



JUDICIAL COUNCIL
OF CALIFORNIA

COURT TECHNOLOGY
ADVISORY COMMITTEE

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COURT TECHNOLOGY ADVISORY COMMITTEE

PROJECTS SUBCOMMITTEE
OPEN MEETING AGENDA

Open to the Public (Cal. Rules of Court, rule 10.75(c)(1))

THIS MEETING IS BEING RECORDED

Date: February 19, 2015
Time: 12:00 p.m. - 1:30 p.m.
Location: Teleconference
Public Call-In Number 1-877-820-7831 Public Access Code # 4348559

Meeting materials will be posted on the advisory body web page on the California Courts website at least three business days before the meeting.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order.

I. OPEN MEETING (CAL. RULES OF COURT, RULE 10.75(C)(1))

Call to Order and Roll Call

Approval of Minutes

This is the first open meeting of the Projects Subcommittee since rule 10.75 became effective. There are no minutes to be approved.

II. PUBLIC COMMENT (CAL. RULES OF COURT, RULE 10.75(K)(2))

Written Comment

In accordance with California Rules of Court, rule 10.75(k)(1), written comments pertaining to any agenda item of a regularly noticed open meeting can be submitted up to one complete business day before the meeting. For this specific meeting, comments should be e-mailed to ctac@jud.ca.gov or mailed or delivered to 455 Golden Gate Avenue, 8th Floor, San Francisco, CA 94102, attention: Jackie Woods, CTAC/Projects Subcommittee. Only written comments received by **February 18 at 10:00am** will be provided to advisory body members prior to the start of the meeting.

III. DISCUSSION AND POSSIBLE ACTION ITEMS (ITEMS 1–2)

Item 1

Disaster Recovery Framework and Next Generation Hosting Strategy Assessments

Review these two projects on the subcommittee’s work plan for 2015 and determine how to proceed.

- Discuss combining the Disaster Recovery Framework Assessment project and the Next Generation Hosting Strategy Assessment project.
- Discuss CTAC’s current scope for the two projects and determine the combined project’s scope.

Current scope:

Disaster Recovery Framework Assessment: Survey and Assessment for Court Disaster Recovery Framework and Pilot.

Next Generation Hosting Strategy Assessment: Assessment of Alternatives for Transition to Next-Generation Branchwide Hosting Model.

Input from subcommittee on how to define the scope of the combined assessments.

- Discuss what information courts would find useful to include in the assessment.

Input from subcommittee on assessment content.

- Discuss next steps

Call for volunteers and determine target date for each task assigned.

Facilitator: Hon. Robert B. Freedman, CTAC Projects Subcommittee Chair

Item 2

SRL E-Services Portal - Evaluate Feasibility and Desirability of Establishing a Branch Self-Represented Litigants (SRL) E-Services Portal

Review this project on the subcommittee’s work plan for 2015 and determine how to proceed.

- Subcommittee Chair’s report on vendor demos to CTAC Chair and Vice-Chair.
- Discuss project scope, tasks, timeline and deliverables.

Input from subcommittee.

- Discuss next steps.
Call for volunteers and determine target date for each task assigned.

Facilitator: Hon. Robert B. Freedman, CTAC Projects Subcommittee Chair

IV. ADJOURNMENT

Adjourn