

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number if attorney, and address):      TELEPHONE NO.: _____ FAX NO. : _____ E-MAIL ADDRESS: _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF</b>  STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PLAINTIFF: DEFENDANT:	
<b>NOTICE OF MANDATORY EVALUATION CONFERENCE</b>	CASE NUMBER:

1. This action includes a construction-related accessibility claim under Civil Code section 55.52(a)(1) or other provision of law.
2. A party has requested a Mandatory Evaluation Conference under Civil Code section 55.545.
3. The mandatory evaluation conference is scheduled as follows:

a. Date:	Time:	Dept.:	Room:
----------	-------	--------	-------

b. The conference will be held at  the court address shown above, or  at:

4. The plaintiff and defendant must attend with any other person needed for settlement of the case unless, with court approval, a party's disability requires the party's participation by a telephone appearance or other alternate means or through the personal appearance of an authorized representative.
5. The plaintiff must serve and file at least 30 days before the date set for the mandatory evaluation conference a statement containing, to the extent known, all of the following:
  - a. An itemized list of specific issues on the subject premises that are the basis of the claimed construction-related accessibility violations in the plaintiff's complaint;
  - b. The amount of damages claimed;
  - c. The amount of attorney's fees and costs incurred to date, if any, that are being claimed; and
  - d. Any demand for settlement of the case in its entirety.
6. The defendant must serve and file at least 30 days before the date for the mandatory evaluation conference a statement describing any remedial action or remedial correction plan undertaken or to be undertaken by defendant to correct alleged construction-related accessibility violations.
7. A copy of this notice must be served by the requesting party on all other parties by hand delivery or mail to the other party's attorney or to the party if without an attorney, within 10 days of the date that the court issues this notice. The requesting party must serve proof of service with the court at least 15 days before the date of the conference. *Proof of Service—Disability Access Litigation* (form DAL-012) may be used to show service of the documents.

Date: \_\_\_\_\_ Clerk, by \_\_\_\_\_, Deputy

*More information about this Notice and Order and the application, and instructions to assist plaintiff and defendants in complying with this Notice and Order, may be obtained at [www.courts.ca.gov/selfhelp](http://www.courts.ca.gov/selfhelp).*



**Request for Accommodation**

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the date on which you are to appear. Contact the clerk's office or go to [www.courts.ca.gov/forms.htm](http://www.courts.ca.gov/forms.htm) for *Request for Accommodations by Persons with Disabilities and Response* (form MC-410). (Civ. Code, § 54.8.)