



JUDICIAL COUNCIL  
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION  
ADVISORY COMMITTEE

[www.courts.ca.gov/tcfmac.htm](http://www.courts.ca.gov/tcfmac.htm)  
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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

April 10, 2017  
10:00 a.m. – 4:00 p.m.  
Sacramento

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**Advisory Body Members Present:** Hon. Donald Cole Byrd, Chair, Hon. William F. Highberger, Vice-Chair, Hon. James L. Stoelker, Hon. Vanessa W. Vallarta, Hon. Jennifer K. Rockwell (after lunch), Ms. Linda Romero Soles, Mr. Michael M. Roddy, and Ms. Jeanine D. Tucker

**Advisory Body Members Absent:** Hon. Brad Hill, Hon. Patricia Lucas

**Others Present:** Ms. Millicent Tidwell, Mr. Mike Courtney, Ms. Laura Sainz, Mr. Jagan Singh, Mr. Craig Evans, Mr. Randy Swan, Ms. Maria Atayde-Scholz, Mr. Craig Moen, Mr. Paul Terry, Mr. Russell Simonov, Ms. Mary-Beth Gallas (teleconference), Mr. Patrick Treanor (teleconference), Mr. Andre Navarro (teleconference), Ms. Michele Allan, Mr. Ken Levy, Mr. Ed Ellestad, Ms. Peggy Symons, Ms. Danyelle Hinojos, Ms. Jennifer Merrill, Mr. Clifford Ham (teleconference), Ms. Natalie Daniel, Ms. Angela Guzman, Mr. Zlatko Theodorovic.

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OPEN MEETING

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**Call to Order and Roll Call**

The chair called the meeting to order at 10:00 a.m. and took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the March 3, 2017 Trial Court Facility Modification Advisory Committee meeting. (*Motion: Stoelker; Second: Highberger*)

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PUBLIC WRITTEN COMMENT

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No public comments were received.

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ACTION ITEMS (ITEMS 1-5)

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**Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)**

**Summary:** Ratify emergency facility modifications from List A.

**Action:** Reviewed and ratified 50 projects for a total of \$1,042,745 to be paid from funds previously encumbered for emergency funding. (*Motion: Highberger; Second: Vallarta*)

**Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)**

**Summary:** Ratify facility modifications less than \$100K from List B.

**Action:** *Reviewed and ratified 87 projects for a total of \$888,563 to be paid from funds previously encumbered for facility modifications less than \$100K. (Motion: Romero Soles; Second: Stoelker)*

**Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K**

**Summary:** Ratify facility modifications requiring cost increases over \$50K from List C.

**Action:** *Reviewed and approved two projects for a total cost increase to the Facility Modification Program Budget of \$268,915. (Motion: Highberger; Second: Romero-Soles)*

**Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K**

**Summary:** Review recommended facility modifications over \$100K projects from List D.

**Action:** *Reviewed and approved all two projects recommended for funding for a total cost to the Facility Modification Program Budget of \$923,212. (Motion: Vallarta; Second: Highberger)*

**Action Item 5 – (Action Required) – Seismic Risk Assessment Database**

**Summary:** Overview of efforts to refine Judicial Council database of court building seismic risk assessments; develop tools for identifying potential mitigation projects.

**Action:** *The committee accepted the report regarding seismic risk rating of existing courthouses and approved the redirection of \$2.5 million previously budgeted for energy efficiency projects to develop a seismic retrofit feasibility study for the 25 JCC owned courthouses with the highest seismic risk rating. (Motion: Vallarta; Second: Highberger)*

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**DISCUSSION ITEMS (ITEMS 1-4)**

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**Discussion Item 1**

**Summary:** Reviewed List E – *Approved Court-Funded Facilities Requests (CFRs)* approved by the REFM director since the last meeting. There were five CFRs approved during this period:

- Joshua Tree Courthouse Entrance Remodel (\$65,000)
- Foothill Law & Justice Center - Replace Acoustic Wall Panels at Courtrooms (\$438,752)
- Victorville Courthouse - Remove Decorative Cork from ceiling (\$8,527)
- Victorville Courthouse – Feasibility Study and Estimate for building expansion (\$30,000)
- Kings Superior Court - Annual Budget (\$10,000)

**Discussion Item 2**

**Summary:** Reviewed List F – *Funded Facility Modifications on Hold*. As of this meeting, there are 17 projects on hold with a total Facility Modification Program Budget Share of \$9,059,647. These projects are primarily on hold pending county share of funding commitment or project management resources. An update was provided on hiring new project managers and getting construction management firm to help with the completion of these projects.

**Discussion Item 3**

**Summary:** An update on projects in Architectural Revolving Fund was provided to the Committee. Committee requested that the list be provided to Committee on a regular basis. Judicial Council staff will provide updates on the Architectural Revolving Fund projects on a quarterly basis.

**Discussion Item 4**

**Summary:** An update was provided on the Court Facilities Trust Fund funding deficit in the fiscal year 2017-2018 of \$10.3 million. The current action plan proposed to address the CFTF's funding shortfall is equal to an across the board reduction of 10 percent of costs for both operations and maintenance and utility costs when compared to what is currently being expended.

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Information Item 1**

**Summary:** Informational schedule for the Pasadena elevator project was provided to the Committee.

**Information Item 2**

**Summary:** Informational report on progress of \$45M Deferred Maintenance List.

**Information Item 3**

**Summary:** Informational report on FY 2016–17 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

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**ADJOURNMENT**

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There being no further open meeting business, the meeting was adjourned at 1:21 p.m.

Approved by the advisory body on May 19<sup>th</sup>, 2017