



JUDICIAL COUNCIL
OF CALIFORNIA

COURT SECURITY
ADVISORY COMMITTEE

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COURT SECURITY ADVISORY COMMITTEE

MINUTES OF OPEN MEETING

November 30, 2017

12:15 p.m. to 1:15 p.m.

877-820-7831, passcode 2856918 (listen only)

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- Advisory Body Members Present:** Hon. Charlaine F. Olmedo, Judge, Superior Court of Los Angeles County
Hon. Patricia Bamattre-Manoukian, Associate Justice, Court of Appeal, Sixth Appellate District
Hon. Jeffrey G. Bennett, Judge, Superior Court of Ventura County
Hon. Patricia L. Kelly, Presiding Judge, Superior Court of Santa Barbara County
Mr. Justin Mammen, Emergency Response and Security Services Manager, Superior Court of Orange County
Ms. Deborah W. Norrie, Court Executive Officer, Superior Court of Plumas County
Ms. Linda Romero-Soles, Court Executive Officer, Superior Court of Merced County
- Advisory Body Members Absent:** Ms. Melissa Fowler-Bradley, Court Executive Officer, Superior Court of Shasta County
Ms. Diana Herbert, Clerk/Administrator, Court of Appeal, First Appellate District
Hon. Jaime R. Román, Judge, Superior Court of Sacramento County
- Others Present:** Ms. Dawn Payne, Attorney, Legal Services, Judicial Council of California
Mr. Edward Ellestad, Supervisor, Security Operations, Facilities Services, Operations and Programs Division, Judicial Council of California
Ms. Lisa Gotch, Analyst, Security Operations, Facilities Services, Operations and Programs Division, Judicial Council of California

OPEN MEETING

Call to Order and Roll Call

The chair called the meeting to order at 12:17 p.m., and took roll call.

INFORMATION ONLY ITEMS (NO ACTION REQUIRED)

Item 1

Member Update

Information was shared about member Diana Herbert's retirement at the end of December. An out-of-cycle solicitation for nominations started November 15, to fill the appellate court administrator position on the committee. The deadline for submissions is December 1.

DISCUSSION AND ACTION ITEMS (ITEMS 1-1)

Item 1

2018 Annual Agenda

Discussion was held about the draft annual agenda prepared by staff and provided in materials. The draft used a new template, and included most information from the prior Annual Agendas. The template required fiscal information; thus, the draft grouped projects by funding sources. Members discussed priority levels and funding options for the five ongoing projects listed. The committee approved the draft annual agenda language by unanimous voice vote.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:37 p.m.

Approved by the advisory body on January 31, 2018.