



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

August 29, 2016

12:00 p.m. – 1:00 p.m.

Teleconference

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**Advisory Body Members Present:** Hon. Donald Cole Byrd, Chair, Hon. William F. Highberger, Vice-Chair, Hon. Vanessa W. Vallarta, Hon. Jennifer K. Rockwell, and Ms. Jeanine D. Tucker

**Advisory Body Members Absent:** Hon. Brad Hill, Hon. Patricia Lucas, Hon. James L. Stoelker, Ms. Linda Romero Soles, Mr. Michael M. Roddy, and Ms. Christina M. Volkens

**Others Present:** Ms. Millicent Tidwell, Mr. Enrique Villasana, Mr. Brad Boulais, Mr. Price Eres, Ms. Angela Guzman, Ms. Natalie Daniel, Ms. Michele Allan, Mr. Ken Levy, Ms. Jamie Nguyen, Mr. Craig Evans, Ms. Hilda Iorga, Ms. Laura Sainz, Ms. Maria Atayde-Scholz, Mr. Randy Swan, Mr. Craig Moen, Ms. Mary-Beth Gallas, Mr. Robert Cresswell, Ms. Danyelle Hinojos, Mr. Russell Simonov, Mr. Patrick Treanor, Ms. Peggy Symons, and Mr. Ed Ellestad

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OPEN MEETING

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**Call to Order and Roll Call**

The chair called the meeting to order at 12:05 p.m. and took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the July 22, 2016 and July 29, 2016 Trial Court Facility Modification Advisory Committee meetings. (*Motion: Highberger; Second: Rockwell*)

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PUBLIC WRITTEN COMMENT

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No public comments were received.

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ACTION ITEMS (ITEMS 1-6)

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**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action:** *Reviewed and ratified 30 projects for a total of \$778,412 to be paid from funds previously encumbered for emergency funding. (Motion: Highberger; Second: Rockwell)*

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action:** Reviewed and ratified 99 projects for a total of \$1,133,004 to be paid from funds previously encumbered for facility modifications less than \$100K. The committee requested that the priority definitions be added before each list agenda item and/or in list materials. (Motion: Highberger; Second: Vallarta)

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action:** Reviewed and approved one project for a total cost increase to the Facility Modification Program Budget of \$65,505. (Motion: Highberger; Second: Tucker)

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K projects from List D.

**Action:** Reviewed and approved eight of nine projects recommended for funding for a total cost to the Facility Modification Program Budget of \$3,411,764. (Motion: Highberger; Second: Rockwell)

- Item #7 (FM-0058955) was not funded and was downgraded to a Priority 3 as it does not align with the committee’s policy on funding like-for-like only security equipment.
- Items #2 (FM-0028509) and #4 (FM-0057410) were approved pending shared cost approval from the relevant county partners.

**Action Item 5 – (Action Required) – Sustainability: Energy Efficiency Projects**

**Summary:** Review recommended energy efficiency facility modifications from List D.

**Action:** Reviewed and approved two energy efficiency projects from List D – item #10-11 – for a total cost to the Facility Modification Program Budget of \$839,603. (Motion: Highberger; Second: Tucker)

**Action Item 6 – (Action Required) – FY 2016-2017 Operations & Maintenance Budget**

**Summary:** Review and discuss finalized FY 2016-2017 Operations & Maintenance budget.

**Action:** The committee reviewed and approved the budget report. (Motion: Highberger; Second: Rockwell)

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**DISCUSSION ITEMS (ITEM 1)**

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**Discussion Item 1**

**Summary:** Reviewed List F – Funded Facility Modifications on Hold. As of this meeting, there are 16 projects on hold with a total Facility Modification Program Budget Share of \$9,209,196. These projects are primarily on hold pending county share of funding commitment or project management resources.

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**Summary:** Informational report on FY 2015–2016 Q4 expenditures from the Court Facility Trust Fund.

**Information Item 2**

**Summary:** Informational report on FY 16–17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

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**A D J O U R N M E N T**

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There being no further open meeting business, the meeting was adjourned at 12:50 p.m.

Approved by the advisory body on October 14, 2016.