

Court Security Advisory Committee
Annual Agenda—2017
Approved by E&P: _____

I. ADVISORY BODY INFORMATION

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| Chair: | Hon. Thomas M. Maddock |
| Staff: | Ed Ellestad, Supervisor, Security Operations, Real Estate and Facilities Management |
| Advisory Body's Charge: The Court Security Advisory Committee makes recommendations to the council for improving court security, including personal security and emergency response planning. | |
| <p>Advisory Body's Membership: The committee must include at least one member from each of the following categories:</p> <ul style="list-style-type: none"> • Appellate court justice • Appellate court administrator; • Trial court judge; • Trial court judicial administrator; • Member of the Court Facilities Advisory Committee; and • Member of the Trial Court Facility Modification Advisory Committee. <p>At least one member of the committee should be from a trial court that uses a marshal for court security services; this is not, however, a separate category of membership.</p> <p>The committee currently has 10 members, including 1 appellate justice, 1 appellate court administrator, 5 trial court judges, and 4 trial court administrators, 1 of whom is a member of the Trial Court Facility Modification Advisory Committee. It does not have a member of the Court Facilities Advisory Committee or one from a trial court that uses a marshal.</p> | |
| Subgroups/Working Groups: None. | |
| <p>Advisory Body's Key Objectives for 2017:</p> <ul style="list-style-type: none"> • Make recommendations on the necessary emergency response and security functions for the branch. • Advocate for funding to support those functions/existing emergency and security-related programs. | |

II. ADVISORY BODY PROJECTS

| # | Project | Priority | Specifications | Completion Date/Status | Describe End Product/ Outcome of Activity |
|----|---|----------|---|--|--|
| 1. | Consider new and continuing emergency- and security-related concerns for the branch, and make additional recommendations as needed. | 1(f) | <p>Judicial Council Direction:</p> <ul style="list-style-type: none"> • California Rules of Court, rule 10.61(a), Area of Focus • Goal III. Modernization of Management and Administration <ul style="list-style-type: none"> ○ Objective 3. Improve safety, security—including disaster preparedness—at all court locations for all court users, judicial officers, and staff. <p><u>Outcome a.</u> Emergency preparedness and continuity of operations plans and programs in all courts.</p> • Goal VI: Branchwide Infrastructure for Service Excellence <ul style="list-style-type: none"> ○ Part A: Facilities Infrastructure, Objective 2. Facilitate the acquisition of sites for, and the construction, renovation, maintenance, and expeditious transfer of, court facilities. <p><u>Outcome b.</u> Models and guidelines for acquiring sites for new facilities and maintaining facilities and for transferring existing facilities.</p> <p><u>Outcome c.</u> Shared practices in place for building courthouses to better meet the needs of all court users and judicial branch staff.</p> <p><u>Outcome d.</u> Funding and operational standards for small construction and renovation projects for the courts.</p> ○ Part B: Technology Infrastructure, Objective 3. Ensure that all technology decisions are compatible with the judicial branch enterprise technology master plan. <p><u>Outcome a.</u> New technologies compatible with and integrated into branchwide infrastructure, including the California Courts Technology Center,</p> | Ongoing, as part of committee's charge | Reports to Judicial Council as needed, which may include recommendations that the council direct its facilities and budget advisory committees on specific or urgent priorities. |

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| | | | <p>telecommunications, security systems, and educational technology.</p> <ul style="list-style-type: none"> ○ Part B: Technology Infrastructure, Objective 4. Implement new tools to facilitate the electronic exchange of court information while balancing privacy and security. <u>Outcome</u> c. A single point of Internet access to the Judicial Council for the California courts, justice partners, and the public. ○ Part B: Technology Infrastructure, Objective 7. Develop, support, and implement a statewide business continuity and emergency preparedness technology infrastructure—with emphasis on key system features. <u>Outcome</u> a. Threat and vulnerability assessment systems/technology funded and in place. <u>Outcome</u> b. Funding structure for actual disaster recovery/continuity of operations. <p>Origin of Project: Judicial Council direction, rule 10.61.</p> <p>Resources: Judicial Council staff support from Legal Services, Real Estate and Facilities Management, and Security Operations.</p> <p>Key Objective Supported: Make recommendations on the necessary emergency response and security functions for the branch.</p> | | |

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| 2. | <p>Recommendations to Judicial Council for Continuation of Security Operations unit's Emergency and Continuity of Operations Planning Program, which provides and maintains online planning system and trainings.</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | 1(f) | <p>Judicial Council Direction: Same as Project 1.</p> <p>Origin of Project: Lack of dedicated funding.</p> <p>Resources: Judicial Council staff support from Legal Services, Real Estate and Facilities Management, and Security Operations.</p> <p>Key Objective Supported: Advise on, and advocate for funding to support, existing emergency and security-related programs.</p> | Ongoing, as needed | Information and support for the Judicial Council's facilities and budget advisory committees and decision-makers. |
| 3. | <p>Recommendations to Judicial Council for Continuation of Security Operations unit's Trial Court Security Grant Program for trial courts, which provides and maintains systems such as access, camera, duress, etc.</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. | 1(f) | <p>Judicial Council Direction: Same as Project 1.</p> <p>Origin of Project: Lack of dedicated funding.</p> <p>Resources: Judicial Council staff support from Legal Services, Real Estate and Facilities Management, and Security Operations.</p> | Ongoing, as needed | Information and support for the Judicial Council's facilities and budget advisory committees and decision-makers. |

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| | <ul style="list-style-type: none"> Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | | <p>Key Objective Supported: Advise on, and advocate for funding to support, existing emergency and security-related programs.</p> | | |
| 4. | <p>Recommendations to Judicial Council for Continuation of Security Operations unit's Screening Equipment Replacement Program for trial courts, which replaces and maintains x-ray machines and magnetometers.</p> <ul style="list-style-type: none"> Advise budget committees and decision-makers of this priority. Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | 1(f) | <p>Judicial Council Direction: Same as Project 1.</p> <p>Origin of Project: Lack of dedicated funding.</p> <p>Resources: Judicial Council staff support from Legal Services, Real Estate and Facilities Management, and Security Operations.</p> <p>Key Objective Supported: Advise on, and advocate for funding to support, existing emergency and security-related programs.</p> | Ongoing, as needed | Information and support for the Judicial Council's facilities and budget advisory committees and decision-makers. |

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| 5. | <p>Recommendations to Judicial Council for Continuation of Security Operations unit’s Court Security Plans services— specifically, the online planning module in Project 2, and annual review of summary data by this committee under rule 10.172(e).</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | 1(f) | <p>Judicial Council Direction: Same as Project 1. Additional Judicial Council Direction:</p> <ul style="list-style-type: none"> • California Rules of Court, rule 10.172, Court Security Plans <p>Origin of Project: Lack of dedicated funding.</p> <p>Resources: Judicial Council staff support from Legal Services, Real Estate and Facilities Management, and Security Operations.</p> <p>Key Objective Supported: Advise on, and advocate for funding to support, existing emergency and security-related programs.</p> | Ongoing, as needed | Information and support for the Judicial Council’s facilities and budget advisory committees and decision-makers. |
| 6. | Consider results of the Court Security Advisory Committee survey about the trial courts’ security needs and priorities. | 2(b) | Same as Project 1. | In progress, June 2017 | Information needed to support key objectives. |

III. STATUS OF 2016 PROJECTS:

| # | Project | Completion Date/Status |
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| 1 | <p>Recommendations to Judicial Council for Continuation of Security Operations unit’s Emergency and Continuity of Operations Planning Program, which provides and maintains online planning system and trainings.</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | <p>December 2016 and ongoing—The committee accomplished what was necessary and possible given the circumstances. The committee’s objective was to advocate for funding to support this program; and it reviewed and played a role in successful submission of the relevant BCP. Because the funding request in the BCP was not approved, there was no discussion regarding spending, and no budget committee discussion related to security funding.</p> |
| 2 | <p>Recommendations to Judicial Council for Continuation of Security Operations unit’s Trial Court Security Grant Program for trial courts, which provides and maintains systems such as access, camera, duress, etc.</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | <p>Same as #1.</p> <p>Lead Staff is liaison to Trial Court Facilities Modification Advisory Committee, participating in meetings as part of regular duties and involving Chair as needed.</p> |
| 3 | <p>Recommendations to Judicial Council for Continuation of Security Operations unit’s Screening Equipment Replacement Program for trial courts, which replaces and maintains x-ray machines and magnetometers.</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | <p>Same as #1.</p> <p>Replacement equipment is still being funded, and staff informed the trial courts that they must pay for years 6-8 of maintenance.</p> |

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| 4 | <p>Recommendations to Judicial Council for Continuation of Security Operations unit’s Court Security Plans services, which involve the online planning module in Project 2, and annual review of summary data by this committee under rule 10.172(e).</p> <ul style="list-style-type: none"> • Advise budget committees and decision-makers of this priority. • Advise budget committees to allow us to review and comment on security-related agenda items before decisions are made. • If no funding is made available, direct staff to communicate the resulting direct cost to the courts. | Same as #1. |
| 5 | <p>Court Security Advisory Committee survey to obtain information about the trial courts’ security needs and priorities.</p> | <p>In progress and ongoing—The Trial Court Security Survey was performed from October to December 2016. To date, a total of 50 responses were received. The results are currently being reviewed and analyzed, and summary results were discussed by the committee at its January 11, 2017, meeting. Additional time is needed for review and follow up; that will be a 2017 project.</p> |

IV. Subgroups/Working Groups - Detail

Subgroups/Working Groups: N/A.