

Item 2

Equal Access Fund: Distribution of Funds for IOLTA-Formula Grants (Action Required)

Staff: Ms. Bonnie Hough
Center for Families, Children & the Courts

AOC staff recommends allocating \$8.55 million to the State Bar Legal Services Trust Fund for distribution to legal services providers according to the formula established by Business and Professions Code section 6216.

Discussion Agenda (Tabs 3–8)

Item 3

9:10–10:30 a.m.

Allocation of New Funding and Reductions for Trial Courts and Allocation Methodology for New Appellate Court Filing Fees, as Provided in the Budget Act of 2003; Operating Guidelines and Directives for Trial Courts, Appellate Courts, and AOC (Action Required)

- (3a) The Budget Act of 2003 provides new funds for trial courts in a variety of program areas. The funding was based on budget proposals submitted at the direction of the council at its August 30, 2002, meeting. AOC staff recommends allocating funds for health benefits; court staff retirement; security NSIs, retirement, and other benefits; workers' compensation; court interpreter workload growth; court interpreter cost increases due to passage of Senate Bill 371 (Stats. 2002, ch. 1047); and cost of service of process for protective orders due to passage of Assembly Bill 2030.

The Budget Act establishes reductions to the Trial Court Trust Fund, including an unallocated reduction, as well as reductions based on savings and efficiencies the courts are anticipated to experience as a result of flexibility in the provision of court security and consolidation of administrative services.

In addition, the Budget Act includes appropriation authority reflective of newly established fees and increases to existing fees. The new revenue amounts appropriated by the Legislature assume full year collection. Due to the late enactment of the budget and implementation issues in the courts, actual collection of these revenues started at least 45 days late. As a result of this, total fee revenue in fiscal year 2003–2004 is projected to be lower than anticipated.

- (3b) Consideration of operating guidelines and directives for trial courts, appellate courts, and AOC.
(Materials to be distributed separately.)

AOC staff recommends allocations, allocation methodologies, and operating guidelines and directives for administering the budgets of the trial courts, appellate courts, and AOC.

Presentation (30 minutes)

Speakers: Mr. William C. Vickrey
Administrative Director of the Courts
Ms. Christine M. Hansen, Finance Division

Discussion/Council Action (50 minutes)

Item 4 **Report and Recommendations on Fiscal Year 2004–2005**
10:30–11:25 a.m. **Statewide Trial Court Budget Requests (Action Required)**

AOC staff recommends that the council review and approve the fiscal year 2004–2005 budget requests for the trial courts prior to submission to the Governor and the Legislature.

Presentation (30 minutes)

Speakers: Ms. Christine M. Hansen, Finance Division
Mr. Stephen H. Nash, Finance Division

Discussion/Council Action (25 minutes)

11:25–11:55 a.m. **Lunch Break**

Item 5 **Fiscal Year 2004–2005 Judiciary Budget (to include the**
11:55 a.m.–
12:50 p.m. **Supreme Court, the California Judicial Center Library, the**
Courts of Appeal, and the Judicial Council/Administrative
Office of the Courts) (Action Required)

AOC staff recommends that the council review and approve the fiscal year 2004–2005 budget requests for the Supreme Court, Courts of Appeal, and Administrative Office of the Courts prior to submission to the Governor and the Legislature.

Presentation (30 minutes)

Speakers: Ms. Christine M. Hansen, Finance Division
Mr. Stephen H. Nash, Finance Division

Discussion/Council Action (25 minutes)

Item 6
12:50 p.m.–
1:20 p.m.

Court Facilities Planning: *Five-Year Trial Court Capital Outlay Plan—Prioritization Procedure and Forms* (Action Required)

Under the requirements of the Trial Court Facilities Act of 2002 (Sen. Bill 1732), the council has the responsibility for recommending trial court facility capital projects that shall be funded from the State Court Facilities Construction Fund. To support this responsibility, trial court facilities master plans are being prepared for each of the superior courts. The master plans include projection of judgeships and staff to support future court growth, and include identification of capital projects to expand, upgrade, or replace existing facilities to meet current needs and future growth. Establishing criteria and a procedure for prioritizing the projects from 58 trial court facilities master plans into a single statewide capital outlay program is the subject of this report and presentation.

Presentation (15 minutes)

Speakers: Ms. Kim Davis, Office of Capital Planning
Mr. Robert Emerson, Office of Capital Planning
Ms. Rona Rothenberg, Office of Capital Planning

Discussion/Council Action (15 minutes)

Item 7
1:20–1:40 p.m.

Complex Civil Litigation Pilot Program: Approve Evaluation and Recommendations (Gov. Code, § 68617) (Action Required)

The Complex Civil Litigation Pilot Program was designed to improve the management of complex cases in California. As part of the legislation establishing and funding the pilot program, Government Code section 68617 requires the Judicial Council to submit a report to the Legislature and Governor on the effectiveness of the pilot program.

To help fulfill this requirement, the Administrative Office of the Courts contracted with the National Center for State Courts (NCSC) to conduct an evaluation of the pilot program. The Civil and Small Claims Advisory Committee recommends that the council forward the NCSC report to the Legislature and Governor, along with specific recommendations for complex litigation in California courts.

Presentation (10 minutes)

Speakers: Mr. Kenneth L. Kann, Office of the General Counsel
Ms. Susan Goins, Office of the General Counsel

Discussion/Council Action (10 minutes)

Item 8

1:40–2:10 p.m.

Probation Services Task Force Final Report (Action Required)

This report contains the findings and recommendations of the Probation Services Task Force, an 18-member body formed in August 2000 to undertake a comprehensive examination of probation in California. This report details the scope of the task force's examination, summarizes input from stakeholders around the state, makes recommendations focused on enhancing probation in California, and lays out a research agenda for future study.

Presentation (15 minutes)

Speakers: Hon. Patricia Bamattre-Manoukian
Court of Appeal, Sixth Appellate District
Ms. Audrey Evje
Center for Families, Children & the Courts
Ms. Elizabeth Howard, Senior Legislative Analyst
California State Association of Counties
Mr. William H. Davidson,
Chief Probation Officer, Merced County

Discussion/Council Action (15 minutes)

Circulating Orders Approved Since Last Business Meeting
[Circulating Orders Tab]

Judicial Council Appointment Orders Since Last Business Meeting
[Appointment Orders Tab]