### **QUARTERLY FINANCIAL STATEMENT CERTIFICATION**

In accordance with the requirements of the Trial Court Policies and Procedures Manual (FIN 1.02, Section 6.2.2(c); FIN 4.02, Section 6.3.2; and FIN 5.01, Section 6.72(2)) and to the best of my knowledge, I certify that the attached statements fairly present in all material respects the financial condition of the court for the periods presented.

09/24/2013 Signature of Presiding Judge or Court Executive Date

**Trinity Superior Court** 

Court

FY2012/2013 Q4

Fiscal Year and Ending Quarter

## **QUARTERLY FINANCIAL STATEMENT FOOTNOTES**

Trinity Superior Court

Court

FY2012/2013 Q4

Fiscal Year and Ending Quarter

# FOOTNOTES

1	Filled Program 10 positions @ 7.3 FTEs, Program 90 @ 2 plus the CEO for a total of 10.3 FTEs.
2	The court has Marshals (court employees) providing court security for a total of 4.94 FTEs of which .94 are temp extra help deputies.
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# QUARTERLY FINANCIAL STATEMENT Filled Court Employee Positions (FTEs)

**Trinity Superior Court** 

Court

FY2012/2013 Q4

Fiscal Year and Ending Quarter

		Positions (FTEs) Filled						
	Total Authorized Court Positions (FTEs) <sup>1</sup> (OPTIONAL)	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
Court Employee Positions (FTEs)	17.94	14.36	14.36	15.24	15.24			

<sup>1</sup> The Authorized Positions should reflect the amount submitted on the court's Schedule 7A for the reporting fiscal year.

#### Superior Court of California, County of Trinity Trial Court Operations Fund Balance Sheet (Unaudited)

·				and the second designed of the second second	the month end ear 2012/13	ieu June			2011/12	
		Gov	ernmental Fur	nds				Total	Total	
		Special R	evenue					Funds	Funds	
	General	Non-Grant	Grant	Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds	(Info. Purposes Only)	(Info. Purposes Only)	
ASSETS										
Operations Payroll	\$ 13,568	\$ 20,385	\$0				\$ 175	\$ 34,128	\$ 98,24	
Jury										
Revolving Other										
Distribution							\$0	\$0		
Civil Filing Fees Trust					1		φU	\$0	S	
Credit Card Cash on Hand	\$ 150							\$ 150	\$ 15	
Cash with County	\$ 123,332		\$0				\$ 343,012	\$ 466,343	\$ 381,58	
Cash Outside of the AOC Total Cash	\$ 137,050	\$ 20,385	\$0				\$ 4,885 \$ 348,072	\$ 4,885 \$ 505,506	\$ 8,65	
Short Term Investment	\$ 171,033			en log of an official states			\$ 7,790	\$ 178,822	\$ 618,58	
Investment in Financial Institution										
Total Investments	\$ 171,033						\$ 7,790	\$ 178,822	\$ 618,58	
Accrued Revenue	\$ 0 \$ 30,113	\$0	0.04 504					\$ 0 \$ 94,647	\$ \$ 67,05	
Accounts Receivable - General Dishonored Checks	\$ 30,113	\$0	\$ 64,534					\$ 54,047	\$ 07,05	
Due From Employee Civil Jury Fees										
Trust										
Due From Other Funds Due From Other Governments	\$ 64,534 \$ 2,858						\$ 218	\$ 64,534 \$ 3,075	\$ 84,85 \$ 54	
Due From Other Courts	\$0						\$0	\$0	\$	
Due From State Trust Due To/From	\$ 30,768	\$ 637	\$ 751				\$ 35	\$ 32,156 \$ 35	\$ 47,21	
Distribution Due To/From										
Civil Filing Fee Due To/From General Due To/From	\$ 1,719	\$ 502						\$ 2,221	\$ 1,68	
Total Receivables	\$ 129,992	\$ 1,139	\$ 65,284				\$ 252	\$ 196,667	\$ 201,34	
Prepaid Expenses - General	\$0							\$0	\$	
Salary and Travel Advances Counties	\$0							\$ 0	\$	
Total Prepaid Expenses	\$0							\$ 0	\$1	
Other Assets										
Total Other Assets										
Total Assets	\$ 438,075	\$ 21,524	\$ 65,284				\$ 356,113	\$ 880,996	\$ 1,308,57	
IABILITIES AND FUND BALANCES										
Accrued Liabilities	\$ 6,517	\$ 1,038	\$ 751					\$ 8,306	\$ 13,25	
Accounts Payable - General Due to Other Funds	\$ 1,508 \$ 0	\$ 0 \$ 35	\$ 0 \$ 64,534				\$ 0 \$ 2,221	\$ 1,508 \$ 66,790	\$ \$ 86,53	
Due to Other Courts	ΨŬ	000	¢ 01,001				¢ = j== .			
Due to State TC145 Liability							\$ 7,965	\$ 7,965	\$ 10,89	
Due to Other Governments	\$ 110,431	2	\$0				\$ 1,000	\$ 110,431	\$ 73,34	
AB145 Due to Other Government Agency Due to Other Public Agencies										
Sales and Use Tax	\$ 156							\$ 156		
Interest Miscellaneous Accts. Pay. and Accrued Liab.							\$0	\$0	\$	
Total Accounts Payable and Accrued Liab.	\$ 118,612	\$ 1,073	\$ 65,284				\$ 10,186	\$ 195,155	\$ 184,03	
Civil										
Criminal Unreconciled - Civil and Criminal										
Trust Held Outside of the AOC							\$ 345,927	\$ 345,927	\$ 305,47	
Trust Interest Payable Miscellaneous Trust										
Total Trust Deposits							\$ 345,927	\$ 345,927	\$ 305,47	
Accrued Payroll	\$0					0		\$0	\$ 8,59	
Benefits Payable										
Deferred Compensation Payable Deductions Payable										
Payroll Clearing						Contraction of the second		\$ 0	\$ 8,59	
Total Payroll Liabilities	\$0									
Revenue Collected in Advance	\$0 \$217	\$0						\$0 \$217	\$21	
Liabilities For Deposits	Ψ21/									
Liabilities For Deposits Jury Fees - Non-Interest									\$	
Jury Fees - Non-Interest Fees - Partial Payment & Overpayment			1			1		STATES OF STREET, STREE		
Jury Fees - Non-Interest Fees - Partial Payment & Overpayment Uncleared Collections Other Miscellaneous Liabilities									Section of the sectio	
Jury Fees - Non-Interest Fees - Partial Payment & Overpayment Uncleared Collections	\$ 217	\$0						\$ 217	\$ 21	
Jury Fees - Non-Interest Fees - Partial Payment & Overpayment Uncleared Collections Other Miscellaneous Liabilities	\$ 217 \$ 118,829	\$ 0 \$ 1,073	\$ 65,284				\$ 356,113	\$ 217 \$ 541,299	\$ 21 \$ 498,32	
Jury Fees - Non-Interest Fees - Partial Payment & Overpayment Uncleared Collections Other Miscellaneous Liabilities Total Other Liabilities			\$65,284 \$0				\$ 356,113			

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#### Superior Court of California, County of Trinity Trial Court Operations Fund Statement of Revenues, Expenditures and Changes in Fund Balances (Unaudited)

				F	scal Year 20	or the month en				2011/12	
	Governmental Funds							THE	0		
		Special Revenue						Total Funds	Current Budget	Total Funds	Final Budget
	General	Non-Grant	Grant	Capital Projects	Debt Service	Proprietary Funds	Fiduciary Funds	(Info. Purposes Only)	(Annual)	(Info. Purposes Only)	(Annual)
REVENUES	<u>u</u> eneral								a start	16.6.5	
State Financing Sources											
Trial Court Trust Fund	\$ 1,062,084	\$ 7,007						\$ 1,069,091	\$ 1,037,912	\$ 1,502,574	\$ 1,515,970
Trial Court Improvement Fund Judicial Administration Efficiency & Mod Fund									\$ 1,886	\$ 4,625	\$ 6,000
Judges' Compensation (45.25)	\$ 6,875							\$ 6,875	\$ 7,334	\$ 11,000	\$ 11,000
Court Interpreter (45.45)	\$ 41,778							\$ 41,778	\$ 41,500	\$ 55,297	\$ 41,373
Civil Coordination Reimbursement (45.55) MOU Reimbursements (45.10 and General)	\$ 166,185	5. <sup>6</sup>						\$ 166,185	\$ 130,623	\$ 113,773	\$ 130,623
Other Miscellaneous	\$ 71,121							\$ 71,121	\$ 48,500	\$ 48,922	\$ 48,421
	\$1,348,042	\$ 7,007						\$ 1,355,049	\$ 1,267,755	\$ 1,736,191	\$ 1,755,263
Grants											
AB 1058 Commissioner/Facilitator			\$ 71,440					\$ 71,440	\$ 47,646	\$ 69,559	\$ 77,756
Other AOC Grants Non-AOC Grants	\$1		\$ (1)					\$ 0		\$ 8,187	\$ 10,320
Non noo onano	\$1		\$ 71,439					\$ 71,440	\$ 47,646	\$ 77,746	\$ 88,076
Other Financing Sources Interest Income	\$ 970	\$ 25						\$ 994	\$ 1,000	\$ 1,086	\$ 1,000
Investment Income							65		See Beek		
Donations	C 4 000	0.11.000						\$ 15,362	\$ 13,300	\$ 36,261	\$ 13,120
Local Fees Non-Fee Revenues	\$ 4,093	\$ 11,269						\$ 10,002	\$ 13,300	\$ 115	\$ 400
Enhanced Collections											
Escheatment										\$0	
Prior Year Revenue County Program - Restricted		\$ 6,000						\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Reimbursement Other	\$ 12,242	\$ 4,067						\$ 16,309	\$ 55,800	\$ 5,179	\$ 3,730
Sale of Fixed Assets								6.00	\$ 3,500		
Other Miscellaneous	\$ 88 \$ 17,394	\$ 21,361						\$ 88 \$ 38,754	\$ 79,600	\$ 48,641	\$ 24,250
	φ17,054	φ 21,001									
Total Revenues	\$ 1,365,436	\$ 28,368	\$ 71,439			100000000000		\$ 1,465,243	\$ 1,395,001	\$ 1,862,577	\$ 1,867,589
EXPENDITURES											
Personal Services	0.745.700	001101	0.07.070					0 777 040	6 700 000	6 700 906	\$ 744 100
Salaries - Permanent Temp Help	\$ 715,786 \$ 35,211	\$ 24,184	\$ 37,878 \$ 3,708					\$ 777,848 \$ 38,919	\$ 739,308 \$ 48,736	\$ 722,896 \$ 31,336	\$ 744,123 \$ 32,850
Overtime	\$ 6,935		\$0,100					\$ 6,935	¢ 40,700	\$ 6,351	02,000
Staff Benefits	\$ 478,907	\$ 12,917	\$ 20,636					\$ 512,460	\$ 589,548	\$ 485,615	\$ 604,514
	\$ 1,236,839	\$ 37,101	\$ 62,222			<u>                                      </u>		\$ 1,336,161	\$ 1,377,592	\$ 1,246,198	\$ 1,381,487
Operating Expenses and Equipment											
General Expense	\$ 67,660	\$ 5,583	\$ 265					\$ 73,507 \$ 13,907	\$ 69,225 \$ 13,027	\$ 37,067 \$ 7,429	\$ 58,951 \$ 14,495
Printing Telecommunications	\$ 13,580 \$ 5,859	\$ 327	\$ 452					\$ 6,311	\$ 12,592	\$ 10,715	\$ 12,710
Postage	\$ 8,374	\$ 137						\$ 8,511	\$ 4,500	\$ 3,841	\$ 6,905
Insurance	\$ (2,076)	\$ 1,236	\$ 1,193					\$ (840) \$ 10,507	\$ 1,465 \$ 4,400	\$ 5,812 \$ 7,151	\$ 5,700 \$ 7,770
In-State Travel Out-of-State Travel	\$ 9,314		φ1,195					\$ 10,507	\$ 4,400	¢ /,101	\$0
Training	\$ 50		\$ 100					\$ 150	\$ 1,000	\$ 801	\$ 3,800
Security Services	\$ 19,697		\$ 1,842					\$ 21,539 \$ 5,905	\$ 21,277 \$ 10,954	\$ 29,402 \$ 2,754	\$ 26,600 \$ 18,392
Facility Operations Utilities	\$ 5,513		\$ 392					\$ 5,905	\$ 10,504	\$2,154	\$ 10,032
Contracted Services	\$ 310,273		\$ 2,983					\$ 313,257	\$ 291,755	\$ 261,430	\$ 285,612
Consulting and Professional Services	\$ 98,136	<b>60040</b>		×.				\$ 98,136 \$ 26,349	\$ 49,300 \$ 26,142	\$ 57,049 \$ 17,202	\$ 73,440 \$ 22,092
Information Technology Major Equipment	\$ 17,109	\$ 9,240						\$ 20,345	\$ 54,500	\$17,202	\$ 9,500
Other Items of Expense	\$ 3,918	\$ 6,627	\$ 133					\$ 10,677	\$ 14,444	\$ 13,252	\$ 13,945
	\$ 557,408	\$ 23,149	\$ 7,359					\$ 587,916	\$ 574,581	\$ 453,905	\$ 559,912
Special Items of Expense							9				
Grand Jury								0.11.71.7	A.F. 565	0.0.400	0 E 000
Jury Costs Judgements, Settlements and Claims	\$ 11,716		340					\$ 11,716	\$ 5,500	\$ 3,422	\$ 5,600
Debt Service											
Other											
Capital Costs	\$ (16,933)	\$ 6,388	\$ 10,545					\$0	\$0	\$0	\$0
Internal Cost Recovery Prior Year Expense Adjustment	\$ (16,933) \$ 0	φ 0,388	\$ 10,545					\$0	ψŰ	¢0	
	\$ (5,218)	\$ 6,388	\$ 10,545	-				\$ 11,716	\$ 5,500	\$ 3,422	\$ 5,600
Total Expenditures	\$ 1,789,029	\$ 66,638	\$ 80,126			295.0809.00		\$ 1,935,793	\$ 1,957,673	\$ 1,703,525	\$ 1,946,999
									and the second second second		
Excess (Deficit) of Revenues Over Expenditures	\$ (423,593)	\$ (38,270)	\$ (8,686)					\$ (470,550)	\$ (562,672)	\$ 159,053	\$ (79,410)
Operating Transfers In (Out)	\$ (38,756)	\$ 30,070	\$ 8,686					\$0	\$0	\$0	\$0
Fund Balance (Deficit)											
Beginning Balance (Deficit)	\$ 781,596	\$ 28,651	\$0					\$ 810,247	\$ 810,247	\$ 651,194	\$ 651,194
Ending Balance (Deficit)	\$ 319,246	\$ 20,451	\$0					\$ 339,697	\$ 247,575	\$810,247	\$ 571,784

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## Superior Court of California, County of Trinity Trial Court Operations Fund Statement of Program Expenditures (Unaudited)

		For the month ended June									
		Fiscal Year 2012/13									
	Personal Services	Operating Expenses and Equipment	Special Items of Expense	Capital Costs	Internal Cost Recovery	Prior Year Expense Adjustment	Total Actual Expense	Current Budget (Annual)	Total Actual Expense	Final Budget (Annual)	
PROGRAM EXPENDITURES:								A State of the second			
Judges & Courtroom Support	\$ 239,991	\$ 175,764					\$ 415.754	\$ 404,428	\$ 447,230	\$ 440.00	
Traffic & Other Infractions	\$ 49,402						\$ 56,159	\$ 39,794	\$ 43,518	\$ 73.66	
Other Criminal Cases	\$ 42,467						\$ 48,618	\$ 44,825	\$ 21,944	\$ 24,73	
Civil	\$ 17,181		1 1				\$ 25,814	\$ 68,989	\$ 53,411	\$ 61.86	
Family & Children Services	\$ 160,847		1 1		\$0		\$ 169,439	\$ 139,389	\$ 153,418	\$ 190,29	
Probate, Guardianship & Mental Health Services										\$ 1,05	
Juvenile Dependency Services	\$ 13,716	\$ 119,711					\$ 133,427	\$ 105,312	\$ 86,767	\$ 88,25	
Juvenile Delinguency Services	\$ 7,089	\$ (1)					\$ 7.088	\$ 7,514	\$ 10,320	\$ 10,32	
Other Court Operations	\$ 137,756	\$ 1,992					\$ 139,748	\$ 192,721	\$ 56,323	\$ 117,48	
Court Interpreters	\$ 339	\$ 40,556				1	\$ 40,895	\$ 38,250	\$ 58,018	\$ 42,18	
Jury Services	\$ 19,549	\$ 8,673	\$ 11,716				\$ 39,938	\$ 33,633	\$ 37,469	\$ 38,15	
Security	\$ 418,770	\$ 79,557			\$ 0	\$0	\$ 498,327	\$ 537,217	\$ 421,270	\$ 481,72	
Trial Court Operations Program	\$ 1,107,107	\$ 456,384	\$ 11,716		\$ 0	\$0	\$ 1,575,207	\$ 1,612,072	\$ 1,389,687	\$ 1,569,74	
Enhanced Collections										\$ 3,00	
Other Non-Court Operations	\$ 6,000						\$ 6,000	\$ 6,000	\$ 6.000	\$ 6,00	
Non-Court Operations Program	\$ 6,000	)					\$ 6,000	\$ 6,000	\$ 6,000	\$ 9,00	
Executive Office	\$ 60,884	\$ 2,682					\$ 63,566	\$ 63,302	\$ 73,431	\$ 77,94	
Fiscal Services	\$ 100,513		1 1			1	\$ 143,498	\$ 119,790	\$ 130.077	\$ 127,73	
Human Resources	\$ 26,871	5 15 17 17 17 17 17 17 17 17 17 17 17 17 17	E E		-		\$ 46,438	\$ 39,862	\$ 17,356	\$ 15,00	
Business & Facilities Services	\$ 0						\$ 25,812	\$ 28,804	\$ 66,749	\$ 107,87	
Information Technology	\$ 34,787						\$ 75,273	\$ 87.843	\$ 20,226	\$ 39,71	
Court Administration Program	\$ 223,054	\$ 131,532					\$ 354,587	\$ 339,601	\$ 307,838	\$ 368,25	
Expenditures Not Distributed or Posted to a Program Prior Year Adjustments Not Posted to a Program											
Total	\$ 1,336,161	\$ 587,916	\$ 11,716		\$ 0	\$0	\$ 1,935,793	\$ 1,957,673	\$ 1,703,525	\$ 1,946,99	

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# Superior Court - Trinity

# as of June 30, 2013

		Go	vernmental Fun					
		Special	Revenue					Total Funds
Classification	General	Non-Grant	Grant	Capital Project	Debt Service	Proprietary Funds	Fiduciary Funds	(Info. Purposes Only)
Nonspendable	-	-	-	-	-	-	-	-
Restricted	-	20,451	-	-	-	-	-	20,451
Committed	-	-	-	-	-	-	-	-
Assigned	319,246	-	-	-	-	-	-	319,246
Unassigned	-	-	-	-	-	N/A	N/A	-
Total	\$ 319,246	\$ 20,451	\$-	\$-	\$-	\$-	\$-	\$ 339,697