



# JUDICIAL COUNCIL OF CALIFORNIA

COURT SECURITY  
ADVISORY COMMITTEE

[www.courts.ca.gov/courtsecurityadvcomm.htm](http://www.courts.ca.gov/courtsecurityadvcomm.htm)  
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## COURT SECURITY ADVISORY COMMITTEE

### MINUTES OF OPEN MEETING WITH CLOSED SESSION

April 5, 2016

12:15 p.m. to 1:15 p.m.

877-820-7831, passcode 2856918 (listen only)

**Advisory Body  
Members Present:**

Hon. Thomas M. Maddock, Judge, Superior Court of Contra Costa

Hon. Patricia Bamattre-Manoukian, Associate Justice, Court of Appeal, Sixth Appellate District

Hon. Jeffrey G. Bennett, Judge, Superior Court of Ventura County

Ms. Deena Fawcett, Clerk/Administrator of the Court of Appeal, Third Appellate District

Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of Shasta County

Ms. Deborah W. Norrie, Court Executive Officer, Superior Court of Plumas County

Hon. Charlaine F. Olmedo, Judge, Superior Court of Los Angeles County

Mr. Darrel E. Parker, Court Executive Officer, Superior Court of Santa Barbara County

Mr. Michael M. Roddy, Court Executive Officer, Superior Court of San Diego County

Hon. Jaime Román, Judge, Superior Court of Sacramento County

**Advisory Body  
Members Absent:**

None

**Others Present:**

Hon. Gregory S. Gaul, Presiding Judge, Superior Court of California, County of Shasta

Mr. Michael I. Giden, Supervising Attorney—Legal Opinion Unit, Legal Services, Judicial Council of California

Mr. Edward Ellestad, Supervisor, Security Operations, Real Estate and Facilities Management, Administrative Division, Judicial Council of California

Ms. Lisa Gotch, Analyst, Security Operations, Real Estate and Facilities Management, Administrative Division, Judicial Council of California

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**OPEN MEETING**

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**Call to Order and Roll Call**

The chair called the meeting to order at 12:18 p.m., and staff took roll call.

**Approval of Minutes**

The advisory body reviewed and approved the minutes of the January 26, 2016, Court Security Advisory Committee meeting. Ms. Fowler-Bradley abstained as she was not in attendance at that meeting.

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**INFORMATION ONLY ITEMS (NO ACTION REQUIRED)**

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**Info 1**

**Annual Agenda Update**

Judge Maddock reported that the draft that members approved had been submitted, and that he would present it to Executive and Planning Committee (E&P) members on April 14, 2016.

**Info 2**

**Solicitation for Nominations**

Judge Maddock reported that four members' terms will expire later this year (Judge Bennett, Judge Olmedo, Ms. Fowler-Bradley, and Ms. Fawcett) and that Ms. Fawcett is retiring in July. E&P is soliciting for nominations for two trial court judges, one trial court judicial administrator, and one appellate court judicial administrator. Details will be sent. The deadline is May 6, 2016.

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**DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-1)**

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**Item 1**

**Trial Court Security Survey**

Judge Maddock discussed a trial court security survey to obtain information about needs and priorities, and proposed having staff prepare a first draft that would be circulated to members for review and comment, and then shared with chairs of the Court Executives Advisory Committee and Trial Court Presiding Judges Advisory Committee. Mr. Ellestad was asked to prepare a draft.

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**ADJOURNMENT**

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There being no further open meeting business, the meeting was adjourned at 12:31 p.m.

Approved by the advisory body on July 20, 2016.