



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN MEETING WITH CLOSED SESSION

August 28, 2017

12:00 p.m. – 1:30 p.m.

Teleconference

Advisory Body Members Present: Hon. William F. Highberger, Vice-Chair, Hon. James L. Stoelker, Hon. Jennifer K. Rockwell, Ms. Linda Romero Soles, and Ms. Jeanine D. Tucker

Advisory Body Members Absent: Hon. Donald Cole Byrd, Chair, Hon. Vanessa W. Vallarta, Hon. Brad Hill, and Hon. Patricia Lucas.

Others Present: Mr. Mike Courtney, Ms. Pella McCormick, Mr. Jim Peterson, Mr. Jagan Singh, Mr. Randy Swan, Ms. Maria Atayde-Scholz, Mr. Craig Moen, Mr. Paul Terry, Mr. Russell Simonov, Mr. Patrick Treanor, Mr. Andre Navarro, Mr. Ken Levy, Mr. Ed Ellestad, Ms. Michele Allan, Ms. Peggy Symons, Ms. Kristine Metzker, Mr. Clifford Ham wand Ms. Danyelle Hinojos.

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:00 p.m. and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the July 21, 2017 Trial Court Facility Modification Advisory Committee meeting. (*Motion: Stoelker; Second: Romero-Soles*)

PUBLIC WRITTEN COMMENT

No public comments were received.

ACTION ITEMS (ITEMS 1 – 5)

Action Item 1 – (Action Required) – Criteria for Renovation Feasibility Studies of Trial Court Buildings

Summary: Review and discuss the report on renovation feasibility studies.

Action: *Committee approved criteria and Trial court buildings for renovation studies. (Motion: Rockwell, Second: Stoelker)*

Committee approved the FM share of the Monterey County's seismic assessment of the Courthouse. (Motion: Romero-Soles; Second: Stoelker)

Action Item 2 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and ratified 32 projects for a total of \$572,187 to be paid from Facility Modification program funds previously encumbered. (Motion: Stoelker; Second: Rockwell)*

Action Item 3 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and ratified 119 projects for a total of \$994,824 to be paid from Facility Modification program funds previously encumbered. (Motion: Stoelker; Second: Romero-Soles)*

Action Item 4 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved two projects for a total cost increase to the Facility Modification Program Budget of \$1,406,541. (Motion: Rockwell; Second: Stoelker)*

Action Item 5 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved two facility modification projects for a total cost increase to the Facility Modification Program Budget of \$1,243,260. Reviewed and approved 44 energy efficiency projects for a total of \$4,799,637 to the facility modification program budget. (Motion: Stoelker; Second: Romero-Soles)*

Action Item 6 – (Action Required) – Court requested FM's

Summary: Funding request letters received from Courts requesting Facility Modifications.

Action: *Committee reviewed and declined the request for fencing project for Sacramento Superior Court and invited Court to submit a CFR. (Motion: Stoelker; Second: Romero-Soles; Abstain: Rockwell)*
Committee reviewed and declined the request for restrooms for Jury Assembly Room for Fresno Superior Court and invited Court to submit a CFR. (Motion: Stoelker; Second: Romero-Soles)

DISCUSSION ITEMS (ITEMS 1 - 4)

Discussion Item 1

Summary: Reviewed List E – *Approved Court-Funded Facilities Requests (CFRs)* approved by the Facilities Services Director since the last meeting. There was one CFR approved during this period.

Discussion Item 2

Summary: Reviewed List F – *Funded Facility Modifications on Hold*. As of this meeting, there are 13 projects on hold with a total Facility Modification Program Budget Share of \$7,741,200. These projects are primarily on hold pending county share of funding commitment or project management resources. An update was provided on hiring new project managers and getting construction management firm to help with the completion of these projects.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Information Item 1 – Deferred Maintenance \$45M List Progress Report

Summary: Informational report on progress of \$45M Deferred Maintenance List.

Information Item 2 – Report on Budget Reconciliation

Summary: Informational report on FY 2017–18 budget reconciliation and spending plan, as well as completed and canceled facility modifications during the reporting period.

ADJOURNMENT

There being no further open meeting business, the meeting was adjourned at 1:10 p.m.

Approved by the advisory body on October 13th 2017