

ADDENDUM NO. 4

This Addendum No. 4 is issued for the Request for Proposal (RFP) for Statewide Collection Services for Court-Ordered Debt, which was issued April 30, 2004.

Summary of this Addendum:

- Item 6 of the Procurement Schedule, "Proposal Due Date and time," has been postponed one week.

The Administrative Office of the Courts has issued the attached page in this Addendum package to allow for full replacement of the existing page in the RFP document. Changes or additions to the text are in red-lined form for easy identification.

The following page of the RFP is hereby replaced: 3.

II PROCUREMENT AND EVALUATION PROCESS

2.1 Procurement Schedule and General Instructions

The AOC has developed the following list of key events from RFP issuance through contract negotiations. All deadlines are subject to change at the AOC’s discretion.

<u>NO.</u>	<u>EVENTS</u>	<u>KEY DATES</u>
1	Issue RFP	April 30, 2004
2	Letter of Intent from Bidder <u>Proposer</u> to Participate in Pre-Proposal Conference	May 14 <u>21</u> , 2004, 5 pm
3	Pre-Proposal Conference	June 2, 2004 10:00 am – 12:00 pm
4	Deadline for Vendor Requests for Clarifications, Modifications or Questions	June 11, 2004, 5 pm
5	Clarifications, Modifications and/or Answers to Questions posted on Courtinfo website noted in <u>Section 2.1.1</u>	June 21 <u>28</u> , 2004, 5 pm
6	Proposal Due Date and time	July 13 <u>20</u> , 2004, 1 pm (Pacific Time)
7	Negotiations (estimated)	July & August 2004
8	Notice of Intent to Award (estimated)	August 23, 2004
9	Notice of Award (estimated)	August 27, 2004

2.1.1 The RFP and any addenda that may be issued will be available on the following website:

<http://www.courtinfo.ca.gov/reference/rfp/> (“Courtinfo website”)

2.1.2 RFP Not a Contract

The RFP does not constitute a contract or an offer for employment. In addition, any contract awarded as a result of this RFP is subject to any additional restriction, limitation, or condition enacted by the Legislature or established by the Judicial Council of California or a County Board of Supervisors that may affect the provisions, funding, or terms of the contact in any manner. The AOC reserves the right to make one award, multiple awards, or to reject all proposals, in whole or in part, submitted in response to this RFP. The AOC further reserves the right to make no award, and to modify or cancel, in whole or in part, this RFP.