Trial Court Facility Modification Advisory Committee Meeting

July 20, 2018

1926

Call to Order and Roll Call

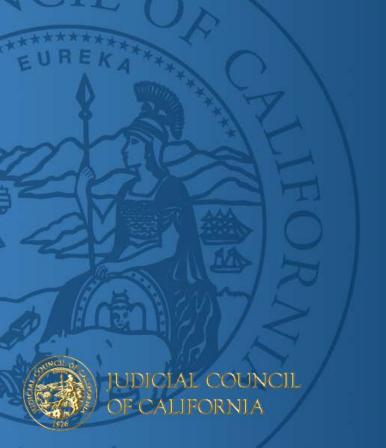
- Chair Call to Order and Opening Comments
- Roll Call
 - Trial Court Facility Modification Advisory Committee Chair
 - Trial Court Facility Modification Advisory Committee Members
 - Facilities Services Staff
 - Guests



Consent Calendar

Minutes from open meeting on

May 25, 2018

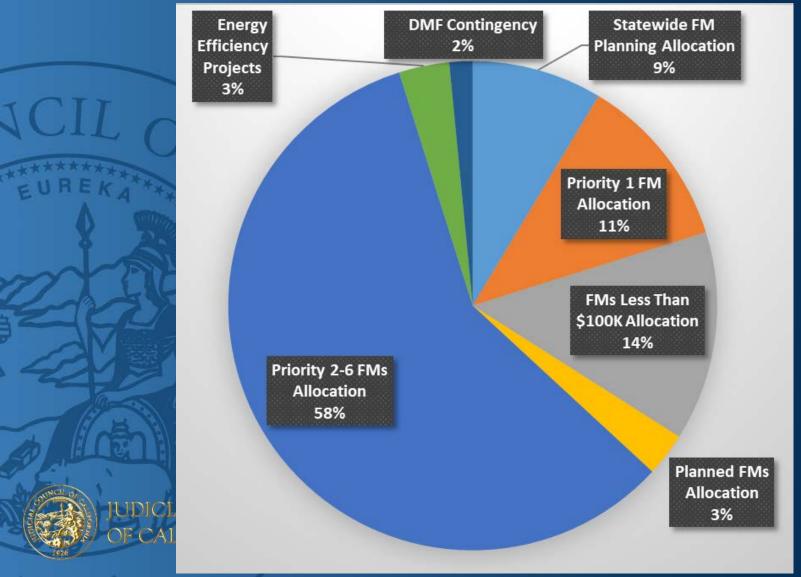


Action Item 1 FY 18-19 FM Spending Plan

FY 18-19 Projected FM Budget (\$1,000s)									
Budget Categories	Allocation	Percentage							
Statewide Planning	\$5,600	8.62%							
Priority 1 FMs	\$7,500	11.54%							
FMs Less than \$100K	\$9,000	13.85%							
Planned FMs	\$1,864	2.87%							
Unplanned FMs over \$100K	\$37,874	58.27%							
Energy Efficiency Projects	\$2,163	3.33%							
DMF Contingency	\$1,000	1.54%							
Total	\$65,000	100%							



Action Item 1 FY 18-19 FM Spending Plan



Action Item 1 Planned Projects Allocation

- 3 Projects, vetted and pre-approved by TCFMAC for release at the enactment of the budget
- Total Cost: \$1,986,723
- JCC Share: \$1,863,594
- See List G Planned FMs in materials



Action Item 1 Energy Efficiency Projects Reallocation

	#	Bld ID	Facility Name	FM Number	JCC Portion of Funding
V	1	19-AZ1	Michael D. Antonovich Antelope Valley Courthouse	FM-0061178	\$265,909
-	2	19-AG1	Compton Courthouse	FM-0061100	\$265,596
X	3	19-T1	Metropolitan Courthouse	FM-0061108	\$226,590
_	4	19-AY1	Chatsworth Courthouse	FM-0061183	\$220,342
	5	38-A1	Civic Center Courthouse	FM-0061176	\$164,782
	6	19-AX1	Van Nuys Courthouse East	FM-0061098	\$149,813
7	7	33-A3	Hall of Justice	FM-0061171	\$145,452
É	8	01-B3	Wiley W. Manuel Courthouse	FM-0061153	\$142,737
	9	33-M1	Southwest Justice Center	FM-0061175	\$127,222
4	10	43-A1	Hall of Justice (East)	FM-0061159	\$120,543
	11	31-H1	Hon. Howard G. Gibson Courthouse	FM-0061155	\$96,362
	12	34-C2	Juvenile Courthouse	FM-0061156	\$88,655
130			Total Energy Efficiency Funding to rever	t back	\$2,014,003



Action Item 1 FY 18-19 FM Spending Plan Detail by Meeting

Meetings Dates	Proposed Spending ¹	Percentage		
July 2018 ² DMF Contingency	\$36,624 ² \$1,000	56.34% 1.54%		
August 2018	\$6,000	9.23%		
October 2018	\$6,000	9.23%		
December 2018	\$4,000	6.15%		
January 2019	\$4,000	6.15%		
March 2019	\$3,000	4.62%		
April 2019	\$3,000	4.62%		
May 2019	\$1,376	2.12%		
Total	\$65,000	100%		

JUDICIAL COUNCIL

OF CALIFORNIA

^{1.} Numbers rounded to simplify math functions

^{2.} See next slide for breakdown

Action Item 1 FY 18-19 FM Spending Plan Detail for July Meeting

CIT	FY 18-19 Projected FM Budget (\$1,000s)					
1CIT C	Statewide Planning	\$5,600				
**************************************	Priority 1 FMs	\$7,500				
A	Planned FMs	\$1,864				
	FMs Less than \$100K	\$9,000				
	Unplanned FMs over \$100K	\$10,498				
	Energy Efficiency	\$2,163				
421	Total	\$36,624				



Action Item 2 List A – Emergency Facility Modification Funding (Priority 1)

- There were 43 new Priority 1 FMs this period
- Total estimated FM Program budget share is \$564,100



Action Item 2 List A – Emergency Facility Modification Funding (Priority 1)



Action Item 3 List B – Facility Modifications Less than \$100K (Priority 2)

- There were 115 new FMs Less than \$100K this period
 - Total estimated FM Program budget share is \$1,384,492



Action Item 3 List B – Facility Modifications Less than \$100K (Priority 2)



Action Item 4 List C - Cost Increases Over \$50K

- Impacts 15 FM projects
- Total FM Value \$5,094,589
- Program Budget Impact \$4,693,264



Action Item 5 List D – Facility Modifications over \$100K

Review and direct staff on 7 projects over 100K for total FM share of \$1,875,850.



Action Item 6 Madera Parking Garage Maintenance and Statewide Parking Maintenance

Review and discuss the statewide parking maintenance and Madera Parking Garage Maintenance and direct staff on the FM-0059667

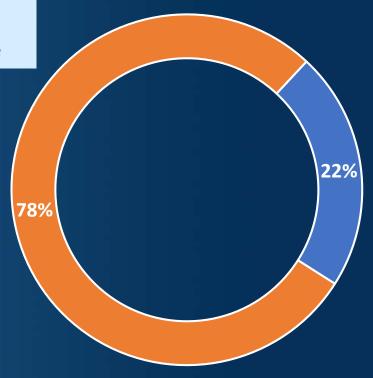


Action Item 6 Portfolio by Parking Status



371 – Parking Available105– No Parking Available

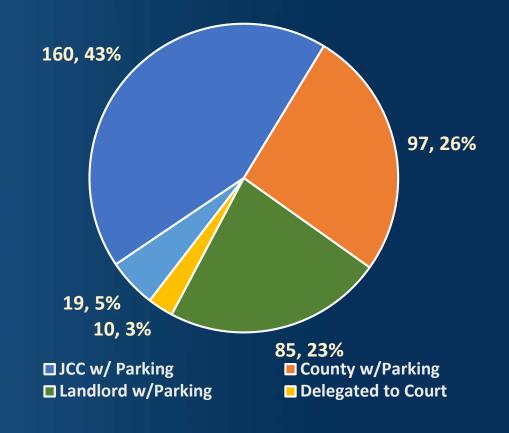
■ No Parking





Action Item 6 Managing Party Where Parking is Available







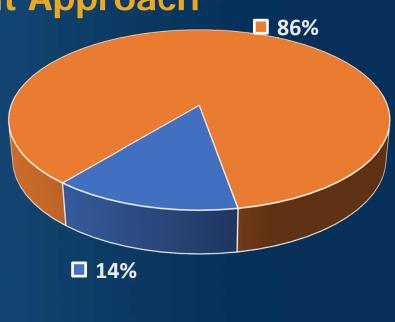
Action Item 6

JCC - Managed Parking Facilities (160) by Management Approach



138 (86%) – Service Provider-Managed Facilities

22 (14%) - Parking Contractor- Managed Facilities



■ Contractor

■ SP



Action Item 6

Level of Service at 160 JCC-Managed Facilities

(With 244 Parking Structures, Surface Lots, & SubSurface Parking Areas)



NO SERVICE:

JCC-Managed Facilities include **118 Parking Facilities** with 11,077 spaces that receive No Service.

PARTIAL SERVICE:

JCC-Managed Facilities include **85 Parking Facilities** with 7,172 spaces that receive Partial Service.

FULL SERVICE:

JCC-Managed Facilities include **41 Parking Facilities** with 9,905 spaces that receive Full Service.

GRAND TOTAL:

JCC-Managed Court Facilities include **244 Parking Facilities**

with 28,154 spaces.

Action Item 6 Service Level Definitions

- A Fully Maintained Parking Facility is one that has the trash collected, lights replaced, annual restriping, annual power washing, asneeded cleaning, etc.
- A Partially Maintained Parking Facility is one that has issues identified by the Service Provider so that a decision can be made about whether to address the issue.
 - A Parking Facility with No Service has no maintenance or cleaning work done at all.

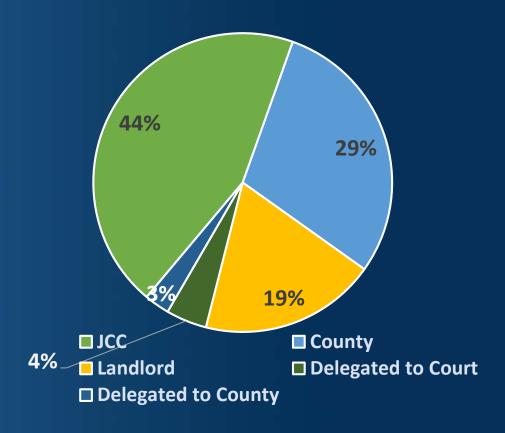
Action Item 6

Net Income from Parking Contractor-Managed Facilities

For the Month of May	JCC ID NUMB[▼	FACILITY ADDRESS	TOTAL GROSS REVENUE				GROSS OPERATING INCOME/(LOSS >		Cost Recovery from the County		INCOME		(Projected) ANNUAL NET OPERATING INCOME	
Airport	19-AU2	11701 S. La Cienega, Los Angeles 90045	\$	42,220.50	\$	15,564.94	\$	28,615.74	\$	3,553.48	\$	30,209.04	\$	362,508.45
Alhambra	19-12	150 W. Commonwealth, Alhambra 91801	\$	4,576.00	\$	6,755.95	\$	(2,179.95)	\$	945.83	\$	(1,234.12)	\$	(14,809.40)
Beverly Hills	19-AQ1	9355 Burton Way, Beverly Hills 90210	\$	12,632.75	\$	6,933.95	\$	6,117.87	\$	1,420.07	\$	7,118.87	\$	85,426.44
Carol Miller	34-D1	301 Bicentennial Circle, Sacramento 95826	\$	19,488.97	\$	8,361.28	\$	11,945.99	\$	-	\$	11,127.69	\$	133,532.28
Chatsworth	19-AY1	9375 Penfield Ave., Chatsworth 91311	\$	46,669.00	\$	21,833.55	\$	26,661.78	\$	4,207.33	\$	29,042.77	\$	348,513.28
Compton	19-AG1	400 Acacia Street, Compton 90220	\$	41,829.00	\$	31,625.40	\$	10,953.95	\$	10,711.52	\$	20,915.13	\$	250,981.51
Edelman	19-Q2	201 Centre Plaza Drive, Monterey Park 91754	\$	74,676.00	\$	32,237.67	\$	42,438.33	\$	9,674.52	\$	52,112.85	\$	625,354.25
El Monte	19-02	11264 E. Valley Blvd., El Monte 91731	\$	15,047.00	\$	12,859.05	\$	2,348.85	\$	5,385.37	\$	7,573.32	\$	90,879.87
Hollywood	19-S1	5925 Hollywood Blvd LA 90028	\$	1,300.00	\$	199.13	\$	1,181.82	\$	17.74	\$	1,118.61	\$	13,423.30
Inglewood East	19-F2	One Regent Street, Inglewood 90301	\$	27,993.00	\$	17,609.47	\$	11,147.11	\$	4,479.85	\$	14,863.38	\$	178,360.58
Metropolitan A	19-T1	1945 South Hill Street, Los Angeles 90007	\$	15,354.00	\$	12,134.98	\$	3,455.74	\$	662.57	\$	3,881.59	\$	46,579.10
Metropolitan B	19-T1	1945 South Hill Street, Los Angeles 90007	\$	35,305.00	\$	22,920.26	\$	13,295.48	\$	1,251.45	\$	13,636.19	\$	163,634.23
Pasadena	19-J3	240 Ramona, Pasadena 91101	\$	20,876.00	\$	16,229.79	\$	4,987.88	\$	4,974.43	\$	9,620.64	\$	115,447.69
Pomona	19-W3	350 West 7th Street, Pomona 91766	\$	18,081.00	\$	11,838.65	\$	6,701.40	\$	1,048.90	\$	7,291.26	\$	87,495.10
San Fernando A	19-AC5	801 Third Street, San Fernando 91340	\$	8,869.00	\$	7,187.40	\$	1,805.26	\$	1,192.39	\$	2,873.99	\$	34,487.87
Santa Barbara	42-M1	1025 Santa Barbara St, Santa Barbara 93101	\$	-	\$	1,173.16	\$	(1,173.16)	\$	-	\$	(1,173.16)	\$	(14,077.92)
Van Nuys	19-AX6	6170 Sylmar Ave., Van Nuys 91401	\$	36,250.00	\$	26,619.35	\$	10,338.86	\$	2,731.15	\$	12,361.79	\$	148,341.52
West L.A.	19-AR6	1633 Purdue Ave., Los Angeles 90025	\$	10,665.00	\$	3,441.62	\$	7,754.57	\$	-	\$	7,223.38	\$	86,680.58
Whittier	19-AO2	7621 South Painter Ave, Whittier 90602	\$	3,834.00	\$	5,160.17	\$	(1,326.17)	\$	700.24	\$	(625.93)	\$	(7,511.22)
Subtotal, Revenue	Generatin	g	\$	435,666.22	\$	260,685.76	\$	185,071.35	\$	52,956.83	\$	227,937.29	\$	2,735,247.50
Inglewood West	19-F3	One Regent Street, Inglewood 90301	\$	-	\$	5,194.00	\$	(5,194.00)	\$	1,321.35	\$	(3,872.65)	\$	(46,471.76)
San Fernando B	19-AC3	909 First Street, San Fernando 91340	\$	-	\$	4,423.00	\$	(4,423.00)	\$	733.78	\$	(3,689.22)	\$	(44,270.69)
San Fernando C	19-AC6	1001 Third Street, San Fernando 91340	\$	-	\$	4,939.00	\$	(4,939.00)	\$	819.38	\$	(4,119.62)	\$	(49,435.44)
Subtotal, Non-Revenue Generating			\$	-	\$	14,556.00	\$	(14,556.00)	\$	2,874.51	\$	(11,681.49)	\$	(140,177.89)
		TOTALS	\$	435,666.22	\$	275,241.76	\$	170,515.35	\$	55,831.34	\$	216,255.80	\$	2,595,069.61

Action Item 6 Portfolio by Managing Party







Action Item 6 List D – Facility Modifications Less than \$100K (Priority 3) Madera - Plumbing

FM #	County	Building	Building ID	TCFMAC Funded Cost	FM Budget Share	FM Budget %
FM- 0059667	Madera	New Madera Courthouse Parking Garage	20-F2	\$10,402	\$10,402	100

Plumbing: Core through west parking structure wall into the sally port parking to tie into exciting water supply, run 1" copper lines to each floor and install new hose bids, all piping ran from basement to the 4th floor will be running through an exciting pre drilled hole – There is currently no water connection inside the parking structure.



Action Item 7 DMF-II List Based on \$50M FY 2018-19 Budget

- Review and approve the roof and elevator projects and direct staff on the additional projects to be included in FY 2018-19 DMF-II list.
- Allocate \$5M of the funds for facilities assessment per Trailer Bill SB 847 language – Section 6.10.D.

Action Item 7 DMF-II List Based on \$50M FY 2018-19 Budget

(d) Upon approval from the Department of Finance, a recipient department may use up to 10 percent of the funds allocated to it pursuant to subdivision (b), but no more than \$5,000,000, for the purpose of conducting assessments of departmental infrastructure. Assessments shall either be conducted by the Department of General Services or adhere to guidelines published by the Department of General Services...

Action Item 7 DMF-II List Based on \$50M FY 2018-19 Budget

- 125 projects originally proposed for \$100M
 - projects for \$45M
 - Facilities assessment for \$5M



Action Item 7 DMF-II List (Project Type)

1	Type of Project	# of Projects	Project Cost	Judicial Council Share
<u>ا</u>	B30 Roofing	7	\$9,230,832	\$6,313,630
R	B3060 Controls & Instrumentation	27	\$25,713,000	\$21,274,278
	D5010 Electrical Service & Distribution	43	\$47,114,998	\$39,287,523
	D3030 Cooling Generating Systems	26	\$18,635,000	\$15,490,713
	D3020 Heat Generating Systems	1	\$61,200	\$55,545
2	D3021 Boilers	1	\$459,000	\$440,227
	D1010 Elevators and Lifts	20	\$20,905,320	\$17,138,084
ناخ	Total	125	\$122,119,349	\$100,000,000



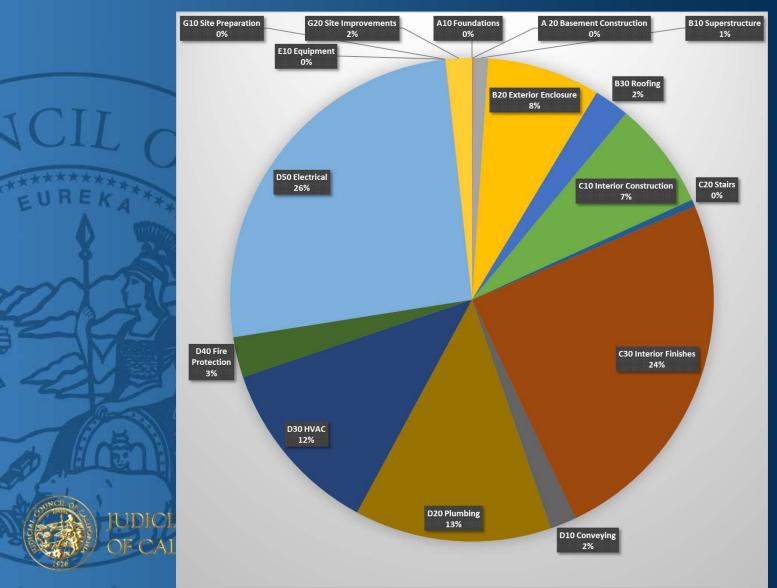
Action Item 7 DMF-II List (Location Based)

Project Location	# of Projects	Project Cost	Judicial Council Share
Alameda County	10	\$11,074,517	\$9,806,638
Contra Costa	6	\$3,561,448	\$3,343,937
Fresno	3	\$3,633,000	\$3,497,744
Imperial	2	\$905,000	\$905,000
Kern	6	\$2,073,000	\$1,474,858
Los Angeles	54	\$58,775,736	\$46,498,001
Merced	1	\$239,000	\$239,000
Napa	1	\$181,000	\$181,000
Orange	13	\$15,593,203	\$13,763,581
Riverside	4	\$1,638,000	\$1,275,716
San Bernardino	5	\$1,561,343	\$1,234,434
San Diego	9	\$13,021,235	\$9,940,759
San Francisco	1	\$750,000	\$750,000
San Mateo	2	\$714,998	\$594,949
Santa Barbara	2	\$2,305,514	\$1,261,116
Santa Clara	4	\$3,718,000	\$3,718,000
Solano	1	\$443,553	\$322,995
Ventura	1	\$1,930,805	\$1,192,272
Total	125	\$122,119,349	\$100,000,000

Action Item 8 5 Year Deferred Maintenance Plan

Deferred List Project Type	Count of Projects	•	Rough Order of	Judicial Branch Share of Cost		County	share of Cost	
A10 Foundations	3	\$	397,523	\$	359,099	\$	38,424	
A 20 Basement Construction	7	\$	911,886	\$	911,886	\$	-	
B10 Superstructure	84	\$	5,499,776	\$	4,811,107	\$	688,669	
B20 Exterior Enclosure	661	\$	226,043,351	\$	190,133,133	\$	35,910,218	
B30 Roofing	207	\$	57,535,642	\$	48,231,763	\$	9,303,879	
C10 Interior Construction	632	\$	160,208,344	\$	129,567,139	\$	30,641,205	
C20 Stairs	41	\$	7,939,285	\$	7,702,906	\$	236,379	
C30 Interior Finishes	2,123	\$	550,270,384	\$	477,213,855	\$	73,056,529	
D10 Conveying	155	\$	82,215,828	\$	69,195,738	\$	13,020,090	
D20 Plumbing	1,152	\$	198,151,567	\$	169,995,378	\$	28,156,189	
D30 HVAC	1,043	\$	820,003,651	\$	695,493,182	\$	124,510,469	
D40 Fire Protection	237	\$	86,337,605	\$	74,843,959	\$	11,493,646	
D50 Electrical	2,249	\$	600,368,492	\$	511,732,788	\$	88,635,704	
E10 Equipment	3	\$	182,885	\$	162,396	\$	20,489	
G10 Site Preparation	1	\$	145,873	\$	145,873	\$	-	
G20 Site Improvements	152	\$	6,996,244	\$	5,934,429	\$	1,061,815	
Grand Total	8,750	\$	2,803,208,336	\$	2,386,434,629	\$	416,773,707	

Action Item 8 5 Year Deferred Maintenance Plan



Action Item 9 FY 17-18 Quarter 4 Report

See attached materials

FCALIFORNIA



Action Item 10 Solano Hall of Justice

Review communication from County and advise staff to either keep the FM active or cancel the FM and disencumber funds.



Action Item 10 Solano Hall of Justice

FM NUMBER	LOCATION	FACILITY NAME	BUILDING ID	PRIORITY	SHORT TITLE	TCFMAC FUNDED COST FACILITY MODIFICATION PROGRAM SHARE OF COST		FACILITY MODIFICATION PROGRAM BUDGET % OF COST	TCFMAC APPROVAL DATE
FM- 0040733	Solano	Hall of Justice	48-A1	2	EXECUTION Construct 1,070 If of retaining wall, 525 If of earthen berms, 575 If of access ramps; install drainage pipe and 2 pumps to extract water trapped within the prevention area. \$1.7M was spent in 2005 for flood damage and \$146K was spent in FY 10/11 on flood prevention measures. Emergency exiting must be sealed during flood conditions.	\$ 1,211,241	\$ 882,026	72.82	1/30/2012









675 Texas Street, Suite 6500 Fairfield, CA 94533-6342 (707) 784-6100 Fax (707) 784-7975

www.solanocounty.com

July 9, 2018

BIRGITTA E. CORSELLO

nlhuston@solanocounty.com (707) 784-6107

County Administrator becorsello@solanocounty.com

(707) 784-6100

NANCY HUSTON Asst. County Administrator

> Mr. Mike Courtney Director of Facilities Services Judicial Council of California 2860 Gateway Oaks Drive, Suite 400 Sacramento, CA 95833-4336

Re: Memorandum of Understanding Regarding Fairfield Flood Protection Validation and Conceptual Design Study for the Downtown Fairfield County Campus

Dear Mr. Courtney:

Thank you for your letter of June 20, 2018 regarding the MOU for the Fairfield Flood Protection Validation and Conceptual Design Study for the Downtown Fairfield Campus. As you know, the intent of the extensive planning effort that has been progressing pursuant to the MOU between the County and Judicial Council is to identify possible ways to minimize the impact of seasonal flooding that sometimes occurs in the County/Court facilities area in downtown Fairfield.

The latest report by Lionakis entitled *Due Diligence & Basis of Design* was finalized and submitted to the Judicial Council in January 2018. This report is intended to guide all subsequent design efforts on the project, including engaging necessary consultants to prepare plans for a flood protection project that both the County and Judicial Council can support.

Lionakis also provided a cost estimate for a proposed storm water storage basin in the parking areas east of the Hall of Justice to collect water that would otherwise potentially impact Court and County facilities. The storage basin comprises an estimated \$5 million of the almost \$12 million total estimated project cost.

The feasibility of constructing the proposed storage basin is dependent upon certain assumptions, which the County is in the process of verifying. The County has previously communicated to Judicial Council staff that the verification effort is currently underway and is scheduled to conclude in late August 2018. When the verification effort is completed, the County will be in a better position to discuss next steps with the Judicial Council.

The County appreciates the support received from the Judicial Council throughout the project planning process as we work to identify practical and financially feasible ways to protect our mutual assets.

Sincerely,

Bugthe Elonesello Birgina E. Corsello County Administrator

cc: Hon. John B. Ellis, Presiding Judge Brian Taylor, Court Executive Officer Bernadette Curry, Deputy County Counsel

Discussion Item 1 FM Policy Revision

Review and discuss proposed policy revision and receive feedback to proposed revisions.



Discussion Item 2 Review Options Criteria for Seismic Renovation Feasibility Studies

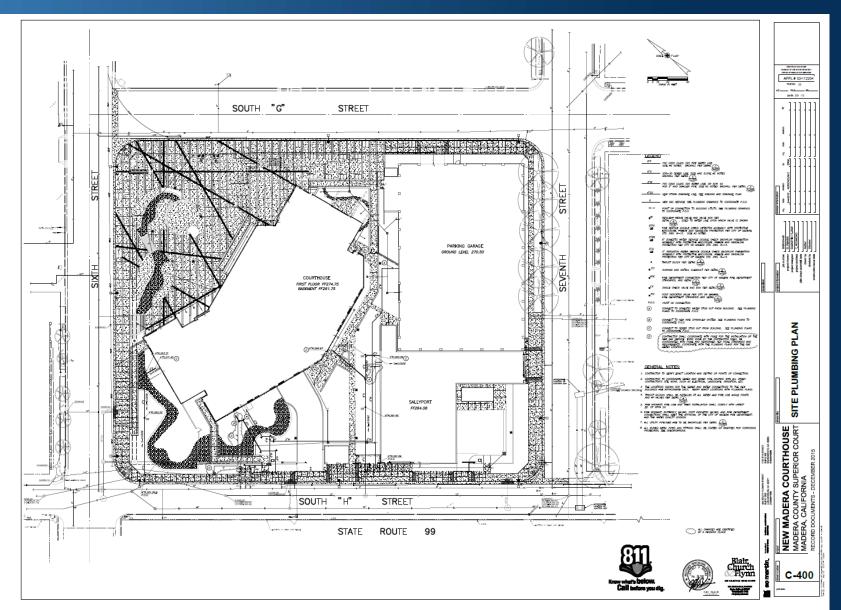
Provide update on progress and schedule on the Seismic Renovation Feasibility Studies.



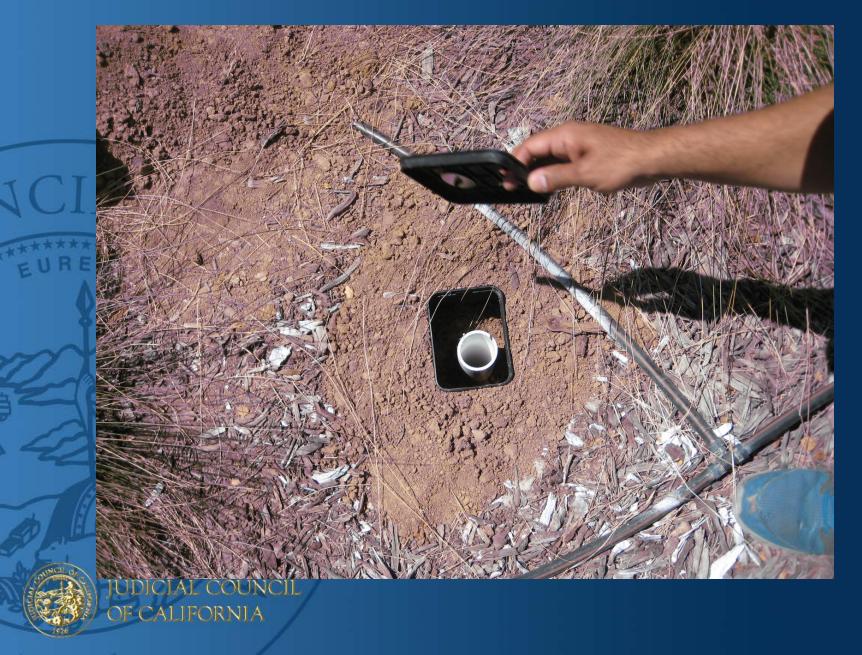
Discussion Item 3 Madera Main Courthouse Water Infiltration Issue

- Madera Main Courthouse (20-F1) construction completed
 2015
- 115,804 sq ft, 10 Courtrooms, 5 floors building (including basement)
- Water infiltration into the lower levels
- Fresh water coming from offsite
- Analysis being done by consultants for the water source and recommendations











Discussion Item 4 List E – Approved CFRs

Two CFRs approved since last meeting:

- 1. Riverside Palm Springs Courthouse One Time (\$357,197)
- San Diego Hall of Justice One Time (\$200,000)

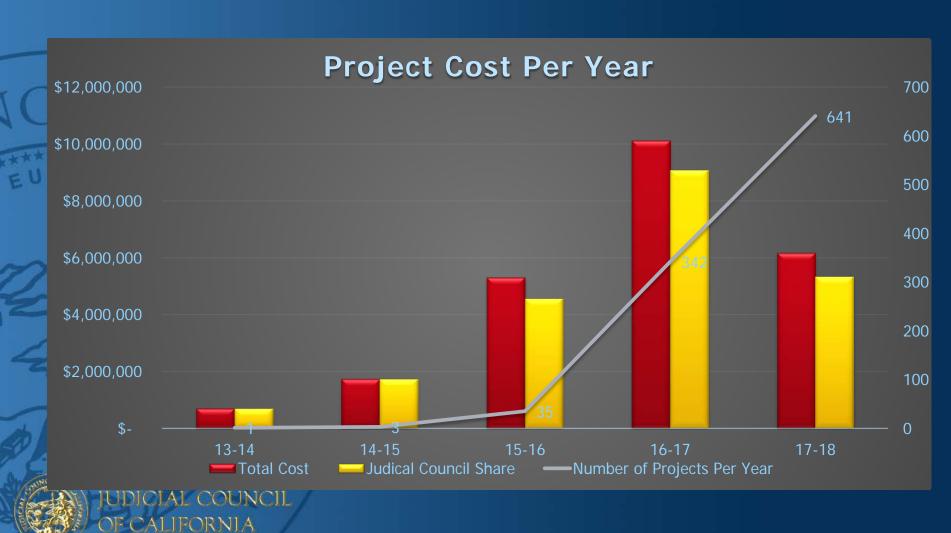


Discussion Item 5 List F – Funded FMs on Hold

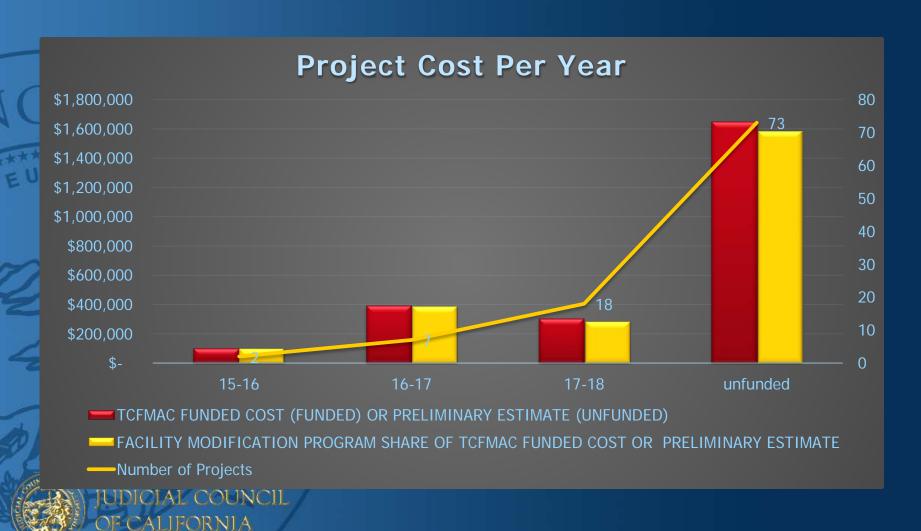
- On Hold for Shared Cost Approval
 - 5 FMs
 - \$6,414,036 JCC Share



Discussion Item 6 List H - Completed Projects



Discussion Item 7 List I – Cancelled Projects



Discussion Item 8 San Diego County Courthouse Projects in May 25, 2018 Meeting

FM NUMBER	PRIORITY	SHORT TITLE	Project Cost	Judicial Council Share	SWO Opened Date	Notes
FM-0062158	1	Plumbing - Replaced two (2) 4' x 2' ceiling tiles, tightened hot water line coupling, set-up 10' x 10' x 10' containment, clean-up all surfaces, removed fallen debris, extracted water from carpet, and performed environmental air testing within known ACM area. A Loose hot water line coupling caused water to leak and saturate ceiling tiles and fall onto D44 Judge's Chambers.	\$ 6,303	\$ 6,303	11/3/17	Converted from JO to FM until 5/2/18
FM-0062167	1	Elevators- Replace one (1) S11 board and installed 6 new amp traps (fuses) on Public Elevator #N2. N2 Elevator became stuck on the 3rd floor and not responding to calls, doors remained closed with no entrapments.	\$ 3,429	\$ 2,655	12/27/17	Converted from JO to FM until 4/24/18
FM-0062155	2	Plumbing - Replace (2) 2ft x 4ft ceiling tiles, adjusted no-hub coupling, water remediation and abatement, environmental testing. A loose no-hub coupling was found in an abandoned floor drain line above ceiling, causing water leak in ceiling.	\$ 7,962	\$7,962	11/1/17	Converted from JO to FM until 5/2/18
FM-0062156	2	Elevators, Escalators, & Hoists - Restore Elevators S2 & S3, adjusted generator brushes and doors, reseated ribbon cables. During the courts move to the new building (37-L1) elevators S2 & S3 stopped responding while being utilized by the movers (no entrapments), leaving only elevator S1 for service to the public and movers. This work is necessary as to not impact the move / cause a delay with the scheduled move to the new building.	\$ 2,918	\$2,259	1/4/18	Converted from JO to FM until 5/2/18
FM-0062159	2	Elevators, Escalators, & Hoists - Replaced auxiliary contactor, tightened controller wiring and reseated boards. Elevator #4B down with no entrapments. Elevator landing was unlevel and over traveling.	\$ 4,490	\$3,476	11/21/17	Converted from JO to FM until 5/2/18
FM-0062162	2	Plumbing - Replace faulty vacuum breaker and (2) failed mechanical seals on hot water pumps. Hot Water Pumps deaerator tank has (2) leaking hot water pump seals and a faulty vacuum breaker, causing water to pool up. Steam is escaping intermittently causing damage to surrounding equipment.	\$ 5,209	\$4,033	2/22/18	Converted from JO to FM until 4/24/18

Discussion Item 9 October Travel Meeting Plans

- Option 1
 - Van Nuys Courthouse East (Los Angeles County)
 - East County Courthouse (Ventura County)
 - Central Justice Center (Orange County)
 - Meeting in Los Angeles



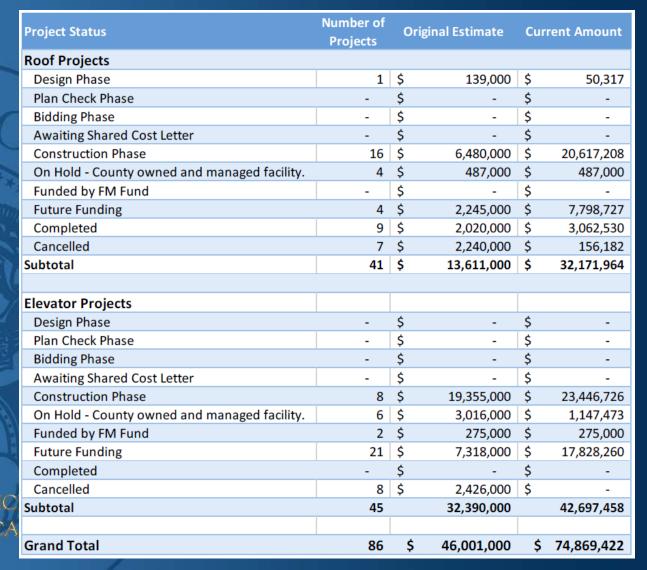
Discussion Item 9 October Travel Meeting Plans

Option 2

- Monterey Courthouse (Monterey County)
- New Hollister Courthouse (San Benito County)
- New Santa Clara Family Justice Center (Santa Clara County)
- Meeting in Santa Clara



Information Only Item 1 DM Project List Status



Architectural Revolving Fund (ARF) Projects Update

- Receive the latest update on the status of facility modification projects in the ARF
- Refer to the report in materials



Meeting Calendar



Date	Day of Week	Type of Meeting	
January 29, 2018	Monday	In Person	
March 9, 2018	Friday	Phone	
April 9, 2018	Monday	In Person	
May 25, 2018	Friday	In Person	
July 20, 2018	Friday	In Person	
August 27, 2018	Monday	Phone	
October 11-12, 2018	Thursday-Friday	In Person (Location TBD)	
December 3, 2018	Monday	Phone	



Adjourn to Closed Session

- Closing Discussions
- Chair Closing Comments

