

QUARTERLY FINANCIAL STATEMENT CERTIFICATION

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.

Ana Letter

Signature of Presiding Judge or Court Executive

11-20-12

Date

Tehama

Court

2012 1st Qtr

Fiscal Year and Ending Quarter

QUARTERLY FINANCIAL STATEMENT FOOTNOTES

Tehama

Court

2012 1st Qtr

Fiscal Year and Ending Quarter

FOOTNOTES

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**QUARTERLY FINANCIAL STATEMENT
Filled Court Employee Positions (FTEs)**

Tehama

 Court

 2012 1st Qtr

 Fiscal Year and Ending Quarter

	Total Authorized Court Positions (FTEs) ¹ (OPTIONAL)	Positions (FTEs) Filled			
		1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Court Employee Positions (FTEs)	40.84	38			

¹ The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

Tehama Superior Court
Trial Court Operations Fund
Balance Sheet
(Unaudited)

For the month ended Sep									
Fiscal Year 2012/13									
2011/12									
	Governmental Funds						Total Funds (Info. Purposes Only)	Total Funds (Info. Purposes Only)	
	General	Special Revenue		Capital Project	Debt Service	Proprietary Funds			Fiduciary Funds
		Non-Grant	Grant						
ASSETS									
Operations	\$ 59,114		\$ (29,921)				\$ 234,961	\$ 264,154	\$ 385
Payroll									
Jury									
Revolving	\$ 2,000							\$ 2,000	\$ 2,000
Other									
Distribution									
Civil Filing Fees							\$ 0	\$ 0	\$ 0
Trust							\$ (16,030)	\$ (16,030)	\$ 174,790
Credit Card									
Cash on Hand	\$ 440							\$ 440	\$ 440
Cash with County	\$ 242,950		\$ 0					\$ 242,950	\$ 242,950
Cash Outside of the AOC									
Total Cash	\$ 304,504		\$ (29,921)				\$ 218,931	\$ 493,515	\$ 420,565
Short Term Investment	\$ 1,531,224						\$ 98,555	\$ 1,629,779	\$ 2,012,650
Investment in Financial Institution									
Total Investments	\$ 1,531,224						\$ 98,555	\$ 1,629,779	\$ 2,012,650
Accrued Revenue	\$ 0						\$ 0	\$ 0	\$ 0
Accounts Receivable - General			\$ 6,608					\$ 6,608	\$ 17,383
Dishonored Checks									
Due From Employee									
Civil Jury Fees									
Trust									
Due From Other Funds	\$ 0							\$ 0	\$ 0
Due From Other Governments	\$ 0		\$ 0					\$ 0	\$ 0
Due From Other Courts	\$ 25,734						\$ 0	\$ 25,734	\$ 24,947
Due From State	\$ 0		\$ 0					\$ 0	\$ 1,122
Trust Due To/From									\$ 0
Distribution Due To/From									
Civil Filing Fee Due To/From									
General Due To/From	\$ 54							\$ 54	\$ 107
Total Receivables	\$ 25,787		\$ 6,608				\$ 0	\$ 32,395	\$ 43,559
Prepaid Expenses - General									
Salary and Travel Advances									
Counties									
Total Prepaid Expenses									
Other Assets									
Total Other Assets									
Total Assets	\$ 1,861,516		\$ (23,313)				\$ 317,486	\$ 2,155,689	\$ 2,476,774
LIABILITIES AND FUND BALANCES									
Accrued Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Accounts Payable - General	\$ 783		\$ 0				\$ 1,341	\$ 2,124	\$ 266
Due to Other Funds	\$ 0		\$ 0				\$ 54	\$ 54	\$ 107
Due to Other Courts	\$ 0							\$ 0	
Due to State									
TC145 Liability							\$ 100,567	\$ 100,567	\$ 97,502
Due to Other Governments									
AB145 Due to Other Government Agency									
Due to Other Public Agencies									
Sales and Use Tax	\$ 787							\$ 787	\$ 539
Interest							\$ 35	\$ 35	\$ 30
Miscellaneous Accts. Pay. and Accrued Liab.									
Total Accounts Payable and Accrued Liab.	\$ 1,570		\$ 0				\$ 101,997	\$ 103,567	\$ 98,445
Civil							\$ 157,503	\$ 157,503	\$ 103,448
Criminal							\$ 40,687	\$ 40,687	\$ 52,885
Unreconciled - Civil and Criminal							\$ 13,528	\$ 13,528	\$ 13,528
Trust Held Outside of the AOC									
Trust Interest Payable							\$ 628	\$ 628	\$ 1,721
Miscellaneous Trust									
Total Trust Deposits							\$ 212,346	\$ 212,346	\$ 171,582
Accrued Payroll	\$ 0		\$ 0					\$ 0	\$ 0
Benefits Payable									
Deferred Compensation Payable									
Deductions Payable									
Payroll Clearing	\$ 0		\$ 0					\$ 0	\$ 0
Total Payroll Liabilities	\$ 0		\$ 0					\$ 0	\$ 0
Revenue Collected in Advance									
Liabilities For Deposits	\$ 1,339						\$ 2,093	\$ 3,432	\$ 3,244
Jury Fees - Non-Interest							\$ 1,050	\$ 1,050	\$ 1,172
Fees - Partial Payment & Overpayment									\$ 0
Uncleared Collections									\$ 0
Other Miscellaneous Liabilities									
Total Other Liabilities	\$ 1,339						\$ 3,143	\$ 4,482	\$ 4,417
Total Liabilities	\$ 2,909		\$ 0				\$ 317,486	\$ 320,395	\$ 274,443
Total Fund Balance	\$ 1,859,607		\$ (23,313)					\$ 1,835,294	\$ 2,202,331
Total Liabilities and Fund Balance	\$ 1,861,516		\$ (23,313)				\$ 317,486	\$ 2,155,689	\$ 2,476,774

Tehama Superior Court
 Trial Court Operations Fund
 Statement of Revenues, Expenditures and Changes in Fund Balances
 (Unaudited)

	For the month ended Sep										
	Fiscal Year 2012/13							2011/12			
	Governmental Funds					Proprietary Funds	Fiduciary Funds	Total Funds (Info. Purposes Only)	Current Budget (Annual)	Total Funds (Info. Purposes Only)	Final Budget (Annual)
General	Special Revenue		Capital Projects	Debt Service							
		Non-Grant	Grant								
REVENUES											
State Financing Sources											
Trial Court Trust Fund	\$ 453,673						\$ 453,673	\$ 2,144,404	\$ 639,212	\$ 3,386,516	
Trial Court Improvement Fund	\$ (5,002)						\$ (5,002)	\$ 8,267	\$ (8,277)	\$ 8,276	
Judicial Administration Efficiency & Mod Fund									\$ 3,800		
Judges' Compensation (45.25)									\$ 7,500	\$ 30,000	
Court Interpreter (45.45)	\$ 22,416						\$ 22,416	\$ 126,625	\$ 31,509	\$ 146,077	
Civil Coordination Reimbursement (45.55)									\$ 63,491		
MOU Reimbursements (45.10 and General)	\$ 14,735						\$ 14,735	\$ 162,452	\$ 13,950	\$ 157,927	
Other Miscellaneous											
	\$ 485,822						\$ 485,822	\$ 2,505,239	\$ 887,694	\$ 3,728,796	
Grants											
AB 1058 Commissioner/Facilitator	\$ 0		\$ 0				\$ 0	\$ 149,751	\$ 0	\$ 158,435	
Other AOC Grants											
Non-AOC Grants	\$ 0		\$ 0				\$ 0	\$ 149,751	\$ 0	\$ 158,435	
Other Financing Sources											
Interest Income	\$ 1,161						\$ 1,161	\$ 15,000	\$ 2,465	\$ 16,000	
Investment Income											
Donations											
Local Fees	\$ 1,330						\$ 1,330	\$ 5,000	\$ 1,368	\$ 6,670	
Non-Fee Revenues								\$ 460	\$ 440	\$ 1,560	
Enhanced Collections											
Escheatment											
Prior Year Revenue											
County Program - Restricted											
Reimbursement Other	\$ (3,314)						\$ (3,314)		\$ 79		
Sale of Fixed Assets											
Other Miscellaneous	\$ 28						\$ 28		\$ 45		
	\$ (795)						\$ (795)	\$ 20,460	\$ 4,396	\$ 24,230	
Total Revenues	\$ 485,027		\$ 0				\$ 485,027	\$ 2,875,440	\$ 892,090	\$ 3,911,461	
EXPENDITURES											
Personal Services											
Salaries - Permanent	\$ 427,800		\$ 9,889				\$ 437,689	\$ 2,111,822	\$ 479,391	\$ 2,329,521	
Temp Help	\$ 4,475						\$ 4,475		\$ 5,841		
Overtime	\$ 407						\$ 407		\$ 606		
Staff Benefits	\$ 189,135		\$ 2,978				\$ 192,113	\$ 1,017,077	\$ 223,662	\$ 1,120,829	
	\$ 621,817		\$ 12,867				\$ 634,684	\$ 3,128,899	\$ 709,400	\$ 3,450,350	
Operating Expenses and Equipment											
General Expense	\$ 37,671						\$ 37,671	\$ 149,883	\$ 28,414	\$ 169,882	
Printing	\$ 5,809						\$ 5,809	\$ 18,000	\$ 2,960	\$ 14,000	
Telecommunications	\$ 11,146		\$ 66				\$ 11,212	\$ 55,700	\$ 14,384	\$ 50,883	
Postage	\$ 1,826						\$ 1,826	\$ 42,100	\$ 8,806	\$ 41,700	
Insurance	\$ 570						\$ 570	\$ 3,500	\$ 732	\$ 3,500	
In-State Travel	\$ 1,698		\$ 1,854				\$ 3,552	\$ 17,250	\$ 6,210	\$ 13,089	
Out-of-State Travel											
Training	\$ 495						\$ 495				
Security Services	\$ 105						\$ 105	\$ 420	\$ 105	\$ 420	
Facility Operations	\$ 7,171		\$ 2,514				\$ 9,685	\$ 49,274	\$ 5,120	\$ 25,800	
Utilities	\$ 161		\$ 582				\$ 723	\$ 2,300	\$ 785	\$ 2,300	
Contracted Services	\$ 34,822		\$ 5,450				\$ 40,272	\$ 337,410	\$ 48,659	\$ 314,425	
Consulting and Professional Services	\$ 245						\$ 245	\$ 41,033	\$ 175	\$ 96,249	
Information Technology	\$ 15,520						\$ 15,520	\$ 115,600	\$ 43,974	\$ 162,287	
Major Equipment	\$ (13,677)						\$ (13,677)	\$ 64,950		\$ 6,500	
Other Items of Expense	\$ 291						\$ 291				
	\$ 103,854		\$ 10,446				\$ 114,300	\$ 897,420	\$ 160,323	\$ 900,835	
Special Items of Expense											
Grand Jury											
Jury Costs	\$ 1,444						\$ 1,444	\$ 4,500	\$ 893	\$ 3,771	
Judgements, Settlements and Claims											
Debt Service											
Other											
Capital Costs											
Internal Cost Recovery								\$ 0			
Prior Year Expense Adjustment	\$ 3,676						\$ 3,676		\$ (3,291)		
	\$ 5,120						\$ 5,120	\$ 4,500	\$ (2,397)	\$ 3,771	
Total Expenditures	\$ 730,791		\$ 23,313				\$ 754,104	\$ 4,030,819	\$ 887,326	\$ 4,354,956	
Excess (Deficit) of Revenues Over Expenditures	\$ (245,764)		\$ (23,313)				\$ (269,077)	\$ (1,355,379)	\$ 24,764	\$ (443,495)	
Operating Transfers In (Out)								\$ 0		\$ 0	
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 2,104,371		\$ 0				\$ 2,104,371	\$ 2,104,371	\$ 2,177,566	\$ 1,300,060	
Ending Balance (Deficit)	\$ 1,858,607		\$ (23,313)				\$ 1,835,294	\$ 748,992	\$ 2,202,331	\$ 856,565	

Tehama Superior Court
 Trial Court Operations Fund
 Statement of Program Expenditures
 (Unaudited)

For the month ended Sep										
Fiscal Year 2012/13										
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)
PROGRAM EXPENDITURES:										
Judges & Courtroom Support	\$ 149,859	\$ 35,636				\$ 115	\$ 185,610	\$ 1,012,256	\$ 200,174	\$ 926,976
Traffic & Other Infractions								\$ 291,423	\$ 30,120	\$ 243,183
Other Criminal Cases								\$ 208,998		\$ 300,231
Civil								\$ 81,794		\$ 219,816
Family & Children Services	\$ 36,371	\$ 2,900				\$ 33	\$ 39,304	\$ 433,927	\$ 55,246	\$ 391,002
Probate, Guardianship & Mental Health Services	\$ 15,977	\$ 1,074				\$ 15	\$ 17,065	\$ 135,753	\$ 17,686	\$ 104,475
Juvenile Dependency Services		\$ 16,685					\$ 16,685	\$ 159,457	\$ 16,685	\$ 136,332
Juvenile Delinquency Services								\$ 3,797		\$ 37,332
Other Court Operations	\$ 306,193	\$ 17,811				\$ 244	\$ 324,247	\$ 399,906	\$ 332,603	\$ 490,964
Court Interpreters	\$ 31,097	\$ 6,668				\$ 34	\$ 37,799	\$ 154,524	\$ 34,466	\$ 184,056
Jury Services	\$ 19,238	\$ 1,161	\$ 1,444			\$ 16	\$ 21,859	\$ 80,006	\$ 19,429	\$ 101,566
Security		\$ 350					\$ 350	\$ 420	\$ 624	\$ 420
	\$ 558,735	\$ 82,284	\$ 1,444			\$ 457	\$ 642,920	\$ 2,962,261	\$ 707,035	\$ 3,136,353
Trial Court Operations Program										
Enhanced Collections										
Other Non-Court Operations										
Non-Court Operations Program										
Executive Office	\$ 36,426	\$ 5,350				\$ 33	\$ 41,809	\$ 254,266	\$ 43,411	\$ 372,954
Fiscal Services	\$ 18,135	\$ 2,209				\$ 18	\$ 20,361	\$ 453,606	\$ 23,097	\$ 432,155
Human Resources		\$ 0					\$ 0	\$ 70,321	\$ 0	\$ 130,839
Business & Facilities Services	\$ 21,389	\$ 24,457				\$ 3,169	\$ 49,014	\$ 290,365	\$ 93,782	\$ 275,055
Information Technology	\$ 75,949	\$ 32,016				\$ 3,219	\$ 111,184	\$ 1,068,558	\$ 160,291	\$ 1,211,003
Court Administration Program										
Expenditures Not Distributed or Posted to a Program	\$ 0	\$ 0				\$ 0	\$ 0		\$ 0	
Prior Year Adjustments Not Posted to a Program										
Total	\$ 634,684	\$ 114,300	\$ 1,444			\$ 3,676	\$ 754,104	\$ 4,030,819	\$ 867,326	\$ 4,354,956