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| **TO:** | **Potential PROPOSERs** |
| **FROM:** | ADMINISTRATIVE OFFICE OF THE COURTS  INFORMATION SERVICES DIVISION |
| **DATE:** | March 17, 2009 |
| **SUBJECT/PURPOSE OF MEMO:** | **Addendum 1 to RFP NUMBER ISD 200812** - **SENIOR BUSINESS SYSTEMS ANALYSTS FOR DOCUMENT MANAGEMENT AND CAPTURE PROJECT-LM** |
| **ACTION REQUIRED:** | You are invited to review and respond to the attached Request for Proposal (RFP), as posted at <http://www.courtinfo.ca.gov/reference/rfp/>:  Project Title: **SENIOR BUSINESS SYSTEMS ANALYSTS FOR DOCUMENT MANAGEMENT AND CAPTURE PROJECT**  RFP Number: ISD 200812-LM |
| **DATE AND TIME PROPOSAL DUE:** | Proposals must be received by **Tuesday, March 24, 2009, at close of business**. |
| **SUBMISSION OF PROPOSAL:** | Proposals must be sent to:  **Judicial Council of California Administrative Office of the Courts Attn: Nadine McFadden, RFP No. ISD 200812-LM**  **455 Golden Gate Avenue, 7th Floor San Francisco, CA 94102-3688** |

The AOC hereby changes the latest dates that top ranked candidates will be interviewed from **March 30 through April 3, 2009** to **March 30 through April 7, 2009.**

Other estimated dates have been revised as well. The Key Event table set forth in Section 2.0 of the RFP is hereby deleted in its entirety and replaced with the following Key Event table:

1. **TIMELINE FOR THIS RFP**

The AOC has developed the following list of key events from the time of the issuance of this RFP through the intent to award contract. All dates are subject to change at the discretion of the AOC.

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| **EVENT** | **KEY DATE** |
| Issue date of RFP | March 12, 2009 |
| Deadline for questions to [solicitations@jud.ca.gov](mailto:Solicitations@jud.ca.gov) | March 18, 2009 at  3:00 pm (PST) |
| Latest date and time proposal may be submitted | March 24, 2009 at  close of business |
| Evaluation of proposals (*estimate only*) | March 24 through  March 27, 2009 |
| Interview of top ranked candidates *(estimate only)* | ~~March 30 through~~  ~~April 3, 2009~~  March 30 through  April 7, 2009 |
| Notice of Intent to Award (*estimate only*) | ~~April 7, 2009~~  April 9, 2009 |
| Negotiations and execution of contract (*estimate only*) | ~~April 20, 2009~~  April 24, 2009 |

***END OF FORM***