



# JUDICIAL COUNCIL OF CALIFORNIA

COURT TECHNOLOGY  
ADVISORY COMMITTEE

[www.courts.ca.gov/ctac.htm](http://www.courts.ca.gov/ctac.htm)  
[ctac@jud.ca.gov](mailto:ctac@jud.ca.gov)

## COURT TECHNOLOGY ADVISORY COMMITTEE

### OPEN MEETING WITH NONPUBLIC SESSION AGENDA

Open to the Public Unless Indicated as Closed or Not Subject to the Rule  
(Cal. Rules of Court, rule 10.75(c)(1))

OPEN PORTION OF THIS MEETING IS BEING RECORDED

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<b>Date:</b>	December 5, 2014
<b>Time:</b>	10:00 a.m. to 10:45 a.m.    Nonpublic Meeting 10:45 a.m. to 3:00 p.m.    Open Meeting
<b>Location</b>	Ronald M. George State Office Complex William C. Vickrey Judicial Council Conference Center Malcolm M. Lucas Board Room 455 Golden Gate Avenue San Francisco, California 94102-3688
<b>Public Call-In Number:</b>	1-877-820-7831                      Public Access Code # <b>4348559</b>

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Meeting materials for open portions of the meeting will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

### AGENDA ITEMS FOR NONPUBLIC SESSION TOPICS NOT SUBJECT TO RULE OF COURT 10.75

The chair has exercised discretion to publicly agendize the items for this nonpublic session:  
i.e., topics not covered by Rule of Court 10.75.

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#### I. ADMINISTRATIVE MATTERS (ACTION REQUIRED)

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##### Call to Order and Roll Call

##### Approval of Minutes (Action Required)

Approve minutes of the October 31, 2014 Court Technology Advisory Committee nonpublic session.

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**II. INFORMATION ONLY ITEMS (NO ACTION REQUIRED) (INFO 1-5)**

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**Info 1**

**Chair Opening Remarks and Report**

Presenter: Hon. Terence L. Bruiniers

**Info 2**

**Welcome by the Administrative Director of the Judicial Council of California**

Presenter: Martin Hoshino, Administrative Director, Judicial Council

**Info 3**

**Work of the Judicial Council Information Technology Organization**

Presenter: Mark Dusman, Director, Information Technology

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**III. ADJOURNMENT**

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**Adjourn Nonpublic Session**

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*NOTE: Times are estimated. Actual start and end times may vary.*

**OPEN MEETING AGENDA**

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

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**IV. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))**

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**Call to Order and Roll Call**

**Approval of Minutes**

Approve minutes of the October 31, 2014 Court Technology Advisory Committee public meeting.

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**V. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))**

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**Public Comment**

Members of the public requesting to speak during the public comment portion of the meeting must place the speaker's name, the name of the organization that the speaker represents if any, and the agenda item that the public comment will address, on the public comment sign-up sheet. The sign-up sheet will be available at the meeting location at least 2 hours prior to the meeting start time. The Chair will establish speaking limits at the beginning of the public comment session. While the advisory body welcomes and encourages public comment, time may not permit all persons requesting to speak to be heard at this meeting.

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*NOTE: Times are estimated. Actual start and end times may vary.*

**Written Comment**

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to [ctac@jud.ca.gov](mailto:ctac@jud.ca.gov) or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco 94102, attention: Jackie Woods, Judicial Council. Only written comments received by 10 a.m. at December 4 will be provided to advisory body members prior to the start of the meeting.

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**VI. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1-6)**

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**Item 1**

**2015 Annual Agenda Planning Session: Part I – Short List**

Members to review submissions for the 2015 agenda, discuss criteria for shortening the list, and provide recommendations.

Facilitators: Hon. Terence L. Bruiniers, Chair, CTAC  
Renea Stewart, Senior Manager, Information Technology  
Jamel Jones, Senior Business Analyst, Information Technology

**Item 2**

**State-level Data Exchanges and Justice Partner Interfaces Workstream (Action Required)**

The committee will be asked to approve the formation of the Data Exchange Workstream.

Presenters: Hon. Terence L. Bruiniers  
David Yamasaki, CTAC Executive Sponsor

**Item 3**

**Report on the Video Remote Technology Survey Findings**

Presentation of findings from the survey distributed in September assessing current remote video usage in courtrooms.

Presenter: Hon. Glen M. Reiser, Former CTAC Projects Subcommittee Chair

**LUNCH BREAK**

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*NOTE: Times are estimated. Actual start and end times may vary.*

**Item 4**

**Update on the Judicial Council's (internal) Technology Committee (JCTC)**

Regular report from the JCTC on activities and news coming from that committee.

Presenter: Hon. James E. Herman, Chair, JCTC

**Item 5**

**2015 Annual Agenda Planning Session: Part II – Clarify**

Members to begin discussion of clarifying scope, expected outcomes, timelines, etc. for projects identified on the “short” list (identified in Item 2).

Facilitators: Hon. Terence L. Bruiniers, Chair, CTAC  
Renea Stewart, Senior Manager, Information Technology  
Jamel Jones, Senior Business Analyst, Information Technology

**Item 6**

**2015 Annual Agenda Planning Session: Part III – Rank**

Members to discuss possible ranking (and/or prioritizing) of the recommended “short” list of projects.

Facilitators: Hon. Terence L. Bruiniers, Chair, CTAC  
Renea Stewart, Senior Manager, Information Technology  
Jamel Jones, Senior Business Analyst, Information Technology

**Item 7**

**Closing Remarks**

Presenter: Hon. Terence L. Bruiniers, Chair, CTAC

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**VII. ADJOURNMENT**

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**Adjourn the Open Meeting (Public) Session**

**Proposed CTAC 2015 Meeting Dates**

- January (late)
- March
- May (late)
- August
- November (early) – in person

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*NOTE: Times are estimated. Actual start and end times may vary.*