

REFEREE (Name, State Bar number, if applicable, and address):       TELEPHONE NO.: _____ FAX NO. (Optional): _____ EMAIL ADDRESS (Optional): _____	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b> STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT:	
<b>REPORT OF REFEREE</b>	CASE NUMBER: _____

1. **Appointment.** The undersigned referee was appointed as follows:
  - a. **Date.** By order dated:
  - b. **Statutory authority.** Referee was appointed under (*check one*):
    1.  Code of Civil Procedure section 638.
    2.  Code of Civil Procedure section 639.
2. **Submission.** The hearing, if any, was concluded and the matter was submitted on (*date*):
3. **Referee's time and fees.** (*All items must be completed if referee was appointed under section 639.*)
  - a. Total hours spent by referee:
  - b. Total fees charged by referee:
  - c. Referee recommends the following allocation of payment of referee's fees (*state the recommended allocation below or in Attachment 3c*):
4. **Recommendation on the merits.** (*State the recommendation on the merits of any disputed issues below or in Attachment 4.*)
5. **Pages and attachments.** Number of pages attached: \_\_\_\_\_

Date:

 \_\_\_\_\_  
 (NAME OF REFEREE)

 \_\_\_\_\_  
 (SIGNATURE OF REFEREE)

PETITIONER/PLAINTIFF: RESPONDENT/DEFENDANT:	CASE NUMBER:
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### DECLARATION OF SERVICE OF REPORT OF REFEREE

1. I am at least 18 years of age, not a party to this action, and I am a resident of or employed in the county where the mailing took place.
2. My residence or business address is:
  
3. I served a copy of the *Report of Referee (Alternative Dispute Resolution)* (form ADR-111) by enclosing it in a sealed envelope with postage fully prepaid, as follows:
  - a.  I deposited the sealed envelope with the United States Postal Service with the postage fully prepaid.
  - b.  I placed the envelope for collection and processing for mailing following this business's ordinary practice with which I am readily familiar. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service.
  - c. Date of deposit:
  - d. Place of deposit (*city and state*):
  - e. Addressed as follows (*name and address of each party*):

4. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

\_\_\_\_\_  
 (TYPE OR PRINT NAME)



\_\_\_\_\_  
 (SIGNATURE OF DECLARANT)

