If submitting via registered or certified mail, courier service (e.g., FedEx) or hand delivery, proposals must be delivered by the date and time listed on the cover sheet of this RFP to:

Judicial Council of California

Attn: Procurement – Contracts Supervisor

RFP No. TCAS-2020-01-BH

2850 Gateway Oaks Drive, Suite 300

Sacramento, CA 95833-4348

If being submitted electronically, they should be submitted as per Section 5.2.

## 5.5 Original Proposal Delivery Methods

Proposals may be sent by registered or certified mail, courier service (e.g., FedEx), hand delivery or sent electronically. If the proposals are sent electronically, the Non-Cost (technical) portion must be sent to the TCSolicitation@jud.ca.gov mailbox and the Cost Portion must be sent separately to TCAS-2020-01-BH-Cost-Proposals@jud.ca.gov and received no later than the scheduled time per Section 3.1, #9 of the Proposed Procurement Schedule in the RFP See special notes regarding the cost portion opening details in the amended section 9.2. Original proposals still must be submitted with original signatures by April 3, 2020 in order to be considered.

## 9.2 Cost Portion

### Following the publication of the non-cost portion scores, the cost portions will be opened. The cost portion of the proposals will be publicly opened via WebEx on the date and time noted in Section 3.1 #13 of the Proposed Procurement Schedule. The opening will take place in a public location and may be viewed via WebEx using the link [https://calcourts.webex.com/calcourts/j.php?MTID=m730971c28a6a3c77201a3ac09d333633](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcalcourts.webex.com%2Fcalcourts%2Fj.php%3FMTID%3Dm730971c28a6a3c77201a3ac09d333633&data=02%7C01%7CBill.Hardin%40jud.ca.gov%7C1df029609ddf46782a6208d7d0f778ae%7C10cfa08a5b174e8fa245139062e839dc%7C0%7C0%7C637207633600344643&sdata=Jvqhp30D46PaSpCYWwFfozyRXNCgvfGRrNSLpEcmQoI%3D&reserved=0) with meeting number 929 687 691. The cost portion will only be opened and evaluated if the Proposer’s non-cost portion is determined to be responsive.

### Proposals containing false or misleading statements may be rejected if, in the opinion of the JCC, the information was intended to mislead the state regarding a requirement of the solicitation document.

If a Master Agreement or Master Agreements is awarded, JCC staff will post notice of an intent to award at <http://www.courts.ca.gov/rfps.htm>.

# *10 FINALISTS PRESENTATIONS (SOLUTIONS DEMONSTRATIONS AND INTERVIEWS)*

The JCC may conduct interviews with demonstrations with Proposers to clarify aspects set forth in their proposals or to assist in evaluation of the top-ranked proposals. The interviews may be conducted in person or by phone. Proposers whose proposed products meet the specifications and requirements set forth in this RFP may be asked to provide a demonstration of their proposed products. The demonstration will take place via Webex (or another method of this type) as chosen by the JCC. The date for the live demonstration is set forth in Section 3.1, Proposal Procurement Schedule. The JCC will notify eligible Proposers regarding demonstration arrangements.

Proposers will not be reimbursed for any costs incurred in providing or attending the live demonstration.