



# JUDICIAL COUNCIL OF CALIFORNIA

COURT EXECUTIVES  
ADVISORY COMMITTEE

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## COURT EXECUTIVES ADVISORY COMMITTEE

### JUDICIAL BRANCH STATISTICAL INFORMATION SYSTEM SUBCOMMITTEE

#### NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

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**Date:** October 5, 2018  
**Time:** 10:00 a.m. - 11:00 a.m.  
**Public Call-in Number:** 1-877-820-7831 Pass Code: 9857922 (Listen Only)

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Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to [ceac@jud.ca.gov](mailto:ceac@jud.ca.gov).

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

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#### **I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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##### **Call to Order and Roll Call**

##### **Approval of Minutes**

Approve minutes of the June 6, 2018 and August 10, 2018, Judicial Branch Statistical Informational System (JBSIS) Subcommittee meetings.

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#### **II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))**

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This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [ceac@jud.ca.gov](mailto:ceac@jud.ca.gov) or mailed or delivered to Judicial Council of California, 455 Golden Gate Avenue, San Francisco, CA 94102, attention: Mr. Chris Belloli. Only written

comments received by 10:00 a.m. on October 4, 2018, will be provided to advisory body members prior to the start of the meeting.

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**III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-6)**

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**Item 1**

**Update on Dispute Resolution Process**

**(No Action Required)**

Receive an update on the implementation of a new dispute resolution process.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee

**Item 2**

**Update on Data Integrity Standards**

**(No Action Required)**

Provide a revised timeline for the development of data integrity standards.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee

**Item 3**

**Provide Input on JBSIS Subcommittee Workplan for 2019**

**(No Action Required)**

Request input on proposed items to include in CEAC's new annual agenda for 2019.

Presenter(s)/Facilitator(s): Mr. Jake Chatters, Chair, JBSIS Subcommittee

**Item 4**

**Proposed Timeline and Process for Courts to Report JBSIS v2.3 and v3.0 Data**

**(No Action Required)**

Receive an update on a proposed timeline and process for courts to report JBSIS data based on the current v2.3 standards and the new v3.0 standards. The current v2.3 standards apply to data reported up through June 2018 and will be used in next year's budget development process. The new v3.0 standards were approved by the Judicial Council in January 2018 and will govern JBSIS data effective July 2018.

Presenter(s)/Facilitator(s): Mr. Chris Belloli, Supervising Analyst, Judicial Council, Budget Services, Office of Court Research

**Item 5**

**Update on Implementation Activities for Reporting Revised JBSIS Standards  
(No Action Required)**

Receive an update on ongoing implementation activities and coordination with case management system (CMS) vendors for the revised JBSIS data standards.

Presenter(s)/Facilitator(s): Mr. Chris Belloli, Supervising Analyst, Judicial Council,  
Budget Services, Office of Court Research

**Item 6**

**Update on Revised JBSIS Implementation Manual v3.0  
(No Action Required)**

Receive an update on some of the design and layout changes being considered for the JBSIS Implementation Manual v3.0 that incorporate the revised JBSIS data standards developed by the JBSIS Subcommittee.

Presenter(s)/Facilitator(s): Mr. Chris Belloli, Supervising Analyst, Judicial Council,  
Budget Services, Office of Court Research  
Ms. Noor Singh, Associate Analyst, Judicial Council, Budget  
Services, Office of Court Research

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**IV. ADJOURNMENT**

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**Adjourn**