

Civil and Small Claims Advisory Committee
Annual Agenda¹—2022-2023
Approved by Rules Committee: November 1, 2022

I. COMMITTEE INFORMATION

Chair:	Hon. Tamara Wood, Superior Court of Shasta County
Lead Staff:	James Barolo, Attorney, Legal Services
<p>Committee’s Charge/Membership: Rule 10.41 of the California Rules of Court states the charge of the Civil and Small Claims Advisory Committee (C&SCAC), which is to make recommendations to the Judicial Council for improving the administration of justice in civil and small claims proceedings.</p> <p>Rule 10.41 also sets forth the membership categories for the committee, which currently has 25 voting members and 1 advisory member. The current committee roster is available on the committee’s web page.</p>	
<p>Subcommittees/Working Groups²: <i>List the names of each subcommittee or working group, including groups made up exclusively of committee/task force members and joint groups with other advisory committees/task forces. To request approval for the creation of a new subgroup, include “new” after the name of the proposed subgroup and describe its purpose.</i></p> <ol style="list-style-type: none"> 1. Alternative Dispute Resolution Subcommittee 2. Protective Orders Subcommittee 3. Unlawful Detainer Subcommittee (<i>previously the COVID-19–Rental Debt Subcommittee</i>) 4. Rules and Forms Subcommittee 5. Legislative Subcommittee 	
<p>Meetings Planned for 2022-2023³ Full committee meetings:</p> <ul style="list-style-type: none"> • October 2022 (videoconference for proposals on special cycles) • November 2022 (videoconference to review winter cycle proposals) 	

¹ The annual agenda outlines the work a committee will focus on in the coming year and identifies areas of collaboration with other advisory bodies and the Judicial Council staff resources.

² California Rules of Court, rule 10.30 (c) allows an advisory body to form subgroups, composed entirely of current members of the advisory body, to carry out the body's duties, subject to available resources, with the approval of its oversight committee.

³ Refer to [Operating Standards for Judicial Council Advisory Bodies](#) for governance on in-person meetings.

- February/March 2023 (in person if permitted, otherwise videoconference, to make final recommendations on winter cycle proposals and review spring cycle proposals)
- June/July 2023 (videoconference to make final recommendations on spring cycle proposals)

Subcommittee Meetings:

- Legislative Subcommittee. Videoconference meetings several times a month as needed from February through July to review proposed legislation.
- Other subcommittees. Multiple telephonic or videoconference meetings of each before each of the full committee meetings.

Other meetings as needed to address proposals implementing new legislation and other urgent matters.

Check here if exception to policy is granted by Executive Office or rule of court.

II. COMMITTEE PROJECTS

#	New or One-Time Projects ⁴	
1.	Gun Violence Restraining Order Forms: Implementation of legislation	<i>Priority 1(a) and (b)</i> ⁵
		<i>Strategic Plan Goals I and III</i> ⁶
<p>Project Summary⁷: Develop form recommendations as appropriate. AB 2870, which goes into effect January 1, 2023, amends the Penal Code to allow additional categories of people to petition for gun violence restraining orders. Specifically, people who have a dating relationship with the subject of the petition and people who have a child in common with the subject of the petition may now request such an order. The legislation also seeks to clarify that a roommate can bring such a petition. The current forms should be revised to reflect the additional potential petitioners. The forms may also need to be revised to reflect other recent legislation.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff, potentially CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Potentially Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>		
2.	Protective Orders: Forms to Request Service by the Sheriff, Implementation of AB 2791	<i>Priority 1(a) (b) and (c)</i>
		<i>Strategic Plan Goals I and III</i>

⁴ All proposed projects for the year must be included on the Annual Agenda. If a project implements policy or is a program, identify it as *implementation* or a *program* in the project description and attach the Judicial Council authorization/assignment or prior approved Annual Agenda to this Annual Agenda.

⁵ For non-rules and forms projects, select priority level 1 (must be done) or 2 (should be done). For rules and forms proposals, select one of the following priority levels: 1(a) Urgently needed to conform to the law; 1(b) Urgently needed to respond to a recent change in the law; 1(c) Adoption or amendment of rules or forms by a specified date required by statute or council decision; 1(d) Provides significant cost savings and efficiencies, generates significant revenue, or avoids a significant loss of revenue; 1(e) Urgently needed to remedy a problem that is causing significant cost or inconvenience to the courts or the public; 1(f) Otherwise urgent and necessary, such as a proposal that would mitigate exposure to immediate or severe financial or legal risk; 2(a) Useful, but not necessary, to implement statutory changes; 2(b) Helpful in otherwise advancing Judicial Council goals and objectives.

⁶ Indicate which goal number of The Strategic Plan for California’s Judicial Branch the project most closely aligns.

⁷ A key objective is a strategic aim, purpose, or “end of action” to be achieved for the coming year.

#	New or One-Time Projects⁴	
	<p>Project Summary: Work with Protective Order Working Group (<i>under lead of Family and Juvenile Law Advisory Committee</i>) to develop form recommendations as appropriate. AB 2791 requires the Judicial Council to create forms for use by civil litigants to request service of process and other court papers by a marshal or sheriff. The legislation mandates certain items be included on the forms.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff, CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: Sheriff and marshal offices. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>	
3.	Protective Orders: Service Requirements After Remote Attendance	Priority 1(e)
	<p>Project Summary: Work with Protective Order Working Group (<i>under lead of Family and Juvenile Law Advisory Committee</i>) to develop rule and form recommendations as appropriate. Service requirements for protective orders differ depending on whether the restrained party attended the hearing on the order. The Legislature has enacted laws on remote appearances for such hearings and amended certain aspects of the protective order process but has not clarified whether remote attendance at a protective order hearing amounts to a “personal appearance” for the purposes of service. A rule or revised forms may provide clarity for courts and litigants on the issue.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff, CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>	

#	New or One-Time Projects⁴	
4.	Protective Orders: Revise Form CLETS-001	Priority 1(e)
		Strategic Plan Goals I and III
<p>Project Summary: Work with Protective Order Working Group (<i>under lead of Family and Juvenile Law Advisory Committee</i>) to develop rule and form recommendations as appropriate. The current version of CLETS-001 must be filled out by those requesting gun violence restraining orders under rule 1.51 but cannot be accurately completed by those petitioners because the form requires identification of the “person to be protected” by the order, which is not applicable to gun violence restraining orders. Additionally, order forms for protective order are being revised (separately) to note that certain items are required (rather than just helpful), and the committee will consider whether it would be beneficial to users if the CLETS form is similarly revised.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff, CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: California Department of Justice. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>		
5.	Unlawful Detainer Forms: Implementation of SB 1017	Priority 1(a) and (b)
		Strategic Plan Goals I and III
<p>Project Summary: Develop form recommendations as appropriate to implement SB 1017. The law prohibits termination of a tenancy based on abuse or violence against a tenant. Under the new legislation, if the abuser is in the same household, that affirmative defense is raised, and a court determines that documentation of the abuse or violence exists, then the court must make certain orders, including a partial eviction removing the perpetrator of the violence and that the landlord change the locks for the remaining occupants. The legislation requires the council to adopt forms to implement this bill.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p>		

#	New or One-Time Projects⁴	
	<p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	
6.	Unlawful Detainer: Update Mandatory Cover Sheet and Answer	<p>Priority 1(e)</p> <p>Strategic Plan Goals I and III</p>
	<p>Project Summary: Develop form recommendations as appropriate. The council’s current mandatory cover sheet and answer form for unlawful detainer actions contain numerous items related to rent that came due in 2020 and 2021, to reflect COVID-19-related protections applicable to such rent. Because the statute of limitations on recovering such rents is passed, the forms should be revised to avoid confusion as to what protections remain available. Additionally, the forms may benefit from reformatting.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	
7.	Unlawful Detainer Forms: Implementation of AB 1726	<p>Priority 1(a) and (b)</p> <p>Strategic Plan Goals I and III</p>

#	New or One-Time Projects⁴	
	<p>Project Summary: Consider whether form revisions are appropriate to implement AB 1726. The law provides that defendants in actions to obtain possession of real property have an additional five court days to file a response if service is completed by mail or in person through the Secretary of State’s address confidentiality program.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024, if the committee determines it should recommend form revisions.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	
8.	Rules and Forms: Implementation of SB 1200	Priority 1(a) and (b)
	<p>Project Summary: Develop form recommendations as appropriate to implement SB 1200. The law provides that for certain money judgements the rate of interest will be 5% instead 10% and that such money judgements may only be renewed once. The law also provides additional time for judgment debtors to request that a judgment renewal be vacated.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	

#	New or One-Time Projects⁴	
9.	Rules and Forms: Implementation of SB 1279	<i>Priority 1(a) and (b)</i> <i>Strategic Plan Goals I and III</i>
<p>Project Summary: Develop form recommendations as appropriate to implement SB 1279. The law updates the terms used in appointing guardians ad litem in civil actions, requires notice of the application for appointment to any existing guardian or conservator, and establishes other court procedures concerning such appointment.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Probate and Mental Health Advisory Committee</p>		
10.	Rules and Forms: Confidential Safe at Home Program Name Change Forms	<i>Priority 1(e)</i> <i>Strategic Plan Goals I and III</i>
<p>Project Summary: Develop form recommendations as appropriate. The Secretary of State, which administers the Safe at Home program (anonymous address program for victims of domestic violence), has asked that the forms more accurately reflect the law and make it clearer to petitioners that they must have the proposed name on file with the Safe at Home program before filing a petition for the intended name change. Petitioners who wish to seek a name change receive, after submitting a Notice of Intent of Name Change form with Safe at Home program, a letter confirming that they are an active participant in the program and that their intended change of name is on file with the program. The Safe at Home program has asked that this letter be required to be filed with the court.</p> <p>Status/Timeline: Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p>		

#	New or One-Time Projects⁴	
	<p>Internal/External Stakeholders: California Secretary of State, Safe at Home program. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	
11.	ADR: Increased Use of Settlement Conferences in Unlawful Detainer Cases	<p>Priority 1(e)</p> <p>Strategic Plan Goals I and III</p>
<p>Project Summary: Develop proposals as appropriate to further the Ad Hoc Workgroup on Post-Pandemic Initiatives recommendation that settlement conferences be held more frequently in unlawful detainer cases, to encourage landlords and tenants to work on solutions not requiring trials. Courts are currently authorized to set mandatory settlement conferences under rule 3.1380 of the California Rules of Court, but are not required to hold them. Potential proposals may include requiring or encouraging settlement conferences in all unlawful detainer actions, amending the current rule to allow for less formal settlement conferences in such cases, or encouraging remote settlement conferences set for the day of trial. The committee may also propose a new Judicial Council form to facilitate and document settlement among the parties.</p> <p>Status/Timeline: Invitation to comment planned for Winter Cycle, with anticipated effective date of September 1, 2023.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>		
12.	Protective Orders: Continuance of Hearings on Requests to Renew	<p>Priority 2(b)</p> <p>Strategic Plan Goals III and IV</p>
<p>Project Summary: Work with Protective Order Working Group (<i>under lead of Family and Juvenile Law Advisory Committee</i>) to revise the forms used in domestic violence and civil cases to request and order continuances of hearings in proceedings to renew or terminate protective orders (the CH-700 form series and the parallel forms in the DV, EA, GV, SV, and WV form series).</p>		

#	New or One-Time Projects⁴	
	<p>Status/Timeline: This project is included because parallel revisions to continuance forms for domestic violence restraining orders are anticipated this year. Invitation to comment planned for Spring Cycle, with anticipated effective date of January 1, 2024.</p> <p>Fiscal Impact/Resources: Committee staff, CFCC</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: California Department of Justice. All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: Joint Protective Order Working Group, Family and Juvenile Law Advisory Committee</p>	
13.	Civil Practice and Procedure: Revise Civil Summons Form	<p>Priority 2(b)</p> <p>Strategic Plan Goals I and III</p>
	<p>Project Summary: Develop form recommendations as appropriate. The civil <i>Summons</i> (form SUM-100) contains numerous checkboxes for the filer to designate the type of organization the summons has been issued on behalf of. These checkboxes may not best reflect the most common organization types used. Additionally, minor formatting changes may also improve the form’s useability for litigants and courts.</p> <p>Status/Timeline: This project is included as it has been requested repeatedly by process service organizations over the past several years. The committee will address it if time and resources permit. Anticipated January 1, 2025 effective date, unless resources permit earlier recommendation.</p> <p>Fiscal Impact/Resources: Committee staff</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: All draft proposals will circulate to seek comments from legal service groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p>AC Collaboration: N/A</p>	

# Ongoing Projects and Activities ⁴	
1.	Review Suggestions for Rules and Forms
	<i>Priority 1</i>
<i>Strategic Plan Goals III and IV</i>	
<p>Project Summary: As mandated by rule 10.21(c), review suggestions from members of the judicial branch and the public for improving civil practice and procedure, court-connected ADR, and case management and recommend actions by the council or one of its committees.</p> <p>Status/Timeline: Ongoing; will only take further action upon approval of Rules Committee.</p> <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: N/A</p> <p>AC Collaboration: As appropriate based on proposal received.</p>	
2.	Review Enacted Legislation
	<i>Priority 1</i>
<i>Strategic Plan Goals II and III</i>	
<p>Project Summary: Review all enacted legislation referred to the committee by the Judicial Council’s Governmental Affairs office that may have an impact on issues within the advisory committee’s purview and, where appropriate, propose to the council rules and forms to implement the legislation or to bring rules and forms into conformity with it.</p> <p>Status/Timeline: Ongoing; will only take further action upon approval of Rules Committee.</p> <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: N/A</p> <p>AC Collaboration: As appropriate based on the specific legislation.</p>	
3.	Review Pending Legislation
<i>Priority 1</i>	

#	Ongoing Projects and Activities ⁴	
		<i>Strategic Plan Goals III and IV</i>
	<p>Project Summary: Working through the Legislative Subcommittee, review pending legislation affecting civil procedure and court administration, and make recommendations to the Legislation Committee as to whether the Judicial Council should support or oppose the legislation.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: Committee staff, Governmental Affairs</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: California Legislature</p> <p>AC Collaboration: N/A</p>	
4.	Rules and Forms: Miscellaneous Technical Changes	Priority 1
	Strategic Plan Goal III	
	<p>Project Summary: Develop rule and form changes as necessary to make corrections and adjustments meeting the criteria of rule 10.22(d)(2): “a nonsubstantive technical change or correction or a minor substantive change that is unlikely to create controversy....” These include revisions to forms that contain dollar figures based on statutory criteria that the Judicial Council is mandated to adjust on a regular basis.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: N/A</p> <p>AC Collaboration: N/A</p>	

#	Ongoing Projects and Activities ⁴	
5.	Pilot Project for Streamlined Discovery	<p><i>Priority 1 DEFERRED</i></p> <p><i>Strategic Plan Goal III</i></p>
<p>Project Summary: Consider pilot project to assess the feasibility of rules to streamline civil discovery in unlimited civil cases.</p> <p>Status/Timeline: Deferred due to impacts on the judicial branch relating to the COVID-19 pandemic.</p> <p>Project history:</p> <ul style="list-style-type: none"> Initially this project—rules and statutes to streamline civil litigation—which was born out of recommendations in the Report of the Commission on Future of California’s Court System, included legislative proposals to: increase the maximum jurisdiction dollar amounts for limited civil cases to \$50,000 and to develop an intermediate civil case tier; include unlawful detainer proceedings within the procedures for limited civil cases, including mandatory expedited jury trials; revise discovery statutes to make discovery proportional to amount at issue (based on civil case tiers), require mandatory early disclosures, and limit number of expert witnesses; and allow partial summary judgments in unlimited cases. The project also included amended case management rules and amended forms to implement that legislation and aimed to increase ADR in all case levels, including, potentially, online ADR for small claims cases. During the 2017-2018 committee year, the committee developed two legislative proposals, one concerning limited civil case jurisdiction and unlawful detainers (which was circulated for public comment in Spring 2018) and one concerning changes to civil discovery based on new civil tiers (which was circulated in fall 2018). During the 2018-2019 year, following review of the comments received on the proposals, the committee, in light of the strong opposition from bar and legal service organizations, decided not to continue with those proposals at that time. The committee began working on alternative ways to further the recommendations, and focused on the concept of a pilot project, based on voluntary participation of the parties. In 2019-2020, the committee, having identified two courts interested in participating in the pilot project circulated proposed rules and form for public comment in spring 2020. However, both courts had to delay participation in light of issues at their courts relating to the COVID-19 pandemic. This project was deferred in the 2020-2022 committee years year due to impacts on the judicial branch relating to the COVID-19 pandemic. Because the project will entail significant hands-on case management and early trial dates as incentives for participation, the committee is continuing to defer the project at this time. <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</p> <p>Internal/External Stakeholders: N/A</p>		

#	Ongoing Projects and Activities⁴	
	<i>AC Collaboration:</i> N/A	
6.	Provide Subject Matter Expertise	Priority 2 Strategic Plan Goal III
	<p>Project Summary: Serve as subject matter resource for other advisory groups to avoid duplication of efforts and contribute to the development of recommendations for council action. Such efforts may include providing civil and small claims procedural expertise and review to working groups, advisory committees, and subcommittees as requested, on projects that have been approved on their annual agendas.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: N/A</p> <p>AC Collaboration: As appropriate for project on which advice or consultation requested.</p>	
7.	Update Deskbook on the Management of Complex Civil Litigation	Priority 2 Strategic Plan Goal III
	<p>Project Summary: Implementation project that the Civil and Small Claims Advisory Committee will work on as time permits; charge for work was made for CSCAC by the council at the October 22, 1999 meeting in which the council received the report of the Complex Civil Litigation Task Force and voted to adopt the Task Force’s recommendations.</p> <p>Status/Timeline: Ongoing.</p> <p>Fiscal Impact/Resources: N/A</p> <p><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p>Internal/External Stakeholders: N/A</p>	

#	Ongoing Projects and Activities⁴	
	<i>AC Collaboration:</i> N/A	
8.	Revision of Judicial Council Forms with a Gender Identity Question or Term	<i>Priority 2(b)</i>
	<p data-bbox="174 435 1980 508"><i>Project Summary:</i> The forms within this committee’s purview that include a gendered term or gender identity question are being revised to eliminate or revise those terms where possible.</p> <p data-bbox="174 553 1980 659"><i>Status/Timeline:</i> Due to impacts on the judicial branch relating to the COVID-19 pandemic, this is limited to when a form with a gendered term in it is being revised for legislatively mandated reasons or other reasons approved by the Rules Committee, in which case the revision of gendered terms will occur at the same time.</p> <p data-bbox="174 699 579 732"><i>Fiscal Impact/Resources:</i> N/A</p> <p data-bbox="174 740 1980 813"><input type="checkbox"/> <i>This project may result in an allocation or distribution of funds to the courts. We will coordinate with Budget Services to ensure their review of relevant materials.</i></p> <p data-bbox="174 854 1980 927"><i>Internal/External Stakeholders:</i> All draft proposal will circulate to seek comments from legal services groups, bar organizations, and court executives and presiding judges throughout the state.</p> <p data-bbox="174 967 1314 1000"><i>AC Collaboration:</i> As appropriate for project on which advice or consultation requested.</p>	

III. LIST OF 2022 PROJECT ACCOMPLISHMENTS

#	Project Highlights and Achievements
1.	<i>Unlawful Detainer forms.</i> The committee revised Unlawful Detainer forms on an expedited basis to reflect changing legislation. The unlawful detainer summons form was also revised to be used in forcible detainer cases. The forms were adopted by the council in April 2022, July 2022, and September 2022.
2.	<i>Name and Gender Change forms.</i> The committee revised Name and Gender Change forms to implement new legislation. The forms will be considered by the council in December 2022.
3.	<i>CEQA rules.</i> In conjunction with the Appellate Advisory Committee, the committee amended rules of court for expedited California Environmental Quality Act court review for certain development projects. The amended rules were approved by the council in September 2022.
4.	<i>Protective Order forms.</i> The committee revised civil harassment, elder or dependent adult, gun violence, private postsecondary school violence, and workplace violence protective order forms to reflect recently enacted legislation. The revisions include a new elder or dependent adult abuse cause of action, new service requirements for civil harassment protective orders, additional language regarding firearm parts, and other updates. The new and revised forms were adopted and approved by the council in May 2022 and September 2022, and will be considered by the council in December 2022.
5.	<i>Requests to Enter Default.</i> In conjunction with the Family and Juvenile Law Advisory Committee, the committee revised default forms to allow the plaintiff to file an affidavit stating whether the defendant is in military service or not and include necessary facts to support the affidavit. The revised forms were adopted by the council in September 2022.
6.	<i>Enforcement of Judgment form.</i> The committee revised Enforcement of Judgment forms to reflect statutory adjustments to the dollar amounts of exemption from judgment and also revised the notice of examination forms to require new statutory notices. The council adopted the forms in May 2022 and July 2022.
7.	<i>Review of Pending Legislation.</i> The committee reviewed and made recommendations regarding council position on over three dozen bills with potential impact on the civil courts.