



JUDICIAL COUNCIL
OF CALIFORNIA

COURT EXECUTIVES
ADVISORY COMMITTEE

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COURT EXECUTIVES ADVISORY COMMITTEE

**JUDICIAL BRANCH STATISTICAL INFORMATION SYSTEM
SUBCOMMITTEE**

MATERIALS FOR MARCH 20, 2018

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COURT EXECUTIVES ADVISORY COMMITTEE JUDICIAL BRANCH STATISTICAL INFORMATION SYSTEM SUBCOMMITTEE

NOTICE AND AGENDA OF OPEN MEETING

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1) and (e)(1))
THIS MEETING IS BEING CONDUCTED BY ELECTRONIC MEANS
THIS MEETING IS BEING RECORDED

Date: March 20, 2019
Time: 2:00 p.m. – 3:00 p.m.
Public Call-in Number: 1-877-820-7831; passcode 2797635 (Listen Only)

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Members of the public seeking to make an audio recording of the meeting must submit a written request at least two business days before the meeting. Requests can be e-mailed to ceac@jud.ca.gov.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

Approve minutes of the December 11, 2018, meeting and the December 17, 2018, action by email between meetings of the Judicial Branch Statistical Information System Subcommittee of CEAC.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(1))

This meeting will be conducted by electronic means with a listen only conference line available for the public. As such, the public may submit comments for this meeting only in writing. In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ceac@jud.ca.gov or mailed or delivered to Judicial Council of California, 455

Golden Gate Avenue, San Francisco, California 94102, attention: Ms. Rose Butler. Only written comments received by 2:00 p.m., March 19, 2019, will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEM (ITEM 1)

Item 1

Project Plan for Disposition Standards Review (Action Required)

Discuss a project plan to review disposition standards.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Budget Services

IV. INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Info 1

Update on JBSIS 3.0

Provide a technical update and status of the JBSIS 3.0 manual.

Presenter(s)/Facilitator(s): Ms. Leah Rose-Goodwin, Manager, Budget Services

Info 2

Questions Fielded From Courts on JBSIS Definitions

Inform the subcommittee about questions received from the courts.

Presenter(s)/Facilitator(s): Ms. Emily Chirk, Senior Analyst, Budget Services

V. ADJOURNMENT

Adjourn



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MINUTES OF OPEN MEETING

December 11, 2018
2:00 p.m. – 3:00 p.m.
Teleconference

Advisory Body Members Present: Mr. Jake Chatters, Chair; Ms. Sherri R. Carter; Ms. Rebecca Fleming; Mr. Kevin Harrigan; Mr. Michael D. Planet; Mr. Michael M. Roddy; Ms. Kim Turner

Advisory Body Members Absent: Mr. Chad Finke

Others Present: Ms. Leah Rose-Goodwin; Ms. Savet Hong; Ms. Emily Chirk; Mr. Chris Belloli; Mr. Harvinder Baraich

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 2:01 p.m., and took roll call.

Approval of Minutes

The advisory body reviewed and approved the minutes of the October 5, 2018, Judicial Branch Statistical Information System Subcommittee of the Court Executives Advisory Committee meeting.

DISCUSSION AND ACTION ITEMS (ITEM 1)

Item 1

Update on Dispute Resolution Process

Action:

The chair presented a memorandum on Data Quality Control and Amendment Guidelines that was submitted by the Office and Court Research to the subcommittee for discussion. The document contained general information and specific requirements for error reporting and amendment for the JBSIS Manual v3.0. The subcommittee decided to make additional modifications before presenting it to the Court Executives Advisory Committee (CEAC) for approval at its February 1 meeting. The subcommittee also intends for the information to be taken up to the Judicial Council at its May 2019 meeting. Given the timeline, the subcommittee decided to take immediate action to get the information ready for CEAC.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:55 p.m..

Approved by the advisory body on enter date.



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MINUTES OF OPEN MEETING

December 17, 2018

10:00 a.m.

Action by E-mail Between Meetings

Advisory Body Members Present: Mr. Jake Chatters, Chair; Ms. Sherri R. Carter; Mr. Chad Finke; Ms. Rebecca Fleming; Mr. Kevin Harrigan; Mr. Michael D. Planet; Mr. Michael M. Roddy; Ms. Kim Turner

Advisory Body Members Absent:

Others Present: Ms. Leah Rose-Goodwin; Ms. Emily Chirk; Ms. Rose Butler

OPEN MEETING

Vote

Voting opened at 10:00 a.m.

DISCUSSION AND ACTION ITEM (ITEM 1)

Item 1

Policy Revisions: New Requirements for Amendment Submission and New Best Practices for Data Quality Review

Action:

The Judicial Branch Statistical Information System (JBSIS) Subcommittee of the Court Executive Advisory Committee unanimously approved the Policy Revisions, new requirements for courts to amend data submitted to JBSIS and to include expanded best practices in the JBSIS manual regarding data quality controls.

ADJOURNMENT

Voting closed at 5:00 p.m.

Approved by the advisory body on enter date.



JUDICIAL COUNCIL OF CALIFORNIA

455 Golden Gate Avenue • San Francisco, California 94102-3688
Telephone 415-865-4200 • Fax 415-865-4205 • TDD 415-865-4272

MEMORANDUM

Date	Action Requested
March 14, 2019	Information Only
To	Deadline
CEAC JBSIS Subcommittee	N/A
From	Contact
Emily Chirk	Emily Chirk
Senior Research Analyst	Senior Research Analyst
Budget Services, Office of Court Research	Budget Services, Office of Court Research
	(415) 865-7453 phone
Subject	emily.chirk@jud.ca.gov
JBSIS Questions	

Below are a sample of questions and answers that the Office of Court Research as received over the last month regarding JBSIS.

Question #1: For Juvenile Restraining Orders in the Family Law report – should we be counting a filing any time JV-245 is filed (similar to DVRO filings) so long as it’s not filed in an existing delinquency case, or only count as a filing when filed as an independent action/new case?

Answer: A petition for a Juvenile Restraining Order (form JV-245) should be counted as a filing in the case type Other Family Law Petitions and Complaints only if the juvenile is not involved in a delinquency proceeding.

Question #2: For transfer-in cases with disposed subcases – should we be counting a reopened filing if they’re filing a motion to set aside/vacate judgment even if we’re not the county that initially disposed of the case? If not, what should we be counting if anything?

Answer: Yes, you would count them on the re-opened row. The reasoning for this is because the definition states that the criteria of reopening a case is that it is “*resubmitted*”

to a court.” There would be no filing count because reopened cases are not counted in filings and the previous court would have gotten the filing count.

Question #3: Short & Long Cause Trials - If we have a short cause trial that ends up continuing past 5 hours, should we be changing it from short cause to long cause?

Answer: It should not be changed. The JBSIS Manual includes a notation that “the length of a trial is determined by attorney estimation *made to the clerk at the time the trial is scheduled* on the court calendar.”

Question #4: Rows 4800-4830 on Family Law 6a asks for RFO/Motion Issues – we have motions filed that can include all of the issues listed on one document. I can’t tell from the definitions if this is a count of each issue listed on the motion, or just each motion?

Answer: It should be a count of each issue listed on the motion because these rows fall under the Events section and for events, the manual states “capture the *actual number of events* occurring during the reporting period” so if an OSC/Motion touches on child support and spousal support, you would get a count for both.

Question #5: Row 5100 on Family Law 6a regarding 730 experts – I’m unsure what experts fall into this category as the evidence code section is vague. Can you please help clarify what needs to be included here?

Answer: Reading of the evidence code suggests that it is a broad category of experts. Essentially, anyone that is considered an “expert witness” (EVID 720-723).

Question #6: If we are counting DV and DCSS petitions and dispositions even if they are filed in an existing case, should we also be counting these as cases in beginning/end pending?

Answer: Yes, they should count in the beginning/end pending.

Question #7: Are new petitions for 1170.95, felony murder petitions, counted as a new filing?

Answer: Felony murder petitions would not be counted as a new filing. They would be a subsequent petition within the original case. The case would get a count in resentencing/modification hearing (row 7300) for the hearing that occurs.