



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 27, 2017
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the December 5, 2016 Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-7)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 56 projects for a total of \$1,273,699 to be paid from funds previously encumbered for emergency funding.

Presenter: Mr. Price Eres, Project Manager, FPM, Facilities Project Management, (FPM)

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 101 projects for a total of \$1,150,599 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Price Eres, Project Manager, FPM

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends two projects for a total cost increase to the Facility Modification program budget of \$290,318.

Presenter: Mr. Price Eres, Project Manager, FPM

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D.

Action Requested: Staff recommends five projects for a total cost to the Facility Modification Program Budget of \$1,837,210. Item #1 – FM-0059867 – has a county share greater than \$50,000 and should be on hold until shared cost is approved.

Presenter: Mr. Price Eres, Project Manager, FPM

Action Item 5 – (Action Required) – Draft Annual Agenda for 2017

Summary: Review 2017 TCFMAC Annual Agenda.

Action Requested: Provide input and additions to draft document and approve submittal to E&P upon revision.

Presenter: Ms. Hilda Iorga, Analyst, FPM

Action Item 6 – (Action Required) – Quarterly Activity Report, Quarter 2 of Fiscal Year 2016–2017

Summary: Review and discuss the draft *Trial Court Facility Modification Advisory Committee Activity Report for Quarter 2, Fiscal Year 2016–2017*.

Action Requested: Provide input and additions to draft document and approve release to E&P upon revision.

Presenter: Ms. Hilda Iorga, Analyst, FPM

Action Item 7 – (Action Required) – CAFM System Replacement

Summary: Overview of and proposal for facilities system support.

Action Requested: Staff recommends implementing a new CAFM system to support current business needs by allocating \$5M of planning FM funds over 2–3 fiscal years.

Presenter: Ms. Esha Singh, Manager, Real Estate and Facilities Business Applications

III. DISCUSSION ITEMS (ITEMS 1 - 8)

Discussion Item 1 – Governor’s 2017-18 Judicial Branch Budget Proposal

Summary: Discuss facilities implications from Governor’s budget proposal.

Presenter: Ms. Madelynn McClain, Budget Supervisor, Budget Services, and Mr. Zlatko Theodorovic, Director, Budget Services

Discussion Item 2 – Staffing Update

Summary: Update on REFM staffing.

Presenter: Mr. Enrique Villasana, Director, REFM

Discussion Item 3 – List E – Approved Court-Funded Facilities Requests (CFRs)

Summary: Review and discuss CFR projects approved by the REFM director since the last meeting. There were five CFRs approved during this period.

Presenter: Mr. Enrique Villasana, Director, REFM

Discussion Item 4 – List F – Funded Facility Modifications on Hold

Summary: Review and discuss projects that have previously been funded by the committee, but that are on hold for various reasons.

Presenter: Mr. Enrique Villasana, Director, REFM

Discussion Item 5 – Status of Staff Approval Authority Increase from \$50K to \$100K on FMs

Summary: Status and impact of approval authority increase for FMs from \$50K to \$100K on program and budget.

Presenter: Mr. Enrique Villasana, Director, REFM

Discussion Item 6 – Update on Energy Efficiency Projects

Summary: Discuss status of Requests for Proposal for energy efficiency projects.

Presenter: Ms. Laura Sainz, Manager, Environmental Compliance and Sustainability (EC&S)

Discussion Item 7 – Water Conservation Efforts Update

Summary: Update on water conservation policy implementation efforts.

Presenter: Ms. Laura Sainz, Manager, EC&S

Discussion Item 8 – Security Projects and Rule 10.75

Summary: Review of how FMs are determined to be placed in Open and Closed meeting sessions under Open Meeting Rule 10.75.

Presenter: Mr. Edward Ellestad, Supervisor, Security Operations, and Mr. Price Eres, Project Manager, FPM

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Court Facilities Trust Fund Report on Q2 Expenditures

Summary: Informational report on FY 2016–17 Q2 expenditures from CFTF.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 2016–17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-2)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 5, 2016 Trial Court Facility Modification Advisory Committee meeting.

**Closed Action Item 1 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends four security-related projects for a total of \$22,904 to be paid from funds previously encumbered for facility modifications less than \$100K.

Presenter: Mr. Price Eres, Project Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

**Closed Action Item 2 – Security-Related – Facility Modifications Over \$100K
(Closed List D)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications greater than \$100K from Closed List D.

Action Requested: There are no security-related Priority 2 projects greater than \$100K during this reporting period. No action is requested.

Presenter: Mr. Price Eres, Project Manager, FPM, and Mr. Ed Ellestad, Supervisor, Security Operations

Adjourn Closed Session