

# Center for Judicial Education and Research Advisory Committee

## Annual Agenda<sup>1</sup>—2022

Approved by Executive and Planning Committee: March 10, 2022

### I. COMMITTEE INFORMATION

<b>Chair:</b>	Hon. Kimberly A. Gaab, Judge, Superior Court of California, County of Fresno
<b>Lead Staff:</b>	Steven G. Warner, Supervising Attorney, Center for Judicial Education and Research
<b>Committee's Charge/Membership:</b> <a href="#">Rule 10.50(b)</a> of the California Rules of Court states the charge of the Center for Judicial Education and Research (CJER) Advisory Committee is to make recommendations to the council for improving the administration of justice through comprehensive and quality education and training for judicial officers and other judicial branch personnel. <a href="#">Rule 10.50(c)</a> sets forth additional duties of the committee.  The CJER Advisory Committee currently has 16 voting members and 3 advisory members. The current committee <a href="#">roster</a> is available on the committee's webpage.	
<b>Subcommittees/Working Groups<sup>2</sup>:</b> <ol style="list-style-type: none"><li>1. Appellate Practice Curriculum Committee</li><li>2. Civil Law Curriculum Committee</li><li>3. Criminal Law Curriculum Committee</li><li>4. Family Law Curriculum Committee</li><li>5. Judicial Branch Access, Ethics &amp; Fairness Curriculum Committee</li><li>6. Judicial Branch Leadership Development Curriculum Committee</li><li>7. Juvenile Law Curriculum Committee</li><li>8. Probate Law Curriculum Committee</li><li>9. Trial Court Operations Curriculum Committee</li><li>10. B.E. Witkin Judicial College Steering Committee</li></ol>	

<sup>1</sup> The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

<sup>2</sup> California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

**Meetings Planned for 2022<sup>3</sup> (Advisory body and all subcommittees and working groups)**

March 3, 2022 (teleconference)

May 26, 2022 (teleconference)

September 13, 2022 (in-person in San Francisco)

December 1, 2022 (teleconference)

Check here if exception to policy is granted by Executive Office or rule of court.

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<sup>3</sup> Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

## COMMITTEE PROJECTS

#	New or One-Time Projects <sup>4</sup>	
1.	Implement the 2022–2024 Education Plan	<p><i>Priority</i><sup>5</sup> <b>1</b></p> <p><i>Strategic Plan Goal</i><sup>6</sup> <b>V</b></p>
<p><b>Project Summary</b><sup>7</sup>: Begin to deliver the classes and products specified by the 2022–2024 Education Plan for judicial branch education, approved by the Judicial Council at its January 21, 2022 meeting.</p> <p><b>Status/Timeline</b>: Begin July 1, 2022.</p> <p><b>Fiscal Impact/Resources</b>: Not applicable.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders</b>: Not applicable.</p> <p><b>AC Collaboration</b>: Not applicable.</p>		

<sup>4</sup> All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

<sup>5</sup> For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

<sup>6</sup> Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

<sup>7</sup> A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	<b>New or One-Time Projects<sup>4</sup></b>	
2.	<b>Revise and Modernize Education-Related Rules of Court</b>	<b>Priority<sup>5</sup> 1</b>
		<b>Strategic Plan Goal<sup>6</sup> V</b>
<p><b>Project Summary<sup>7</sup>:</b> Consider general and specific revisions to the education requirements and expectations within the California Rules of Court to ensure uniformity of language and adaptability to emerging technology while increasing courts’ discretion in meeting the educational needs of judicial officers and court personnel.</p> <p><b>Status/Timeline:</b> Ongoing. Projected completion date of December 31, 2022.</p> <p><b>Fiscal Impact/Resources:</b> Not applicable.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Rules Committee.</p> <p><b>AC Collaboration:</b> Not applicable.</p>		
3.	<b>Project(s) Recommended By the Ad Hoc Workgroup on Post-Pandemic Initiatives</b>	<b>Priority<sup>5</sup> 1</b>
		<b>Strategic Plan Goal<sup>6</sup> V</b>
<p><b>Project Summary<sup>7</sup>:</b> The Ad Hoc Workgroup on Post-Pandemic Initiatives may recommend to the Center for Judicial Education and Research Advisory Committee a project or projects that assist courts, justice partners, and parties with access to justice during and following the COVID-19 pandemic; address otherwise urgent needs; or are mandated by legislative changes.</p> <p><b>Status/Timeline:</b> To be determined.</p> <p><b>Fiscal Impact/Resources:</b> To be determined.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> To be determined.</p> <p><b>AC Collaboration:</b> To be determined.</p>		

#	<b>Ongoing Projects and Activities<sup>4</sup></b>	
1.	<b>Continue to Implement the 2020–2022 Education Plan</b>	<b>Priority<sup>5</sup> 1</b>
		<b>Strategic Plan Goal<sup>6</sup> V</b>
<p><b>Project Summary<sup>7</sup>:</b> Continue to deliver the classes and products specified by the 2020–2022 Education Plan for judicial branch education, approved by the Judicial Council at its January 17, 2020 meeting, and launched July 1, 2020.</p> <p><b>Status/Timeline:</b> Ends June 30, 2022.</p> <p><b>Fiscal Impact/Resources:</b> CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p><b>Internal/External Stakeholders:</b> Not applicable.</p> <p><b>AC Collaboration:</b> Not applicable.</p>		
2.	<b>Continue to Expand Bias Education for the Judicial Branch</b>	<b>Priority<sup>5</sup> 1</b>
		<b>Strategic Plan Goal<sup>6</sup> V</b>
<p><b>Project Summary<sup>7</sup>:</b> Continue the expansion of bias education for both judges and court personnel.</p> <p><b>Status/Timeline:</b> Ongoing.</p> <p><b>Fiscal Impact/Resources:</b> CJER contact: Karene Alvarado.</p> <p><input type="checkbox"/> <i>The project includes allocations or distributions of funds to the courts, which have been reviewed and approved by Budget Service.</i></p> <p><b>Internal/External Stakeholders:</b> Not applicable.</p> <p><b>AC Collaboration:</b> Not applicable.</p>		

## II. LIST OF 2021 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	Redesigned curriculum for remote delivery and successfully delivered remotely all live courses scheduled on the education plan for 2021, with the exception of the B.E. Wiktin Judicial College. Delivering courses remotely increases participant access and convenience, and also allows CJER faculty and staff the flexibility to incorporate last-minute law changes. Remote programs, like our in-person education, emphasize participant interactivity and learner-centeredness. High percentages of judicial and court staff participants in remote offerings have stated in their evaluations that they are very satisfied or satisfied with their courses, indicating that the quality and quantity of remote learning is on par with in-person education.
2.	Engaged in the rule-making process to amend California Rules of Court, rule 10.492. The amendment extends by an additional 18 months the deadline for judicial officers to complete the Judicial College, and extends the sunset provision of the rule to December 31, 2024. New judges now have a total of 4.5 years from the date of their oath of office to complete the College. This amendment increases the window for compliance and extends the deadline to cover all judicial officers who have yet to complete the College. It also allows new judges to participate in an in-person session of the College in 2022 or after. The uniquely interactive instructional design and curriculum of the College require in-person delivery to effectively meet the program’s learning goals.
3.	The recommendations from the Work Group for the Prevention of Discrimination and Harassment to expand bias education were implemented as appropriate. The Work Group to Enhance Administrative Standards Addressing Bias in Court Proceedings proposed amendments to standard 10.20 of the California Standard of Judicial Administration, which was approved by the Judicial Council, preventing biased conduct in court interactions and stimulating local education to ameliorate bias; developing a pilot program for a live, regional, in-person anti-bias course; adding to the Access & Fairness podcast series and the Continuing the Dialogue video series; and adding to all Institutes content on discrimination, harassment, retaliation prevention, and unconscious bias.
4.	The recommendations from the Mental Health Implementation Task Force were implemented as appropriate.
5.	Three videos designed for new court executive officers (CEO) were added to the new CEO section of the executive toolkit on CJER Online. Each video responds to a need identified by the Work Group for New CEO Education: the judicial branch budget process, public affairs and strategic communications, and a new CEO orientation featuring current CEOs.
6.	Continued to deliver the products listed in the 2020–2022 Education Plan that was launched on July 1, 2020.