



# JUDICIAL COUNCIL OF CALIFORNIA

COURT FACILITIES  
ADVISORY COMMITTEE

[www.courts.ca.gov/cfac.htm](http://www.courts.ca.gov/cfac.htm)  
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## COURT FACILITIES ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

April 16, 2019  
12:00 – 1:30 p.m.  
Teleconference

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**Advisory Body Members Present:** Hon. Brad R. Hill, Chair  
Hon. Patricia M. Lucas, Vice-Chair  
Hon. JoAnn M. Bicego  
Hon. Donald Cole Byrd  
Mr. Anthony P. Capozzi  
Hon. Robert D. Foiles  
Ms. Melissa Fowler-Bradley  
Hon. Steven E. Jahr (Ret.)  
Mr. Stephen Nash  
Hon. Gary R. Orozco  
Hon. David Edwin Power (Ret.)  
Ms. Linda Romero Soles  
Mr. Larry Spikes  
Mr. Val Toppenberg  
Hon. Robert J. Trentacosta  
Mr. Thomas J. Warwick, Jr.

**Advisory Body Members Absent:** Mr. Stephan Castellanos, FAIA  
Hon. Keith D. Davis  
Hon. William F. Highberger

**Others Present:** The following Judicial Council staff/others were present:  
Ms. Sarah Abbott, Attorney II, Legal Services  
Ms. Mary Bustamante, Manager, Facilities Services  
Mr. Mike Courtney, Director, Facilities Services  
Mr. Jeremy Ehrlich, Attorney II, Legal Services  
Mr. Chris Magnusson, Supervisor, Facilities Services  
Mr. Charles Martel, Supervising Attorney, Legal Services  
Mr. Charlie Perkins, Supervising Attorney, Legal Services  
Ms. Deepika Padam, Supervisor, Facilities Services  
Mr. Jagandeep Singh, Principal Manager, Facilities Services

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#### OPEN MEETING

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#### Call to Order, Roll Call, and Opening Remarks

The chair called the open meeting to order at 12:00 p.m., took roll call, and opening remarks were made.

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**DISCUSSION AND ACTION ITEMS (ITEMS 1–2)**

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**Item 1**

**Director’s Report on the Reassessment of Courthouse Capital Projects (No Action Required – Information Only)**

**Summary:** The advisory committee received an update on the progress of the reassessment of courthouse capital projects as required by Senate Bill 847 (Committee on Budget and Fiscal Review). Mr. Mike Courtney presented this item indicating that, to date, assessments in the field had been completed for 145 of 195 buildings. A physical condition assessment of a building was necessary to produce its facility condition index, which conveys its overall condition. He also stated court facility plan meetings had been held with 55 of the 58 trial courts, with meetings to be held with the remaining three trial courts by the end of the week. He noted staff was on schedule with this data gathering effort, which allows for the next step into evaluation, scoring, and the development of a list of projects. This next step would continue to involve the working group of the advisory committee during meetings held next month and throughout the summer.

**Action:** The advisory committee took no action as this item had only been presented for informational purposes.

**Item 2**

**Revision to the Judicial Council’s Relocation Policy**

**Summary:** The advisory committee reviewed the proposed revision to the council’s *Rules and Regulations for Relocation Payments and Assistance on Judicial Branch Capital-Outlay Projects*. The policy was adopted by the Judicial Council in 2010; however, and since its adoption, recommendations were made through the Pegasus Audit to strengthen its relocation procedures. An updated version of the policy would be applicable to future courthouse projects. Mr. Mike Courtney, Ms. Mary Bustamante, and Mr. Jeremy Ehrlich presented this item consistent with materials that were posted online for public viewing in advance of the meeting and available at [www.courts.ca.gov/documents/cfac-20190416-materials.pdf](http://www.courts.ca.gov/documents/cfac-20190416-materials.pdf).

**Action:** The advisory committee—with the exception of judge Donald Cole Byrd, as an Ex-Officio, non-voting member, and the members who were absent as shown above—voted unanimously to approve the following motion:

1. Approve the proposed revision to the relocation policy for future submission to the Judicial Council for adoption.

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**A D J O U R N M E N T**

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There being no further open meeting business, the open meeting was adjourned at 1:00 p.m.

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**C L O S E D   S E S S I O N**

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**Closed Information Item 1**

**Design Standards**

**Rule 10.75(d)(2)**

*In accordance with rule 10.75(d)(2) of the California Rules of Court, the Chair has exercised discretion to close this portion of the meeting to discuss claims, administrative claims, agency investigations, or pending or reasonably anticipated litigation naming, or reasonably anticipated to name, a judicial branch entity or a member, officer, or employee of such an entity.*

Adjourned closed session at 1:30 p.m.