



JUDICIAL COUNCIL OF CALIFORNIA

TRIAL COURT FACILITY MODIFICATION
ADVISORY COMMITTEE

www.courts.ca.gov/tcfmac.htm
tcfmac@jud.ca.gov

TRIAL COURT FACILITY MODIFICATION ADVISORY COMMITTEE

MINUTES OF OPEN SESSION OF MEETING

April 08, 2019

10:00 AM - 3:00 PM

Judicial Council of California – Sacramento/Teleconference

**Advisory Body
Members Present:**

Hon. Donald Cole Byrd, Chair
Hon. Jennifer K. Rockwell
Hon. Vanessa W. Vallarta
Mr. W. Samuel Hamrick Jr.
Ms. Linda Romero Soles
Mr. Darrel E. Parker (phone)
Mr. Jarrod Orr

**Advisory Body
Members Absent:**

Hon. Brad R. Hill
Hon. Patricia M. Lucas
Hon. William F. Highberger, Vice-Chair
Hon. James Stoelker

Staff Present:

The following Judicial Council staff were present:

Mr. John Wordlaw, Chief Administrative Officer, Judicial Council
Mr. Mike Courtney, Director, Facilities Services
Ms. Pella McCormick, Deputy Director, Facilities Services
Mr. Jagan Singh, Principal Manager, Facilities Services
Mr. Jim Peterson, Principal Manager, Facilities Services
Ms. Mimi Morris, Principal Manager, Facilities Services
Ms. Maria Atayde-Scholz, Manager, Facilities Services
Ms. Peggy Symons, Manager, Facilities Services
Mr. Andre Navarro, Manager, Facilities Services
Ms. Karen Baker, Manager, Facilities Services
Ms. Nanci Connelly, Supervisor, Facilities Services
Mr. Paul Fitzgerald, Supervisor, Facilities Services
Ms. Donna Jorgensen, Supervisor, Facilities Services
Mr. Glenn Mantoani, Supervisor, Facilities Services
Mr. Randy Swan, Supervisor, Facilities Services
Mr. Paul Terry, Supervisor, Facilities Services
Mr. Steve Shelley, Supervisor, Facilities Services (phone)
Mr. Patrick Treanor, Supervisor, Facilities Services
Mr. Ed Ellestad, Supervisor, Facilities Services
Mr. Charles Martel, Supervising Attorney, Legal Services
Mr. Michael Giden, Principal Managing Attorney, Legal Services
Ms. Donna Newman, Supervisor, Budget Services
Ms. Kate Albertus, Facilities Analyst, Facilities Services
Ms. Akilah Robinson, Associate Analyst, Facilities Services (phone)
Ms. Sadie Varela, Administrative Specialist, Facilities Services

Others Present:

Mr. David Yamasaki, Court Executive Officer, Superior Court of CA, County of Orange
Mr. Jason Haas, Senior Budget Analyst, Budget Services
Mr. Zlatko Theodorovic, Director, Budget Services
Ms. Rose Livingston, Senior Analyst, Judicial Council

OPEN SESSION OF MEETING

Call to Order, Opening Remarks, and Roll Call

The chair called the open session of the meeting to order at 10:00 AM, roll was taken, and opening remarks were made.

Approval of Minutes

The advisory committee voted to approve the open session minutes of its meeting held on March 8, 2019. (*Motion: Vallarta; Second: Romero-Soles*)

PUBLIC WRITTEN COMMENTS

No public comments were received.

OPEN SESSION - ACTION ITEMS (ITEMS 1-9)

Action Item 1 – List A – Emergency Facility Modification Funding (Priority 1)

Summary: Ratify emergency facility modifications from List A.

Action: *Reviewed and approved 14 projects for a total of \$261,755 to be paid from Facility Modification program funds previously encumbered. (Motion: Vallarta; Second: Hamrick)*

Action Item 2 – List B – Facility Modifications Less than \$100K (Priority 2)

Summary: Ratify facility modifications less than \$100K from List B.

Action: *Reviewed and approved 41 projects for a total of \$268,982 to be paid from Facility Modification program funds previously encumbered. (Motion: Romero-Soles; Second: Orr)*

Action Item 3 – List C – Cost Increases Over \$50K

Summary: Ratify facility modifications requiring cost increases over \$50K from List C.

Action: *Reviewed and approved 6 projects for a total cost increase to the Facility Modifications Program budget of \$1,742,993. (Motion: Rockwell; Second: Vallarta)*

Action Item 4 – List D – Facility Modifications Over \$100K

Summary: Review recommended facility modifications over \$100K from List D and P3 projects.

Action: *Reviewed and approved 2 facility modification projects for a total cost to the Facility Modification Program Budget of \$345,000. (Motion: Rockwell; Second: Romero-Soles)*

Action Item 5 – Court Building Seismic Renovation Studies Project Report(s)

Summary: Review and approve the Court Building Seismic Renovation Studies Project report(s) for release to the public.

Action: *Reviewed and approved the release of the seismic report to the public – pending revision to add County designation to the footnotes. (Motion: Vallarta; Second: Rockwell)*

Action Item 6 – Q3 Trial Court Facility Modification Report for Fiscal Year 2018-19

Summary: Draft of Quarter 3 report to the Judicial Council as an Information-Only items.

Action: Reviewed and approved draft for submission to the Judicial Council as an information-only item. (Motion: Romero-Soles; Second: Hamrick)

Action Item 7 – Reallocation of Funds

Summary: Review and approve reallocation of \$1,000,000 from FMs Less than \$100K Allocation to Priority 1 FM Allocation, and \$750,000 from Unplanned FMs Over \$100K Allocation to Priority 1 FM Allocation.

Action: Reviewed and approved reallocation of \$1,000,000 from FMs Less than \$100K Allocation to Priority 1 FM Allocation, and \$750,000 from Unplanned FMs Over \$100K Allocation to Priority 1 FM Allocation. (Motion: Rockwell; Second: Vallarta)

Action Item 8 – FY 20-21 Budget Change Proposal (BCP) Initial Funding Requests (IFRs)

Summary: Review, prioritize and approve the two FY 20-21 BCP IFRs for submittal in May to the Judicial Branch Budget Committee.

Action: Reviewed and approved both FY 2020-21 Initial Funding Requests for submission to the Judicial Branch Budget Committee and prioritized them as follows: (1) Trial Court Facility Operations and Maintenance Funding and (2) Trial and Appellate Court Deferred Maintenance Funding. (Motion: Romero-Soles; Second: Hamrick)

Action Item 9 – DMF Funding Cost Increase

Summary: Review and approve cost increase for DMF projects.

Action: Reviewed and approved cost increase of \$993,410 for roof repair project at North Justice Center in Orange County. (Motion: Romero-Soles; Second: Hamrick)

Action: Reviewed and approved cost increase of \$254,485 for roof replacement project at San Bernardino Courthouse Annex in San Bernardino County. (Motion: Vallarta; Second: Rockwell)

**OPEN SESSION - DISCUSSION ITEMS (ITEMS 1-3)
(NO ACTION REQUIRED)**

Discussion Item 1 – Court Facilities Trust Fund (CFTF) Fund Status

Summary: Update on the status of the Court Facilities Trust Fund.

Discussion Item 2 – List E – Approved Court-Funded Requests (CFRs)

Summary: Review and discuss CFR projects approved by the Facilities Services Deputy Director since the last meeting. 32 CFRs were approved during this period.

Discussion Item 3 – List F – Funded Facility Modifications on Hold

Summary: Standard list of previously funded FMs on hold.

**OPEN SESSION – INFORMATION-ONLY ITEMS (ITEMS 1–4)
(NO ACTION REQUIRED)**

Information Item 1 – DMF-I Project List Update

Summary: Update on the DMF-I projects.

Information Item 2 – DMF-II Project List Update

Summary: Update on the DMF-II projects.

Information Item 3 – Architectural Revolving Fund Projects Update

Summary: ARF projects update.

Information Item 4 – Facility Modification Budget Reconciliation Report

Summary: FM Budget Reconciliation Projects Update.

ADJOURNMENT TO CLOSED SESSION AND ADJOURNMENT

There being no further open session business, the open session of the meeting was adjourned at 1:30 PM, and the advisory committee moved to the closed session of the meeting. The closed session of the meeting—which was closed to the public for discussion of security-related items (per Cal. Rules of Court, Rule 10.75(d))—was adjourned at 2:05 PM.

Approved by the advisory body on May 17, 2019.