



JUDICIAL COUNCIL
OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

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TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

OPEN MEETING WITH CLOSED SESSION AGENDA

Open to the Public Unless Indicated as Closed (Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

Date: January 28, 2019
Time: 10:00 AM - 4:00 PM
Location: Sacramento/Teleconference for Public Access
Public Call-in Number: 1-877-820-7831 Listen Only Code: 4502468

Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call 10:00 AM

Approval of Minutes

Approve minutes of the December 3, 2018, Trial Court Facility Modification Advisory Committee meeting.

II. ACTION ITEMS (ITEMS 1-11)

Action Item 1 – (Action Required) – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action Requested: Staff recommends 51 projects for a total of \$1,655,511 to be paid from Facility Modification program funds previously encumbered for Priority 1.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 2 – (Action Required) – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action Requested: Staff recommends 124 projects for a total of \$1,011,442 to be paid from Facility Modification program funds previously encumbered for Priority 2 less than \$100K.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 3 – (Action Required) – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action Requested: Staff recommends 2 projects for a total cost increase to the Facility Modification program budget of \$490,455.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 4 – (Action Required) – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action Requested: Staff recommends approving 10 projects for a total cost to the Facility Modification Program funds of \$6,257,584.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 5 – (Action Required) – Facility Modification Policy

Summary: Facility Modification Policy that will be presented to the Executive & Planning Committee and submitted to the Judicial Council.

Action Requested: Review and approve FM Policy for submission to Judicial Council.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 6 – (Action Required) – Water Conservation Projects Review

Summary: Review of already approved water conservation projects with cost increases and get TCFMAC direction on the project.

Action Requested: Review and approve water conservation projects with cost increases and get direction on the project.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 7 – (Action Required) – Funding Responsibilities between Judicial Council and Superior Courts

Summary: Review the document and authorize staff to submit document for public comment and Court feedback.

Action Requested: Review and approve document to be submitted for public comment and Court feedback.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 8 – (Action Required) – 2019 TCFMAC Meeting Calendar

Summary: Meetings for the next calendar year.

Action Requested: Review and approve 2019 TCFMAC meeting calendar with revised dates for April, May, and July.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 9 – (Action Required) – Q1/Q2 Trial Court Facility Modification Reports for Fiscal Year 2018-19

Summary: Draft of Quarter 1 & Quarter 2 reports to the Judicial Council as an Information-Only items.

Action Requested: Review and approve both drafts for submission to the Judicial Council as an Information-Only item.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 10 – (Action Required) – TCFMAC 2019 Annual Agenda

Summary: Review draft of the 2019 Annual Agenda for TCFMAC.

Action Requested: Review and approve draft of the 2019 Annual Agenda for TCFMAC.

Presenters: Mr. Jagan Singh, Principal Manager, Facilities Services

Action Item 11 – (Action Required) – Budget Update and Review of FY 2020-21 Budget Change Proposals

Summary: Budget update and review of the FY 2020-21 Budget Change Proposals.

Action Requested: Review and approve the FY 2020-21 Budget Change Proposals.

Presenters: Mr. Mike Courtney, Director, Facilities Services

III. DISCUSSION ITEMS (ITEMS 1-3) (NO ACTION REQUIRED)

Discussion Item 1 – Reallocation of Funds for Facility Condition Assessments

Summary: Update the TCFMAC on the timeline for the DMF \$5 million funds.

Presenter: Mr. Mike Courtney, Director, Facilities Services

Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. Twelve CFRs were approved during this period.

Presenter: Ms. Pella McCormick, Deputy Director, Facilities Services

Discussion Item 3 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

Presenter: Mr. Jagan Singh, Principal Manager, Facilities Services

IV. INFORMATION ONLY ITEMS (ITEMS 1-5) (NO ACTION REQUIRED)

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 4 – Placer County Department 20 Presentation

Summary: Adding of new courtroom from TCFMAC funding.

Information Item 5 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

V. ADJOURNMENT

Adjourn to Closed Session

**VI. CLOSED SESSION (CAL. RULES OF COURT, RULE 10.75(d))
(ACTION ITEMS 1-2)**

Call to Order

Approval of Minutes

Approve closed session minutes of the December 3, 2018, Trial Court Facility Modification Advisory Committee meeting.

Closed Action Item 1 – Security-Related – Emergency Facility Modification Funding (Closed List A)

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review emergency security-related facility modifications from Closed List A.

Action Requested: Staff recommends 1 security-related projects for a total of \$7,213 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**Closed Action Item 2 – Security-Related – Facility Modifications Less than \$100K
(Closed List B)**

Facility Modification Security Projects (Action Required)

Pursuant to California Rules of Court, Rule 10.75(d)(5) *Security plans or procedures or other matters that if discussed in public would compromise the safety of the public or of judicial branch officers or personnel or the security of judicial branch facilities or equipment, including electronic data.*

Summary: Review security-related facility modifications less than \$100K from Closed List B.

Action Requested: Staff recommends 6 security-related projects for a total of \$82,849 to be paid from Facility Modification Program Budget.

Presenters: Mr. Jagan Singh, Principal Manager, Facility Services
Mr. Ed Ellestad, Security Operations Supervisor, Facility Services

**VII. CLOSED INFORMATION ONLY ITEM (ITEMS 1-1) (NO ACTION
REQUIRED)**

Closed Information Item 1 – Director’s Update

Summary: Update from the director.

Adjourn Closed Session