



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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**TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE**

**OPEN MEETING WITH CLOSED SESSION AGENDA**

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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**Date:** October 14, 2016  
**Time:** 8:30 AM - 2:00 PM  
**Location:** San Bernardino/Teleconference for Public Access  
**Public Call-in Number:** 1-877-820-7831 Listen Only Code: 4502468

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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**I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call 8:30 AM**

**Approval of Minutes**

Approve minutes of the August 29, 2016 Trial Court Facility Modification Advisory Committee meeting.

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**II. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1 – Facility Modification Priority Review**

**Summary:** Review of FM priority guidelines and methodology.

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**III. ACTION ITEMS (ITEMS 1–9)**

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**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action Requested:** Staff recommends 45 projects for a total of \$1,175,255 to be paid from funds previously encumbered for emergency funding.

**Presenter:** Mr. Price Eres, Project Manager, FPM, Facilities Project Management, (FPM)

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action Requested:** Staff recommends 132 projects for a total of \$1,478,979 to be paid from funds previously encumbered for facility modifications less than \$100K.

**Presenter:** Mr. Price Eres, Project Manager, FPM

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action Requested:** Staff recommends seven projects for a total cost increase to the Facility Modification program budget of \$1,384,323.

**Presenter:** Mr. Price Eres, Project Manager, FPM

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K from List D.

**Action Requested:** Staff recommends six projects for a total cost to the Facility Modification Program Budget of \$2,812,674.

**Presenter:** Mr. Price Eres, Project Manager, FPM

**Action Item 5 – (Action Required) – Sustainability: Energy Efficiency Projects**

**Summary:** Review recommended energy efficiency facility modifications from List D.

**Action Requested:** Staff recommends five projects – items #7-11 on List D – for a total cost of \$249,623 (FM Program share is \$211,805).

**Presenter:** Mr. Edgar Rodriguez, Engineering Specialist, Environmental Compliance & Sustainability (EC&S), and Mr. Price Eres, Project Manager, FPM

**Action Item 6 – (Action Required) – Fiscal Year 2015-2016 Annual Report**

**Summary:** Review Fiscal Year 2015-2016 TCFMAC Annual Report to the Judicial Council.

**Action Requested:** Staff recommends the committee delegate authority to the Chair and Vice-Chair to make changes based on court input and submit to E&P.

**Presenter:** Mr. Price Eres, Project Manager, FPM, and Ms. Hilda Iorga, Analyst, FPM

**Action Item 7 – (Action Required) – Quarterly Activity Report, Quarter 1 of Fiscal Year 2016–2017**

**Summary:** Review and discuss the draft *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 1, Fiscal Year 2016–2017*.

**Action Requested:** Provide input and additions to draft document and approve release to E&P upon revision.

**Presenter:** Ms. Hilda Iorga, Analyst, FPM, and Mr. Price Eres, Project Manager, FPM

**Action Item 8 – (Action Required) – 2017 TCFMAC Meeting Calendar**

**Summary:** Confirm proposed 2017 TCFMAC meeting dates.

**Action Requested:** Approve the proposed 2017 TCFMAC meeting calendar.

**Presenter:** Ms. Hilda Iorga, Analyst, FPM, and Mr. Price Eres, Project Manager, FPM

**Action Item 9 – (Action Required) – Revised Court-Funded Facilities Request Form**

**Summary:** Review updates to CFR form that better aligns with the CFR Policy.

**Actions Requested:** Review and approve the updated CFR form for implementation to accompany CFR submittals. Delegate authority to the Chair and Vice-Chair to make final changes based on court comment period.

**Presenter:** Mr. Enrique Villasana, Director, REFM

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**IV. DISCUSSION ITEMS (ITEMS 1-8)**

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**Discussion Item 1 – List E – Approved Court-Funded Facilities Requests (CFRs)**

**Summary:** Review and discuss CFR projects approved by the REFM director since the last meeting. There were three CFRs approved during this period.

**Presenter:** Mr. Enrique Villasana, Director, REFM, and Mr. Price Eres, Project Manager, FPM

**Discussion Item 2 – Update on Deferred Maintenance (\$45M) List**

**Summary:** Update on status of projects slated to utilize \$45M allocation to address Judicial Branch facilities deferred maintenance.

**Presenter:** Mr. Enrique Villasana, Director, REFM

**Discussion Item 3 – Priority 3 Facility Modification Funding**

**Summary:** Discuss potential funding for Priority 3 FMs.

**Presenter:** Mr. Enrique Villasana, Director, REFM, and Mr. Price Eres, Project Manager, FPM

**Discussion Item 4 – List F – Funded Facility Modifications on Hold**

**Summary:** Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

**Presenter:** Mr. Price Eres, Project Manager, FPM

**Discussion Item 5 – Staffing Update**

**Summary:** Update on REFM staffing.

**Presenter:** Mr. Enrique Villasana, Director, REFM

**Discussion Item 6 – Judicial Branch Parking Contracts**

**Summary:** Discuss status of and plans for Judicial Branch parking contracts.

**Presenter:** Mr. Enrique Villasana, Director, REFM

**Discussion Item 7 – Facilities Management Service Provider and Job Order Contracting Contracts**

**Summary:** Discuss status of and plans for Facilities Management Service Provider and Job Order Contracting (JOC) contracts.

**Presenter:** Mr. Enrique Villasana, Director, REFM

**Discussion Item 8 – VFA Database**

**Summary:** Discuss status of and plans for the VFA database utilized by Facilities Management.

**Presenter:** Mr. Enrique Villasana, Director, REFM

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**V. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 2 – Report on Budget Reconciliation**

**Summary:** Informational report on FY 16-17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

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**VI. ADJOURNMENT**

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**Adjourn to Closed Session**

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**VII. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))  
(ACTION ITEMS 1-3)**

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**Call to Order**

**Approval of Minutes**

Approve closed session minutes of the August 29, 2016 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Emergency Facility Modification Funding (Priority 1) (Closed List A)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related emergency facility modifications from Closed List A.

**Action Requested:** Staff recommends one security-related projects for a total of \$46,893 to be paid from funds previously encumbered for emergency facility modifications.

**Presenter:** Mr. Price Eres, Project Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K  
(Closed List B)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications less than \$100K from Closed List B.

**Action Requested:** Staff recommends six security-related projects for a total of \$46,114 to be paid from funds previously encumbered for facility modifications less than \$100K.

**Presenter:** Mr. Price Eres, Project Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

**Closed Action Item 3 – Security-Related – Facility Modifications Over \$100K  
(Closed List D)**

**Facility Modification Security Projects (Action Required)**

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

**Summary:** Review security-related facility modifications greater than \$100K from Closed List D.

**Action Requested:** There are no security-related Priority 2 projects greater than \$100K during this reporting period. No action is requested.

**Presenter:** Mr. Price Eres, Project Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

**Adjourn Closed Session**