



JUDICIAL COUNCIL OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

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COURT EXECUTIVES ADVISORY COMMITTEE

OPEN SESSION OF NONPUBLIC BUSINESS MEETING — AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))

THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS

THIS MEETING IS BEING RECORDED

Date: Friday, February 1, 2019
Time: 8:30 a.m.–8:50 a.m.
Public Call-in Number: 877-820-7831; passcode 279-7635 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to tcpjac_ceac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call Open Session to Order

Mr. Michael M. Roddy, Chair and Court Executive Officer,
Superior Court of San Diego County

Ms. Nancy CS Eberhardt, Vice-Chair and Court Executive Officer,
Superior Court of San Bernardino County

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to tcpjac_ceac@jud.ca.gov or mailed or delivered to Judicial Council of California, 2860 Gateway Oaks Drive, Sacramento, California 95833, Attention: Corey Rada. Only written comments received by 1:00 p.m. on Thursday, January 31, 2019, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEM (ITEM 1)

Item 1

Judicial Branch Statistical Information System (JBSIS) Data Quality Control and Amendment Guidelines (Action Required)

CEAC's JBSIS Subcommittee recommends adopting revisions to the JBSIS Manual that provides reporting standards and data definitions. Revisions include formatting of the manual and updates to definitions that were approved by the Judicial Council in January 2018. Additionally, the Subcommittee recommends that courts adopt data quality assurance protocols for JBSIS data reporting. Further, the Subcommittee recommends that specific guidelines be established to ensure that courts correct and amend JBSIS data errors. The latter items are in response to a request from the Judicial Council Advisory Committee for Audits and Financial Accountability for the Judicial Branch.

Presenters: Mr. Jake Chatters, Court Executive Officer, Superior Court of Placer County
Ms. Emily Chirk, Senior Analyst, Office of Court Research, Judicial Council

IV. ADJOURNMENT

Adjourn