



JUDICIAL COUNCIL OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

www.courts.ca.gov/ceac.htm
ceac@jud.ca.gov

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COURT EXECUTIVES ADVISORY COMMITTEE

JUDICIAL BRANCH STATISTICAL INFORMATION SYSTEM SUBCOMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: June 6, 2018
Time: 11:00 a.m. – Noon
Public Call-in Number: 1-877-820-7831 Pass Code: 9857922 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to ceac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ceac@jud.ca.gov or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Mr. Chris Belloli. Only written comments received by 11:00 a.m. on June 5, 2018, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-5)

Item 1

Review the Judicial Branch Statistical Information System (JBSIS) Recommendations from Advisory Committee on Audits and Financial Accountability for the Judicial Branch (No Action Required)

Review recommendations from the Advisory Committee on Audits and Financial Accountability for the Judicial Branch based on preliminary observations from JBSIS filing audit activities. These recommendations involve developing policies to further enhance JBSIS data quality practices and reporting standards.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee
Mr. Chris Belloli, Supervising Analyst, Judicial Council,
Budget Services, Office of Court Research

Item 2

Court Data Quality Procedures and Amending JBSIS Reports (No Action Required)

Discuss the development of internal data quality procedures for courts as part of their regular JBSIS reporting responsibilities. This would include developing guidelines and criteria for determining when a court should submit amended JBSIS reports to correct data reporting issues.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee
Mr. Bryan Borys, Superior Court of California, County of
Los Angeles
Ms. Liane Herbst, Superior Court of California, County of
Los Angeles

Item 3

Deployment and Timeframe for Court Testing and Reporting Revised JBSIS Standards (No Action Required)

Discuss a proposed deployment timeline of January 2019 for courts to test and begin reporting JBSIS data based on revised standards effective July 1, 2018.

Presenter(s)/Facilitator(s): Mr. Chris Belloli, Supervising Analyst, Judicial Council,
Budget Services, Office of Court Research

Item 4

**Update on Coordination with Case Management System (CMS) Vendors and Courts
(No Action Required)**

Provide an update on ongoing coordination activities with courts and case management system (CMS) vendors for the JBSIS revisions.

Presenter(s)/Facilitator(s): Mr. Chris Belloli, Supervising Analyst, Judicial Council,
Budget Services, Office of Court Research

Item 5

**Draft Proposal for a Dispute Resolution Process
(Action Required)**

The JBSIS Subcommittee has identified the need to establish a dispute resolution process for courts that disagree with JBSIS reporting guidance provided by the Judicial Council, Budget Services, Office of Court Research. The subcommittee will review a draft proposal for a new dispute resolution process and identify the next steps for implementation.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee
Mr. Chris Belloli, Supervising Analyst, Judicial Council,
Budget Services, Office of Court Research

IV. ADJOURNMENT

Adjourn