



MINUTES OF ACTION BY EMAIL BETWEEN MEETINGS JULY 7, 2023

Email Proposal

The Court Facilities Advisory Committee's (CFAC) Courthouse Cost Reduction Subcommittee (CCRS) was asked to approve the 100 Percent Design Development (DD) drawings/report on behalf of the CFAC for the shelled space buildout for a new judgeship courtroom in the existing Sutter County Courthouse. CCRS review/approval allows the project to move forward to the State Public Works Board (SPWB) for approval of Preliminary Plans. The CFAC previously discussed this project at its meeting on June 17, 2022. Subsequently, this project's 50 Percent DD drawings being similar to its 100 Percent DD drawings determined no interim 50 Percent DD presentation to the CCRS was necessary.

Notice

On July 5, 2023, a notice was posted advising that the CCRS was proposing to act by email between meetings on behalf of the CFAC under California Rules of Court, rule 10.75(o)(1)(B).

Public Comment

In accordance with California Rules of Court, rule 10.75(o)(2), written comments pertaining to the proposed action were accepted before the CCRS acted on the proposal. The written comment period began on July 5, 2023, and ended on July 6, 2023. No comments were received.

Action Taken

After the public comment period ended, and on July 7, 2023, CCRS members were asked to submit their votes on the proposal. By unanimous vote on July 14, 2023, and on behalf of the CFAC, the CCRS approved the 100 Percent DD drawings/report for the courtroom buildout project to move forward to the SPWB for approval of Preliminary Plans.